

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa on September 29, 2021, at 11:00 A.M.

Board members present: Julie Murphy, Chairperson; Trustees – Jay Geving, Don Heupel, Karen Schaaf and Mike Sabin.

Others present: John Bilsten, General Manager; Sandra Batt, Secretary and Chief Financial Officer; Scott Buchanan, General Counsel; Greg Fritz, NIMECA Chief Executive Officer; Rod Vitzthum, AMU Electric Line Manager; Eric Degen, AMU Power Plant Manager and Steve Grandgenett, AMU Energy Efficiency/AMI/Safety Coordinator.

Chairperson Murphy called the meeting to order at 11:00 AM

The consent agenda included roll call, adoption of the agenda, approval of the August 25, 2021, regular minutes and approval of the August 25, 2021, working session minutes, approval of the monthly vouchers and uncollectable accounts. Trustee Geving moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Citizen's opportunity to address the Board of Trustees – There were no citizens in attendance.

Financial Statements for August 2021 were presented by the Chief Financial Officer. Trustee Heupel moved to approve the Financial Statements and place them on file, seconded by Trustee Sabin. Motion carried unanimously.

Greg Fritz, Chief Executive Officer of North Iowa Municipal Electric Cooperative Association (NIMECA) provided an update on coal, solar and wind generation issues, transmission costs and the electric vehicle challenges we face. Mr. Fritz stated that we are seeing higher energy costs this year due to the increased price of natural gas and electric transmission congestion. He stated that the coal plants have been running more this year because of the higher energy costs. Natural gas prices are the highest they have been since 2008. Willow Creek Wind Farm is now providing 40% of the power for Algona Municipal Utilities. Discussion followed regarding the future of electric rates, power supply and how we find a balance between environmental issues and maintaining reliable energy sources.

The General Manager provided a brief update on the Electric Utility and the Water Utility construction projects and the conversion to Dynamic TV for the Communications Utility.

Resolution 2021-16 – Resolution Related to 457 Plan Matters. This resolution approves and ratifies the adoption of the freeze amendment and adoption of the new 457(b) Deferred Compensation Plan, including the approval of the General Manager as the Trustee. The new plan and the freeze of the old plan will be effective October 1, 2021. Trustee Sabin moved to approve Resolution 2021-16. Trustee Heupel seconded the motion. Motion carried unanimously.

Resolution 2021-18 – Leases. AMU will be implementing GASB 87 for Leases and will apply GASB 87 as a Lessee and a Lessor on all leases greater than \$5,000. Amounts less than \$5000 are considered de minimis. Discussion followed. A motion was made by Trustee Geving, seconded by Trustee Schaaf to approve the resolution. Motion carried unanimously.

Resolution 2021-19 – Light Bundle TV Rates. The same technology that AMU purchases for Bulk Cable TV customers can be used to provide a limited bundle of TV channels to any customers served by AMU fiber. In order to use this service customer TV's must have a digital tuner. AMU is currently testing the technology and plans to roll out this service in late 2021. Trustee Heupel moved to approve the resolution for the new Light Bundle TV Rates. Trustee Sabin seconded the motion. Motion carried unanimously.

Trustee Schaaf moved to table the discussion on the Addendum to the Trinity Wind Agreement until the next Board meeting. Trustee Heupel seconded the motion. Motion carried unanimously.

A revolving loan application was received from A2Z Broadcasting, LLC/Merrill Enterprises, LLC for \$175,000. The AMU Revolving Loan Committee recommended the approval of the loan with a 2.5% interest rate and monthly payments for ten years. The first payment will be due in January 2022. Trustee Sabin moved to approve the loan. Trustee Geving seconded the motion. Motion carried unanimously.

Trustee Schaaf moved to approve an annual fund raiser donation of \$250 to Exceptional Opportunities. Trustee Geving seconded the motion. Motion carried unanimously.

The General Manager provided the First Amendment to the Site Lease Agreement with New Cingular Wireless PCS, LLC for the installation of a generator at 1313D 210<sup>th</sup> Street. Trustee Heupel moved to approve the agreement. Trustee Geving seconded the motion. Motion carried unanimously.

