

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on September 23, 2009 at 11:00 A.M.

Present: James Modrell, Chairman; Trustees – Jay Geving, Allan Bonde, Walter Krahenbuhl, Karen Schaaf

Absent: none

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel

Chairman Modrell called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of August 26, 2009 minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the July 2009 monthly financial statements. Trustee Geving moved to approve the financials and place them on file, seconded by Trustee Bonde. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, i-Wireless, Cable reception, Warehouse improvements, Basin Power, Finn House Garage, KRHC Legacy Ball, Algona YMCA Swim Team, APPA workshops, Finn House, Well #5, AMU/Skylink, NIMECA, and the Communication Department Reports.

The General Manager presented an Engineering agreement with DeWild, Grant, & Reckert for water plant upgrades. Trustee Krahenbuhl moved to authorize the General Manager to sign the agreements, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed Resolution 2009-10, a Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the Algona Municipal Utilities for certain original expenditures paid in connection with specified projects – 2400 Volt Electric Conversion Project. Trustee Geving moved to approve the resolution, seconded by Trustee Bonde. Motion carried unanimously.

The Board reviewed a fee for Non-Compliant Electric Conversion Properties. Trustee Krahenbuhl moved to approve the fee of \$15 per month, seconded by Trustee Bonde. Motion carried unanimously.

The Board reviewed Resolution 2009-11, a Resolution establishing a policy for Financing Customer updates to Customer owned Electric Meter Infrastructure and related Equipment. Trustee Geving moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The next meeting is October 15, 2009 at 11:00 a.m.

Upon motion and vote, the meeting adjourned at 1:00 p.m.

/s/ J.B. Modrell
J.B. Modrell, Chairman

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 100,267.01
27876	ALGONA MUNICIPAL UTIL.	MED SELF INS FUND	446.00
27877	ALLAN BONDE	TRUSTEE FEES	75.00
27878	JAY GEVING	TRUSTEE FEES	75.00
27879	ROBERT JENNINGS	EMPLOYEE MISC	35.00
27880	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
27881	LINCOLN LIFE	DEFERRED COMP	2,295.00
27882	JAMES MODRELL	TRUSTEE FEES	75.00
27883	KAREN SCHAAF	TRUSTEE FEES	75.00
27884	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
27885	US POSTAL SERVICE (POSTAGE)	POSTAGE FOR METER	2,000.00
27886	KAJEWSKI, STEPHEN	EMPLOYEE MISC	140.80
27887	VILETA, HEATH	EMPLOYEE MISC	60.89
27888	MATT GOLWITZER	EMPLOYEE MISC	58.00
27889	KAJEWSKI, STEPHEN	EMPLOYEE MISC	99.44
27890	CARD CENTER	SERVICES	354.33
27891	JAMES PATTON	I WIRELESS REFUND	10.62
27892	HEATH VILETA	EMPLOYEE MISC	100.20
27893	BILSTEN, JOHN	EMPLOYEE MISC	52.60
27894	RINDONE, BRIEN	EMPLOYEE MISC	182.97
27895	ROSEMARY TULL	EMPLOYEE MISC	312.00
27896	BAER, SHEILA	EMPLOYEE MISC	189.08

