

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held at the Algona Municipal Utilities office, 104 W. Call Street, Algona, Iowa on August 25, 2021, at 11:00 A.M.

Board members present: Julie Murphy, Chairperson; Trustees – Jay Geving, Don Heupel and Mike Sabin.

Absent: Karen Schaaf

Others present: John Bilsten, General Manager, Sandra Batt, Secretary and Chief Financial Officer, and Jennifer Harrington, General Counsel.

Chairperson Murphy called the meeting to order at 11:00 AM

The consent agenda included roll call, adoption of the agenda, approval of the July 28, 2021, regular minutes, approval of the August 11, 2021, working session minutes, approval of the August 17, 2021, working session minutes, approval of the monthly vouchers and uncollectable accounts. Trustee Heupel moved to approve the consent agenda, seconded by Trustee Geving. Motion carried unanimously.

Utility Uncollectable accounts dated 08/19/2021 \$1,593.25  
Communications Uncollectable accounts dated 6/30/2021 \$1,460.05

Citizen's opportunity to address the Board of Trustees – There were no citizens in attendance.

Financial Statements for July 2021 were presented by the Chief Financial Officer. Trustee Sabin moved to approve the Financial Statements and place them on file, seconded by Trustee Heupel. Motion carried unanimously.

The General Manager reported on electric construction projects at Kemna Motors, construction between Johnson Street and Diagonal Street and construction between Oak Street and Elm Street. He also reported that all electric and communications underground crossings have been completed on Main Street and Moore Street and the construction beginning this week on McGregor Street and 132<sup>nd</sup> Avenue. Dynamic TV conversions are continuing, and plans are being made to expand Fiber to Bulk Cable Customers. In addition, the General Manager reported that there have been an unusual number of water service line breaks this year. Discussion followed.

Resolution 2021-16 – Resolution Related to 457 Plan Matters. Trustee Sabin moved to table discussion until the 457-plan document can be reviewed. Trustee Heupel seconded the motion. Motion carried unanimously.

Resolution 2021-17 – Commercial Dynamic TV Rates. Commercial Dynamic TV Rates were presented by the General Manager. Discussion followed. A motion was made by Trustee Heupel, seconded by Trustee Geving to approve the resolution. Motion carried unanimously.

The General Manager presented a proposal from DGR Engineering for a Generation Feasibility Study. Discussion followed. A motion was made by Trustee Sabin to approve the proposal. Trustee Heupel seconded the motion. Motion carried.

The next Board of Trustees meeting is scheduled for September 29, 2021, at 11:00 A.M.

The meeting adjourned at 12:00 PM.

/s/ Julie Murphy \_\_\_\_\_  
Julie Murphy, Chairperson

Attest:

/s/ Sandra M. Batt  
Sandra M. Batt, Secretary

The following vouchers were approved:

522	EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	\$ 3,000.00
523	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	14,000.00
524	NIMECA	POWER-JUNE	234,773.59
525	INTERSTATE TRS FUND	TRS FUND CONTRIBUTION	538.96
526	EFTPS TRANSFER	PAYROLL TAXES	24,798.65
527	SISCO	PREMIUMS	32,361.89
528	CITY OF ALGONA	FRANCHISE FEE	5,336.52
529	IOWA STATE BANK	LOAN	18,723.17
530	SISCO	FLEX/MED	4,653.04
531	UPS	SHIPPING	25.67
532	EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	4,531.00
533	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	22,977.00
534	TREASURER, STATE OF IOWA	USE TAX-2ND QUARTER 2021	2,301.00
535	MIDAMERICAN ENERGY	NEAL 4	343,000.00
536	CARD CENTER	EXPENSES	1,015.64
537	CARD CENTER	MISCELLANEOUS CHARGES	2,524.75
538	CARD CENTER	EXPENSES	2,027.50
539	ONLINE SERVICES	SERVICES	203.47
540	IOWA UTILITIES BOARD	IUB ASSESSMENTS	87.74
541	AMU PAYROLL	PAYROLL DIRECT DEPOSIT	70,349.75