The General Manager presented a non-disclosure agreement with MidAmerican Energy for Unit 4 George Neal Generating Station. The agreement had been reviewed and recommended for approval by the Ahlers Law Firm. Trustee Geving moved to approve and sign the non-disclosure agreement. Trustee Heupel seconded the motion. Motion carried unanimously.

The next Board of Trustees meeting is scheduled for October 27, 2021, at 11:00 A.M.

Trustee Geving moved to adjourn the meeting, seconded by Trustee Heupel. Motion carried unanimously. The meeting adjourned at 12:36 PM.

/s/ Julie Murphy  
Julie Murphy, Chairperson

Attest:

/s/ Sandra M. Batt  
Sandra M. Batt, Secretary

The following vouchers were approved:

<b>Pmt #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
563	EFTPS TRANSFER	PAYROLL TAXES	\$ 24,543.77
564	AFLAC	PREMIUMS	806.20
565	NATIONAL CABLE TELEVISION	HARDWARE	734.10
566	SISCO	FLEX	3,389.21
567	EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	3,000.00
568	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	14,000.00
569	US CELLULAR	SERVICE	362.08
570	INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	538.96
571	IOWA STATE BANK	ISB LOAN	18,723.17
572	USAC	SUPPORT MECHANISM	2,462.31
573	SISCO	HEALTH INSURANCE	33,854.47
574	NIMECA	NEAL 4	217,531.87
575	CARD CENTER	EXPENSES	1,084.04
576	CARD CENTER	EXPENSES	107.55
577	CARD CENTER	EXPENSES	3,423.63
578	SISCO	FLEX	2,302.91
579	MIDAMERICAN ENERGY	NEAL 4	89,000.00
580	AMU PAYROLL DIRECT DEPOSIT	EMPLOYEE PAYROLL	68,500.97
581	IPERS	EMPLOYEES RETIREMENT SYSTEM	32,886.86
582	TREASURER STATE OF IOWA	TREASURER-STATE	8,877.00
583	ALGONA MUNICIPAL UTILITIES	COMM PAPERLESS BILLS	3,303.26
584	EFTPS TRANSFER	PAYROLL TAXES	24,190.70
585	AMU PAYROLL DIRECT DEPOSIT	CRAIG OLSON - VACATION PAYOUT	1,559.66
586	ONLINE SERVICES	ACTION LETTERS/UTILITY EXCHANGE	121.96
587	SISCO	FLEX	514.08
588	CITY OF ALGONA	CITY SEWER USAGE	4,539.51
589	EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	5,840.00
590	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,029.88
591	TRINITY WIND, LLC	POWER-AUGUST	5,320.00
592	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	21,029.00
593	EFTPS TRANSFER	PAYROLL TAXES	382.41
594	UPS	SHIPPING	42.95
595	UPS	SHIPPING	61.70
596	UPS	SHIPPING	25.74
597	UPS	SHIPPING	93.70
598	AMU PAYROLL DIRECT DEPOSIT	EMPLOYEE PAYROLL	68,702.82
599	NATIONAL CABLE TELEVISION COOP	SUBS	13,358.93
600	SISCO	FLEX	4,642.73
601	CITY OF ALGONA	FRANCHISE FEE	5,337.42
602	EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	3,000.00
603	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	14,000.00
604	EFTPS TRANSFER	PAYROLL TAXES	23,958.82
605	ALGONA MUNICIPAL UTILITIES	PAPERLESS UTILITY BILLS	13,574.82
606	INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	538.96
607	USAC	SUPPORT MECHANISM	0.01
608	AFLAC	PREMIUMS	806.20
609	SISCO	FLEX	478.21
610	NIMECA	NEAL 4	242,731.14
58712	ALGONA PLG. & HTG.	FERNCO	24.61
58713	BROWN SUPPLY COMPANY	INVENTORY	168.07
58714	CENTURYLINK	SERVICE	325.68
58715	DGR ENGINEERING	RATE STUDY	1,554.00
58716	FASTENAL COMPANY	PARTS	58.19
58717	IGLASS NETWORKS	NETWORK MONITORING	500.00
58718	IRBY	GROUND GLOVE	299.60
58719	METLIFE SMALL BUSINESS CENTER	PREMIUMS	5,493.32
58720	MIDAMERICAN ENERGY	GAS USAGE-521 N HALL ST	387.99
58721	MIDWEST FENCE & GATE CO	FENCE REPAIRS	1,793.88
58722	NORTHWEST COMM NETWORK	BAND WIDTH	616.50
58723	RESCO	LOCATE PAINT	107.00
58724	SIGN WORKS	LOGO DECALS	219.35
58725	TELEDYNAMICS	5-PORT DESKTOP	338.61
58726	VANTAGE POINT	GENERAL CONSULTING	277.50
58727	VERMEER	SHOP	1,119.02
58728	WESCO DISTRIBUTION INC.	MOUNTING BRACKET	357.81
58729	WHEELER WORLD INC	INJECTOR	1,574.66
58730	AG ADVISORY LTD	CA REBATE	300.00
58731	MARILYN ANDREASEN	CUSTOMER REFUND	76.39
58732	JESSICA BLEILE	CUSTOMER REFUND	25.13
58733	TELLO DOMINICK HORACIO	CUSTOMER REFUND	88.92
58734	CAROLYN FISHER	CUSTOMER REFUND	30.93
58735	FIVE STAR COOPERATIVE	CUSTOMER REFUND	70.56
58736	FRESENIUS KIDNEY CARE DIALYSIS CTR	CUSTOMER REFUND	101.22
58737	MICHAEL GAA	CUSTOMER REFUND	29.29
58738	ALIENA GONZALEZ	CUSTOMER REFUND	77.32
58739	DAVID GRINDBERG	CUSTOMER REFUND	40.59
58740	RYAN KING	CUSTOMER REFUND	32.86