27897	VIRGINIA FOTH	EMPLOYEE MISC	958.20
27898	FRIEDRICH, NEAL	EMPLOYEE MISC	543.00
27899	FRIEDRICH, NEAL	EMPLOYEE MISC	818.07
27900	ROD JOHNSON	EMPLOYEE MISC	210.00
27901	ALGONA MUNICIPAL UTILITIES	COMM SERVICES	11,705.71
27902	ALGONA PLUMBING & HEATING	APPL REB - REYNOLDS	350.00
27903	ALGONA APPLIANCE	PARTS	13.86
27904	AMBERWAVE COMM	INTERNET SERVICES	9,000.00
27905	AMERICAN WATER WORKS ASSN	MEMBERSHIP DUES	75.00
27906	AMERICAN CONCRETE PRODUCTS	CONCRETE	426.93
27907	JOSEPH ARENS	COMM REFUND	4.74
27908	BARNES DISTRIBUTION	SUPPLIES	273.32
27909	AMY BINNING	COMM REFUND	32.66
27910	ED BROESDER	MTR CONV REBATE	41.00
27911	BURMEISTER ELECTRIC CO.	SUPPLIES	203.30
27912	CORN BELT POWER COOP	TRANSMISSION SERVICES	25,857.00
27913	DAN-D LASER CARTRIDGES	TONER	48.15
27914	DEWILD GRANT RECKERT	SERVICE	3,782.50
27915	DITCH WITCH - IOWA INC	SUPPLIES	1,421.65
27916	WILLIAM DODDS	COMM REFUND	62.71
27917	DON EGEL	WINDOW REBATE	263.50
27918	PAUL J ELBERT	COMM REFUND	108.27
27919	ELECTRONIC SPECIALITIES, INC	SERVICE	357.76
27920	DEANNA ESSER	MTR CONV REBATE	75.00
27921	FARRELL, DARLENE	APPL REB - AC	200.00
27922	FIRST CONGREGATION CHURCH	MTR CONV REBATE	187.71
27923	VICTOR FISHER	MTR CONV REBATE	64.75
27924	FLOORS & MORE	COMM REFUND	17.97
27925	FOERTSCH P & H	APPL REB - STUNDAHL	200.00
27926	MARTIN FRIDERES	COMM REFUND	29.77
27927	AMY GALE	COMM REFUND	48.99
27928	KEN GIFFORD	MTR CONV REBATE	61.48
27929	GRAYBAR ELECTRIC CO INC	MATERIALS	2,356.89
27930	HAAG, JACK	APPL REB - AC	200.00
27931	CHRIS HANNA	COMM REFUND	54.32
27932	HILLBURG, ROBERT	APPL REB - AC	200.00
27933	HILTON'S FULL SERVICE	BATTERY	239.63
27934	HIWAY TRUCK EQUIPMENT	SERVICES	4,429.99
27935	HJELMELAND, JOHN	APPL REB - WATER HEATER	150.00
27936	IA DIST.WIND GEN.PROJECT	SHARED COSTS	538.44
27937	IOWA ASSN OF MUNI UTILITIES	FALL CONFERENCE	1,385.00
27938	IOWA STATE BANK	COMM LOAN PAYMENT	9,139.29
27939	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
27940	I WIRELESS	SERVICE	3.81
27941	KING, DOROTHY	HEAT PUMP	800.00
27942	KUYPER, LYLE	APPL REB - AC	350.00
27943	GERI LIERLEY	APPL REB - WATER HEATER	50.00
27944	PHILIP LIND	MTR CONV REBATE	75.00
27945	LUDWIG, EARL	WINDOW REBATE	151.70
27946	CAROLYN MARSHALL	MTR CONV REBATE	4.77
27947	ADELINE MARSO	COMM REFUND	21.40
27948	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,057.10
27949	MIDAMERICAN ENERGY	SERVICE	71.24
27950	MIDAMERICAN COMP CORP	BILLING SERVICES	4,156.76
27951	MIDWEST MUNICIPAL TRANSMISSION	DUES	3,195.00
27952	JEFF MORTENSEN	APPL REB - AC	200.00
27953	NEU STAR	LNP REMITTANCE	400.00
27954	NALCO COMPANY	SERVICE	2,096.14
27955	PROFESSIONAL COMPUTER SYSTEMS	SERVICE	666.00
27956	PITNEY-BOWES INC.	RENTAL CHARGES	288.00
27957	QWEST	SERVICE	104.55
27958	QWEST	INTERCONNECTION SERVICES	672.86
27959	QWEST	DAMAGED SERVICE	240.17
27960	QWEST COMM	LMC	10.69
27961	RESCO	MATERIALS	2,251.12
27962	CHRIS REYNOLDS	APPL REB - WATER HEATER	50.00
27963	SAFETEY-KLEEN	SUPPLIES	132.41
27964	SCHMITT HARDWARE	APPL REB - KUYPER	50.00
27965	TRACY SCHORPP	COMM REFUND	47.03
27966	SECURITY STATE BANK	COMM LOAN PAYMENT	6,351.48