542	SISCO	FLEX	3,511.60
543	EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	4,397.00
544	SISCO	FLEX	4,105.12
545	AFLAC	PREMIUMS	806.20
546	ALGONA MUNICIPAL UTILITIES	COMM PAPERLESS BILLS	3,256.65
547	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,047.08
548	CITY OF ALGONA	CITY SEWER USAGE	4,539.51
549	IPERS	EMPLOYEES RETIREMENT SYSTEM	33,085.11
550	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	22,386.00
551	TREASURER STATE OF IOWA	TREASURER-STATE	8,954.00
552	EFTPS TRANSFER	PAYROLL TAXES	24,460.96
553	UPS	SHIPPING	41.20
554	SISCO	FLEX	2,660.15
555	CITY OF ALGONA	FRANCHISE FEE	5,630.09
556	UPS	SHIPPING	50.54
557	AMU PAYROLL	PAYROLL DIRECT DEPOSIT	71,135.49
558	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX-QRT PCORI FEES	92.71
559	ONLINE SERVICES	ACTION LETTERS/UTILITY EXCHANGE	73.70
560	LIBRARY OF CONGRESS	COPYRIGHT	643.89
561	ALGONA MUNICIPAL UTILITIES	PAPERLESS UTILITY BILLS	12,615.51
562	NATIONAL CABLE TELEVISION	SUBS	15,654.35
58546	AK'S CHROME KITCHEN	BOARD MEETING	78.05
58547	ALGONA BAND DAY	PLATINUM LEVEL SPONSORSHIP	300.00
58548	ALGONA FAMILY YMCA	YMCA DONATIONS-EMPLOYEE/AMU	1,500.00
58549	ALGONA PLG. & HTG.	PARTS FOR CURB STOP	55.00
58550	ARNOLD MOTOR SUPPLY	PARTS	176.17
58551	AUREON NETWORK SERVICES	CUSTOMER REFUND FOR CREDIT	319.75
58552	B&W CONTROL SPECIALISTS	SPRAY	120.91
58553	BOMGAARS	SUPPLIES	25.98
58554	BORDER STATES ELECTRIC	FIBERGLASS ELBOW	9,036.15
58555	BROWN SUPPLY COMPANY	ERTs FOR WATER METER	190.00
58556	BUGS N STUFF	SPRAY	100.58
58557	C. LANE ELECTRIC	ELECTRIC SERVICE	220.75
58558	CENTURYLINK	SERVICE	325.90
58559	COTTINGHAM & BUTLER	SALARY STRUCTURE SERVICE	500.00
58560	CUMMINS SALES AND SERVICE	INSPECTION/SERV AMU TELEPHONE	1,340.04
58561	DENNY TENKLEY	SUPPLIES	53.40
58562	ERPELDING EXCAVATING ENT	PEA ROCK	1,215.47
58563	FARMERS COOPERATIVE ELEV.	LP	62.97
58564	FASTENAL COMPANY	PARTS	98.24
58565	FIVE STAR TOOL & SUPPLY	SUPPLIES	136.13
58566	HACH CHEMICAL CO.	FLUORIDE RGT	298.32
58567	HAWKINS INC.	CHEMICALS	2,300.40
58568	HOTSY EQUIPMENT	PARTS	301.54
58569	ICONECTIV, LLC	LNP	73.20
58570	INSIGHT	CISCO CATALYST	17,496.78
58571	IA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE, FY22	633.61
58572	IRBY	VAULT/LID	9,816.18
58573	JCL SOLUTIONS	SUPPLIES	74.43
58574	JETCO INC	WELL 8	873.50
58575	KOSS. CO. FAIR BBQ	DONATION FOR FAIR BBQ	200.00
58576	KOSSUTH COUNTY EMERGENCY	911 SURCHARGE REMITTANCE	4,122.80
58577	LINCOLN LIFE	DEFERRED COMPENSATION	3,873.08
58578	MPOWER TECHNOLOGIES, INC	USER GROUP CONFERENCE	1,095.00
58579	NORTH IA LUMBER	TOOL-SPADE	39.99
58580	NORTH IOWA COMM. ACTION	CREDIT TO NICAO	83.92
58581	NORTHWEST COMM NETWORK	BAND WIDTH	616.50
58582	POWER & TELEPHONE SUPPLY	PED & COVER	50,853.86
58583	RESCO	ELBOW ARRESTER	1,059.30
58584	STRYKER	REPLACEMENT KIT	173.25
58585	THREADS	EMPLOYEE CLOTHING	359.52
58586	WESCO DISTRIBUTION INC.	SPLICE 4/0	59.65
58587	GINA BORCHARDT	CA REBATE	500.00
58588	DTM HOMES	CA REBATE	500.00
58589	SHANE HELMERS	CA REBATE	300.00
58590	PINKY MOK	ELECTRIC METER CONVERSION REBATE	75.00
58591	KEVIN/PENNY VITZTHUM	CA REBATE	300.00
58592	SHAWN YEOMAN	CA REBATE	300.00
58593	BANKERS MEDIA GROUP INC	ADVERTISING	539.56
58594	ALGONA PLG. & HTG.	SUPPLIES	123.85
58595	CE POWER ENGINEERED SVCS	TROUBLESHOOT WINDING GAUGE	2,086.50
58596	CINTAS CORPORATION #754	MED SUPPLIES	429.28
58597	COOP RESPONSE CENTER	RESPONSE CENTER	1,609.94
58598	DISPLAY SYSTEMS INTL	WEATHER GRAPHICS	550.00
58599	FASTENAL COMPANY	SUPPLIES	335.82
58600	IGLASS NETWORKS	NETWORK MONITORING	500.00
58601	JCL SOLUTIONS	OFFICE SUPPLIES	106.69
58602	MIDAMERICAN ENERGY	GAS USAGE-521 N HALL ST, 31016	109.76
58603	POWER & TELEPHONE SUPPLY	TAP W/TRACER	2,570.50