58741	ROLAND KRISSMAN	CUSTOMER REFUND	38.51
58742	YOANDRIS LABANINO RODRIGUEZ	CUSTOMER REFUND	19.33
58743	ROGER L/DELORES LONG	CUSTOMER REFUND	44.59
58744	YENDRY LOPEZ-HECHAVARRIA	CUSTOMER REFUND	13.53
58745	DON MADSEN	CA REBATE	300.00
58746	PFI-A DIVISION OF PPI	CUSTOMER REFUND	249.34
58747	SONJA RASH	CUSTOMER REFUND	9.21
58748	CHUCK REDING	HEAT PUMP REBATE	150.00
58749	MIKE SANKEY	CA REBATE	300.00
58750	JANE E SHEY	CUSTOMER REFUND	47.03
58751	ANNETTE STONE	CUSTOMER REFUND	18.20
58752	VONNIE STRUECKER	CUSTOMER REFUND	140.91
58753	VERNON SUZUKI	CUSTOMER REFUND	119.58
58754	DON/MICHELLE THUL	CUSTOMER REFUND	122.18
58755	DAVE YEGGE	CUSTOMER REFUND	56.06
58756	METLIFE SMALL BUSINESS CENTER	PREMIUMS	7,623.47
58757	A+ COMMUNICATIONS & SECURITY	SECURITY 3 YEAR 32 PORTALS	1,941.04
58758	AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	1,271.00
58759	AK'S CHROME KITCHEN	BOARD MEALS	41.20
58760	ALGONA HS VIPS	SILVER MEMBERSHIP	100.00
58761	B&W CONTROL SPECIALISTS	SPRAY SERVICE	1,414.01
58762	BOMGAARS	SUPPLIES-WATER	577.09
58763	BROWN SUPPLY COMPANY	VALVE BOX RISER	626.00
58764	CINTAS CORPORATION #754	MED SUPPLIES	200.94
58765	CONSORTIA CONSULTING BY TELEC	CONSULTING SUPPORT	975.00
58766	ECHO GROUP, INC.	BLACK W/RED STRIPE W/TAPE 500FT	2,318.37
58767	ERPELDING EXCAVATING ENT	LEAK AT 419 N WOOSTER	15,990.28
58768	HACH CHEMICAL CO.	CHLORINE	281.22
58769	IOWA ONE CALL	UNDERGROUND LOCATION COMPANY	453.90
58770	IOWA OUTDOORS	SUBSCRIPTION	15.00
58771	KEMNA AUTO CENTERS	PART	54.10
58772	KOSS REG HLTH CTR FOUND	SILVER SPONSOR-LEGACY BALL	1,000.00
58773	LINCOLN LIFE	DEFERRED COMP PLAN	3,973.08
58774	MIDAMERICAN ENERGY	GAS SERVICE-1620 E POPLAR	13.51
58775	NATIONAL CHILD SAFETY COUNCIL	SAFETY MATERIALS AND SERVICES	197.50
58776	NIMECA	FERC FEES	6.12
58777	NORTH IA LUMBER	POWER PLANT SUPPLIES	53.90
58778	NORTHWEST COMM NETWORK	VLAN	65.00
58779	PLYMOUTH COUNTY TREASURER	PLYMOUTH COUNTY TAX	218.00