27967	SECURITY STATE BANK	COMM LOAN PAYMENT	2,046.74
27968	BOMGAARS	SUPPLIES	354.01
27969	SIGN WORKS INK	APPL REB - AC	200.00
27970	TERRY STUNDAHL	APPL REB - AC	200.00
27971	SWIFT AIR	MAINTENANCE AGREEMENT	1,604.36
27972	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,300.00
27973	MICHELLE TELLEZ	MTR CONV REBATE	62.68
27974	THE RETROFIT COMPANIES, INC	MATERIALS	3,956.60
27975	UBC	COMM REFUND	35.16
27976	LAURA VOIGT	COMM REFUND	21.05
27977	MIKE WEIER	APPL REB - AC	200.00
27978	BILL WEIR	COMM REFUND	31.95
27979	WESCO DISTRIBUTION INC.	SUPPLIES	521.48
27980	FOTH, VIRGINIA	EMPLOYEE MISC	297.61
27981	HEATH VILETA	EMPLOYEE MISC	145.00
27986	ALGONA HIGH SCHOOL	DONATION	100.00
27987	AMETEK POWER INSTRUMENTS	SUPPLIES	1,086.45
27988	BGHS	DONATION	75.00
27989	USAC	MECHANISM CHARGES	1,401.55
27990	KAJEWSKI, STEPHEN	EMPLOYEE MISC	166.00
27991	LAURA THILGES	EMPLOYEE MISC	16.00
27992	ROSEMARY TULL	EMPLOYEE MISC	151.00
27993	ALGONA PLG. & HTG.	SERVICE	215.27
27994	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	326.92
27995	ALGONA HS VIP'S	DONATION	100.00
27996	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	12.50
27997	A & M LAUNDRY	SUPPLIES	62.80
27998	ARNOLD MOTOR SUPPLY	PARTS	98.48
27999	AZAR COMPUTER SOFTWARE	SERVICE	300.00
28000	BBC AMERICA	SUBS	223.60
28001	BIG 10	SUBS	2,022.72
28002	BITZ SMALL ENGINE SHOP	SERVICES	9.50
28003	BLACKTOP PAVING	ASPHALT SERVICES	400.00
28004	BROWN SUPPLY COMPANY	SUPPLIES	35.00
28005	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	412.50
28006	BUSCHER BROS. IMPLEMENT	SUPPLIES	43.75
28007	BUSCHER'S SERVICE CENTER	FUEL	51.25
28008	CASEY'S GENERAL STORE	FUEL	76.14
28009	CENTRAL IOWA DISTRIBUTING	SUPPLIES	250.30
28010	ALGONA CHAM. OF COMMERCE	LEADERSHIP ALGONA	700.00
28011	CHROME TRUCK STOP	FUEL	2,795.68
28012	CHROME COUNTRY INN	SERVICE	106.78
28013	CITY OF ALGONA	UPS CHARGES	123.09
28014	COMPUTER SYSTEMS ASSOCIATES	SUPPLIES	97.31
28015	CRESCENT ELECTRIC SUPPLY	SUPPLIES	90.40
28016	DAN-D LASER CARTRIDGES	TONER	455.00
28017	DHJV COMPANY LLD	SUBS	107.52
28018	DIAMOND'S	EMPLOYEE CLOTHING	65.50
28019	DISCOVERY DIGITAL NETWORK	SUBS	395.68
28020	DITCH WITCH - IOWA INC	SUPPLIES	292.91
28021	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	271.57
28022	DUMP IT INC.	DUMPSTER	404.35
28023	ESPN	SUBS	154.80
28024	FAREWAY STORES	SUPPLIES	129.32
28025	FOX SPORTS NET NORTH	SUBS	3,916.16
28026	JOHNSTON AUTOSTORES	PARTS	10.68
28027	IRBY TOOL & SAFETY	SUPPLIES	340.10
28028	HUTZELL'S, INC	SUPPLIES	75.16
28029	IA DEPT.OF NAT.RESOURCES	WATER USE PERMIT	135.00
28030	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	4,103.95
28031	IOWA ASSN OF MUNI UTILITIES	NCISA BILLING	3,700.63
28032	KAAL	SUBS	657.30
28033	KIMT	SUBS	469.50
28034	KLGA - FM	ADVERTISING SERVICES	755.00
28035	KOSSUTH COUNTY TREASURER	TAXES	70,712.50
28036	LIFETIME TV FOR WOMEN	SUBS	1,335.76
28037	MIDAMERICAN ENERGY CO.	POWER SUPPLIES	333.75
28038	MOTOR INN AUTO GROUP	ACCESSORIES	419.53
28039	NAPA AUTO PARTS-ALGONA	PARTS	101.10
28040	NATIONAL GEOGRAPHIC CHANNEL	SUBS	197.80