58604	SHRED-IT	SHREDDING SERVICE	53.96
58605	SKARSHAUG TESTING LABS	TESTING	484.56
58606	WESCO DISTRIBUTION INC.	LOAD TRACKER	6,940.54
58607	CODY FORTUNE MEMORIAL	SCHOLARSHIP FUNDRAISER	200.00
58608	LORI HANCHETT	CA REBATE	500.00
58609	HOLMES ANIMAL CLINIC	LIGHTNG REBATE	1,065.00
58610	MARCIA MYERS	CA REBATE	300.00
58611	ALGONA FIRE DEPARTMENT	DONATION	100.00
58612	METLIFE SMALL BUSINESS	PREMIUMS	7,623.47
58613	ADVANCED MEDIA TECH	SUPPLIES	22,268.36
58614	AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	1,599.00
58615	AUREON NETWORK SERVICES	DID'S	1,011.69
58616	BAKER TILLY, LLP	PROFESSIONAL SERVICES	1,060.00
58617	BGHS BOOSTER CLUB	SOFTENER SALT	448.35
58618	BOMGAARS	SUPPLIES	668.09
58619	BUSCHERS SERVICE CENTER	FUEL	1,645.80
58620	CHROME TRUCK STOP	FUEL	682.71
58621	COOKS INC.	GLOVES	45.90
58622	GRACENOTE MEDIA SERVICES	MEDIA SERVICES	88.25
58623	GRAYBAR ELECTRIC CO INC	HDPE-2	5,821.83
58624	IOWA ASSN OF MUNI UTILITIES	SAFETY	4,490.84
58625	IRBY	LINE POST INSULATOR	922.88
58626	JOHNSTON AUTOSTORES	PART	39.80
58627	K & H COOP OIL CO.	FUEL	117.76
58628	KLGA & KLGZ	ADVERTISING	1,130.80
58629	KOSSUTH REG. HEALTH CENTER	TESTING	25.00
58630	NATL INFORMATION SOLUTIONS	JULY 2021 RECURRNG	12,952.50
58631	N IOWA COMMUNICATIONS	PROGRAMMING	95,943.93
58632	OAK HILL CONSULTING	FTTH MAP	134.00
58633	RESCO	TERMINATOR W/O CONN	388.09
58634	SECURITY COVERAGE	SECURE IT PLUS	33.60
58635	T&R ELECTRIC	PCB TEST	20.00
58636	UNITYPOINT CLINIC	TESTING	42.00
58637	WESCO DISTRIBUTION INC.	T & B KL36-1 AL SERVENTR SPLICE	685.26
58638	WESTRUM LEAK DETECTION INC	LEAK DETECTION SERVICES	671.25
58639	JESSICA BLEILE	CREDIT BALANCE REFUND	95.64
58640	ELIER CAMEJO AGUILAR	CREDIT BALANCE REFUND	177.68
58641	RYAN T KING	CREDIT BALANCE REFUND	32.95
58642	A & M LAUNDRY	LAUNDRY SERVICE	39.84
58643	ACCESS SYSTEMS	NETWORK SUPPORT SERVICES	4,414.76
58644	ALGONA DANCE TEAM	DANCE TEAM	100.00
58645	ALGONA HIGH SCHOOL	PREMIER PARTNERSHIP PACKAGE	800.00
58646	ALGONA MACHINE & SUPPLY	PARTS AND SERVICE	439.46
58647	ALGONA PLG. & HTG.	WATER PLANT FURNACE	117.50
58648	AUREON NETWORK SERVICES	NETWORK SERVICES	8,395.40
58649	BALLY SPORTS NORTH	SUBS	1,132.11
58650	BIG 10	SUBS	425.25
58651	JOHN BILSTEN	EXPENSE REIMBURSEMENT	30.81
58652	BOOT BARN, INC	EMPLOYEE CLOTHING	1,847.71
58653	BROWN SUPPLY COMPANY	INVENTORY	2,326.74
58654	BUSCHER BROS. CORPORATION	PARTS	103.45
58655	CENTRAL IOWA DISTRIBUTING	SUPPLIES	197.60
58656	CENTURYLINK	SERVICE	149.27
58657	CENTURYLINK	REVENUE/COMPENSATION	0.04
58658	CINTAS CORPORATION #754	EARPLUGS	64.01
58659	CITY OF ALGONA	UTILITY RECONSTRUCTION	192,779.77
58660	CONSORTIA CONSULTING	CONSULTING SUPPORT	975.00
58661	CULVER - HAHN ELECTRIC	JUNCTION BOX	54.59
58662	DGR ENGINEERING	COMPREHENSIVE STUDY-WATER	1,729.00
58663	DITCH WITCH	SHOVEL	528.39
58664	DUMP IT INC.	SANITATION	369.96
58665	ERPELDING EXCAVATING ENT	WATER MAIN BREAK	13,192.33
58666	FASTENAL COMPANY	CABLE TIE	277.44
58667	JAY GEVING	TRUSTEE FEE	75.00
58668	GRAYBAR ELECTRIC CO INC	COMMSCOPE-C/A DLX DROP	1,369.48
58669	HAWKINS INC.	CHEMICALS	3,072.25
58670	HEARST TELEVISION	SUBS	1,175.00
58671	DON HEUPEL	TRUSTEE FEE	75.00
58672	HY-VEE	OFFICE SUPPLIES	144.64
58673	HYGIENIC LABORATORY - AR	TESTING	101.00
58674	ICONECTIV, LLC	LNP	86.33
58675	IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN	6,000.01
58676	IOWA STATE UNIVERSITY	RESEARCH REIMBURSEMENT	13,232.00
58677	IRBY	CABINET	3,006.70
58678	JACKS OK TIRE SERVICE	PARTS AND SERVICE	1,063.65
58679	JCL SOLUTIONS	SUPPLIES	60.98
58680	JOHN DEERE FINANCIAL	PARTS	2.31
58681	JOHNSTON AUTOSTORES	STD BULB	2.12
58682	MIDAMERICA COMP CORP	STATMENT PROCESSING	4,390.58