58780	POWER & TELEPHONE SUPPLY	PARTS	596.11
58781	PREMIER LINE SERVICES	SWITCHGEAR CLEANING	20,890.00
58782	REDING GRAVEL & EXC.	STOCKPILE PEA GRAVEL	376.80
58783	THREADS	EMPLOYEE CLOTHING	37.45
58784	VAN WERT INC	DEMAND METER	362.27
58785	HEATH VILETA	EXPENSE REIMBURSEMENT	21.39
58786	WESCO DISTRIBUTION INC.	SALES TAX FOR INV 788500	1,745.26
58787	WHEELER WORLD INC	POWER BALANCE #6	2,102.20
58788	DIVINE MERCY CATHOLIC PARISH	CA REBATE	500.00
58789	TINA ETZEN	CREDIT BALANCE REFUND	27.67
58790	REINIER EXPOSITO	CUSTOMER REFUND	73.45
58791	MELISSA IRMITER	WINDOW REPLACEMENT REBATE	1,290.00
58792	BEVERLY MAWDSLEY	CUSTOMER REFUND	22.21
58793	EDGAR MEYER	CA REBATE	300.00
58794	PRINT SHOPPE PLUS	LIGHTING REBATE	900.00
58795	BRETT VENTEICHER	WINDOW REBATE	202.05
58796	BRETT VENTEICHER	WINDOW REBATE	56.01
58797	ACCESS SYSTEMS	NETWORK SUPPORT SERVICES	4,414.76
58798	ALGONA CHAM. OF COMMERCE	DIAMOND SPONSORSHIP LEVELS	200.00
58799	ARNOLD MOTOR SUPPLY	PARTS	192.96
58800	AUREON NETWORK SERVICES	DID'S	1,011.69
58801	BAKER TILLY US, LLP	GASB 87 IMPLEMENTATION	967.50
58802	BALLY SPORTS NORTH	SUBS	952.41
58803	BIG 10	SUBS	357.75
58804	BOOT BARN, INC	EMPLOYEE CLOTHING	575.61
58805	BROWN SUPPLY COMPANY	SUPPLIES	284.86
58806	BUCHANAN BIBLER, GABOR & MEIS	SERVICE	3,480.00
58807	BUSCHERS SERVICE CENTER	FUEL	1,945.15
58808	CHROME TRUCK STOP	FUEL	638.92
58809	CONFLUENT	PARTS-HEAD END	150.00
58810	DAN-D LASER CARTRIDGES	SUPPLIES	481.32
58811	DISPLAY SYSTEMS INTERNATIONAL	WEATHER GRAPHICS	550.00
58812	DIVERSIFIED ADJUSTMENT SERVICE	BAD DEBT	40.31
58813	DUMP IT INC.	SANITATION	369.96
58814	ELECTRONIC SPECIALITIES, INC	PARTS AND LABOR	119.53
58815	FAREWAY STORES	SUPPLIES	22.43
58816	FASTENAL COMPANY	SUPPLIES	544.04
58817	GRACENOTE MEDIA SERVICES, LLC	MEDIA SERVICES	88.25
58818	GRAYBAR ELECTRIC CO INC	PEDSTL DISTRIBUTION	1,117.35
58819	HAWKINS INC.	CHEMICALS	3,208.28

