

Notice and Call of Public Meeting

Governmental Body: Board of Trustees, Algona Municipal Utilities  
Date of Meeting: December 30, 2020  
Time of Meeting: 11:00 A.M.  
Place of Meeting: Board Room, AMU Office Building, Algona, Iowa – Conference Call  
Phone: 515-395-2300  
Conference ID: 15721

Board of Trustees

Julie Murphy, Chairperson  
David Golwitzer, Chairperson Pro Tem  
Jay B. Geving  
Karen Schaaf  
Donald Heupel

General Manager

John Bilsten

Secretary Board of Trustees

Sandra Batt

Public Notice Is Hereby Given that the above-mentioned governmental body will meet at the date, time, and place above set out. This meeting will be held electronically as allowed by Iowa Code Section 21.8 with access to the public available by calling the phone number listed above. The tentative agenda for said meeting is as follows:

1. Call to order
2. Consent Agenda  
(Consent Agenda Items Include :)
  1. Roll Call
  2. Adoption of Agenda
  3. Approval of Minutes of Previous Meeting(s)
  4. Approval of Vouchers (Bills)
  5. Approve Bad Debt Write OffMotion: \_\_\_\_\_ 2nd: \_\_\_\_\_  
Action: Approve the Consent Agenda
3. Citizen’s opportunity to address Board of Trustees on items not on the agenda
4. Approval of Financial Reports and Authorization to Place on File  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_
5. General Manager’s Report
6. Approve AMU Revolving Loan Fund Plan Updates  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_
7. Pay Request #6 – Final – Main Street Water Main Improvements Phase 2 – GM Contracting Inc. -- \$29,687.68 and Change Order #2 – Rectifying Final Units – (\$7,928.86)  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_

8. Acceptable Use Policy  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_
9. Backup and Retention Policy  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_
10. Change Management Policy  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_
11. Hardware, Software, and IT Procurement Policy  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_
12. Password Standards Policy  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_
13. User Account Management Policy  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_
14. Personnel  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_
15. Approve Audit Letter of Engagement with TP Anderson  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_
16. Miscellaneous/Informational Items  
1. COVID-19 Update
17. Next Meeting:           Time - 11:00 AM  
                                  Date – January 27, 2021 (Tentative)
18. Adjournment: Time \_\_\_\_\_