58683	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	402.75
58684	JULIE MURPHY	TRUSTEE FEE	75.00
58685	VOID CHECK	VOID CHECK	-
58686	NEXSTAR	SUBS	1,288.38
58687	NYEMASTER GOODE PC	PROFESSIONAL SERVICES	1,734.00
58688	PMC ADVANTAGE SERVICES, INC	INSURANCE SERVICES	8,755.00
58689	PRECISION MIDWEST	TRIMBLE GIS RECEIVER	8,963.46
58690	PRINT SHOPPE PLUS	OFFICE SUPPLIES	79.00
58691	QC SUPPLY	TURBO NOZZLE	65.80
58692	REDING GRAVEL & EXC.	STOCKPILE ROADSTONE	722.24
58693	RESCO	DUCT 2"	11,074.50
58694	RUSHER CONSTRUCTION LLC	REPAIR FROM MAIN ST PROJECT	1,671.04
58695	MIKE SABIN	TRUSTEE FEE	75.00
58696	SAFETEY-KLEEN	WASHER SERVICE-SOLVENT	178.05
58697	KAREN SCHAAF	TRUSTEE FEE	75.00
58698	SCHUMACHER WELL DRILLING	PARTS	83.00
58699	SLIPSTREAM	LED JULY 2021	1,002.00
58700	STUNDAHL CLEANING	CLEANING SERVICE	1,000.00
58701	T&R ELECTRIC	RECLOSER	2,025.00
58702	TRINITY WIND, LLC	POWER PURCHASED	3,220.00
58703	WESCO DISTRIBUTION INC.	SUPPLIES	572.45
58704	NATHAN BEAUMIER	CA REBATE	300.00
58705	DENNIS LEIGH	WINDOW REPLACEMENT	322.50
58706	WILLIAM LEININGER	CA REBATE	300.00
58707	WAYTT MULLER	WINDOW REPLACEMENT	403.65
58708	STEVE SCOTT	INSULATION REBATE	450.00
58709	STEVE SCOTT	CA REBATE	300.00
58710	ALGONA PUBLISHING CO.	ADVERTISING	1,240.28
58711	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCH/SIP SESSIONS	6,055.00