58820	HEARST TELEVISION	SUBS	980.00
58821	IMPACT7G, INC.	LEAD SAMPLES	175.00
58822	JOHNSTON AUTO STORES	PARTS	132.65
58823	JOHNSTON AUTOSTORES	PARTS	73.99
58824	K & H COOP OIL CO.	FUEL	52.69
58825	KOSSUTH ANIMAL RESCUE	FUNDRAISER	100.00
58826	KOSSUTH COUNTY TREASURER	DRAINAGE-WINDFARM	28,347.50
58827	NATIONAL INFORMATION SOLUTIONS	AUGUST 2021 RECURRNG	8,982.99
58828	NEXSTAR	SUBS	1,073.94
58829	NORTHERN IOWA COMMUNICATIONS	PROGRAMMING	101,695.22
58830	ONENECK IT SOLUTIONS	SISCO SWITCH SUPPORT	3,017.89
58831	PITNEY-BOWES INC.	LEASE	946.44
58832	REED ELECTRIC	SERVICE WELL #7	65.00
58833	RESCO	TERMINATORS	174.62
58834	SECURITY COVERAGE	SECURE IT PLUS	33.60
58835	SPORTSMANS CORNER, INC	BULK FUEL LINE	8.00
58836	THE HOWARD E NYHART COMPANY INC	GASB 75 OPEB	2,875.00
58837	WEBSTER COUNTY TREASURER	WEBSTER COUNTY TAX	1,194.00
58838	WESCO DISTRIBUTION INC.	CONDUIT	2,855.83
58839	WEST BEND MUNICIPAL UTILITIES	EQUIPMENT RENTAL	600.00
58840	AUSTIN K ALBERT	CREDIT BALANCE REFUND	24.55
58841	MARIA MONTES DE OCA	CREDIT BALANCE REFUND	13.53
58842	NORTH CENTRAL RENTALS	CA REBATE	300.00
58843	IOWA DEPT OF NATURAL RESOURCES	HALL ST WATERMAIN EXTENSION PROJECT	100.00
58844	ALGONA PUBLISHING CO.	ADVERTISING	798.04
58845	AUREON NETWORK SERVICES	NETWORK SERVICES	8,565.37
58846	COOKS SCRAP IRON & METAL	PART	15.84
58847	COOPERATIVE RESPONSE CENTER, INC.	RESPONSE CENTER	1,610.05
58848	DPT MECHANICAL, LLC	BAC COOLING TOWER GEARBOX	8,188.81
58849	EMAGINE, LLC	WEBSITE	75.00
58850	ERPELDING EXCAVATING ENT	LEAK AT 103 E KENNEDY ST	2,967.52
58851	ICONECTIV, LLC	LNP	116.56
58852	KLGA & KLGZ	ADVERTISING	945.00
58853	LINCOLN LIFE	DEFERRED COMPENSATION-SEPT	3,973.08
58854	MIDAMERICA COMP CORP	STATEMENT PROCESSING	4,361.16
58855	NATIONAL INFORMATION SOLUTIONS	AUGUST 2021 MISC	295.60
58856	PHILS AUTO & TRUCK REPAIR II	PARTS AND SERVICE	223.02
58857	POWER & TELEPHONE SUPPLY	COVER/HANDHOLE PC BOX	2,389.95
58858	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCH/SIP SESSIONS	2,613.25
58859	VERMEER	PARTS AND SERVICE	149.84
58860	WESCO DISTRIBUTION INC.	CABLE JACKET REPAIR	1,434.34
58861	WOODBURY COUNTY TREASURER	WOODBURY COUNTY TAX	6,987.50
58862	ALAN & KIRSTEN KLEPPER	CA REBATE	300.00
58863	CASONDRA THILGES	WINDOW REBATE	204.32
58864	A & M LAUNDRY	LAUNDRY SERVICE	39.84