28041	NORTH IA LUMBER	MATERIALS	160.78
28042	PAPPAS TELECASTING OF IOWA	SUBS	319.26
28043	PROFESSIONAL COMPUTER SYSTEMS	MONTHLY FEES	428.00
28044	PLYMOUTH COUNTY TREASURER	EXCISE TAX	449.00
28045	POSTMASTER	STANDARD MAIL PERMIT	185.00
28046	NG-911, INC	DATABASE MANAGEMENT	150.00
28047	REDING GRAVEL & EXC.	SERVICE	219.00
28048	RENEGADE UNIVERSITY	GUIDES	39.00
28049	RESCO	MATERIALS	6,917.76
28050	RFD TV	SUBS	129.00
28051	SINCLAIR BROADCAST GROUP INC	SUBS	1,014.12
28052	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCHING	6,325.00
28053	THE RETROFIT COMPANIES, INC	SERVICES	1,100.00
28054	THE UPHOLSTERY SHOP	SERVICE	64.20
28055	EISCHEN SALES INC	SUPPLIES	179.43
28056	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	71.76
28057	TRUPKE ELECTRIC MOTOR	SUPPLIES	22.71
28058	MACROVISION CORP	SUBS	1,081.36
28059	PRO-BUILD	SUPPLIES.	105.78
28060	WEAVER'S	LOGO	9.50
28061	WEBSTER COUNTY TREASURER	TAXES	2,705.00
28062	WESCO DISTRIBUTION INC.	MATERIALS	633.45
28063	WOI-TV	SUBS	939.00
28064	WOODBURY COUNTY TREASURER	EXCISE TAX	16,680.00
28065	ROBERT JENNINGS	EMPLOYEE MISC	10.00
28066	ROD JOHNSON	EMPLOYEE MISC	405.13
28067	LAURA THILGES	EMPLOYEE MISC	72.29
28068	HEATH VILETA	EMPLOYEE MISC	320.00
28069	AMBERWAVE COMM	INTERNET SERVICES	11,692.20
28070	BAER, SHEILA	EMPLOYEE MISC	111.65
28071	ROBERT JENNINGS	EMPLOYEE MISC	8.99
28072	SITE SERVICES	ASBESTOS INSPECTION	875.00
8800793	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	11,166.00
8800794	NATIONAL CABLE TELEVISION COOP	PROGRAMMING SUBS	38,752.47
8800795	NATIONAL CABLE TELEVISION COOP	SUPPLIES	204.81
8800796	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800797	TREASURER STATE OF IOWA	STATE INCOME TAX	6,626.00
8800798	IPERS	IPERS WITHHOLDING	16,089.00
8800799	EFTPS TRANSFER	EFTPS TRANSFER	16,994.34
8800800	NIMECA	SUTHERLAND LEGAL FEES	187.84
8800801	COLLECTION SERVICES CTR	CHILD SUPPORT PAYMENT	218.31
8800802	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	193,021.40
8800803	EFTPS TRANSFER	PAYROLL TRANSFER	16,265.21
8800804	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	19,113.00
8800805	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,461.48