58865	ALGONA PLG. & HTG.	PLUMBING LABOR AND MATERIALS	392.69
58866	AUDITOR-STATE OF IOWA	ANNUAL EXAMINATION FILING FEE	850.00
58867	BOMGAARS	SUPPLIES-WATER	240.76
58868	BROWN SUPPLY COMPANY	CURB BOX	590.97
58869	CENTURYLINK	SERVICE	149.31
58870	CENTURYLINK	SERVICE-CABS 2 TOWER SOUTH	305.43
58871	CENTURYLINK	REVENUE/COMPENSATION	0.07
58872	CITY OF ALGONA	UTILITY RECONSTRUCTION	6,329.55
58873	CONSORTIA CONSULTING BY TELEC	CONSULTING SUPPORT	975.00
58874	CRESCENT ELECTRIC SUPPLY	POW/AIRPORT DONATION PROJECT	45.80
58875	DEAN MEYER ELECTRIC	POW CAMP LIGHTS	2,516.65
58876	DGR ENGINEERING	RATE STUDY UPDATE	7,653.36
58877	ERPELDING EXCAVATING ENT	SERVICE LINE @ 614 N JOHNSON	992.80
58878	FARM & HOME PUBLISHERS	COLOR PUBL RENEWAL	633.00
58879	FASTENAL COMPANY	STD WB FLTR	63.60
58880	JAY GEVING	TRUSTEE FEE	75.00
58881	GRAYBAR ELECTRIC CO INC	COMMSCOPE TECHNOLOGIES MST	3,598.69
58882	HCP SPLICING SERVICES	FIBER SLICING	1,558.75
58883	DON HEUPEL	TRUSTEE FEE	75.00
58884	HYGIENIC LABORATORY - AR	TESTING	361.00
58885	IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	6,000.00
58886	IRBY	320AMP METER SOCKET	337.05
58887	KOSSUTH COUNTY TREASURER	PROPERTY TAX	692.00
58888	METLIFE SMALL BUSINESS CENTER	PREMIUMS	5,098.16
58889	MIDAMERICAN ENERGY	SERVICE, 521 N HALL	106.22
58890	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	395.69
58891	JULIE MURPHY	TRUSTEE FEE	75.00
58892	NORTH IOWA COMM. ACTION	CREDIT BALANCE REFUND	56.58
58893	POWER & TELEPHONE SUPPLY	VAULT	2,386.41
58894	RIVER ROAD GOLF CLUB	GOLF OUTING	326.00
58895	MIKE SABIN	TRUSTEE FEE	75.00
58896	KAREN SCHAAF	TRUSTEE FEE	75.00
58897	SLIPSTREAM	LED AUGUST 2021	1,269.50
58898	STUNDAHL CLEANING	CLEANING SERVICE	1,000.00

58899	T&R SERVICE COMPANY	TRANSFORMER DISPOSAL	1,124.00
58900	VAN WERT INC	CENTRON	9,630.00
58901	VANTAGE POINT	CONSULTING	542.50
58902	VERMEER	SHOP	1,136.07
58903	DE SANTI LA BODEGUITA	CUSTOMER REFUND	70.19
58904	DUSTIN LEEPER	CUSTOMER REFUND	122.18
58905	KATLYN MILLER	CUSTOMER REFUND	61.59
58906	HALEY MONTOYA	CUSTOMER REFUND	65.72
58907	CINDY NEMMERS	CUSTOMER REFUND	51.50
58908	VOID CHECK	VOID CHECK	-
58909	GREG SCHORPP	CUSTOMER REFUND	128.46
58910	TIETZ CABIN	CUSTOMER REFUND	131.88
58911	BERNICE WALKER	CUSTOMER REFUND	62.76
58912	JANIS WALLING	CUSTOMER REFUND	54.21
58913	BRENT ZIRBEL	CUSTOMER REFUND	15.58