

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on August 31, 2011 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Allan Bonde, Karen Schaaf, Walter Krahenbuhl, Julie Murphy

Absent: none

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel; Michael Maloney, Public Financial Management

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the August 10, 2011 minutes, and approval of the monthly vouchers. Trustee Bonde moved to approve the consent agenda, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed the June 2011 Financial Statements. Trustee Krahenbuhl moved to approve the financial statements and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

Michael Maloney reviewed the cash flows and options for the 2011 Series Electric Revenue Bonds with the Board.

The General Manager updated the Board on a number of topics including Water Tower work, Finn Drive water extension, Park Drive water extension, Style Network, Neal 4 life extension survey, personnel, Kossuth County Agriculture and Motorsport Museum, Basin Electric Operations agreement, easements, power plant upgrades, off air channel issues, ESPN3, BTN2GO, internet promotions, i-Wireless, ISEP, AMU/Skylink, NIMECA, and the Communication Department Reports.

The Board reviewed Change Order #1 – Utility Services Company, Inc, for West Water Tower repainting. Trustee Schaaf moved to approve the change order for the amount \$500.00, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager discussed bids received for pipe and attic insulation at the Water Treatment Plant. Trustee Krahenbuhl moved to the bid for pipe insulation from QCI Thermal Systems and the bid for the attic insulation from Retrofoam of Iowa, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager discussed the replacement of the office HVAC variable frequency drives. Trustee Schaaf moved to accept the quote from Swift Air, seconded by Trustee Murphy. Motion carried unanimously.

The next meeting is September 28, 2011 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 1:00 p.m.

/s/ Jay B. Geving  
Jay B. Geving, Chairman

Attest:  
/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 52,307.62
33861	JARON BENZ	EMPLOYEE MISC	200.00
33862	BUSCHER'S SERVICE CENTER	FUEL	205.35
33863	EXCEPTIONAL OPPORTUNITIES	HOLE SPONSOR	50.00
33864	JASON FETT	EMPLOYEE MISC	163.00
33865	FRIEDRICH, NEAL	EMPLOYEE MISC	2,450.00
33866	GOOD SAMARITAN SOCIETY	GOLF SPONSOR	120.00
33867	KEVIN HILSABECK	EMPLOYEE MISC	767.81
33868	HILSABECK, KEVIN A.	EMPLOYEE MISC	189.72
33869	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	2,851.51
33870	KAJEWSKI, STEPHEN	EMPLOYEE MISC	159.72
33871	KAJEWSKI, STEVE	EMPLOYEE MISC	2,281.57
33872	RINDONE, BRIEN	EMPLOYEE MISC	400.00
33873	ROETHLER, LOWELL	EMPLOYEE MISC	140.97
33874	HEATH VILETA	EMPLOYEE MISC	279.65
33875	FOTH, VIRGINIA	EMPLOYEE MISC	21.84
33876	FRIEDRICH, NEAL	EMPLOYEE MISC	1,180.57
33877	MATT GOLWITZER	EMPLOYEE MISC	580.00
33878	KOSS CO ECONOMIC DEV CORP	INTERN LUNCHEON	45.00
33879	KEVIN RASH	EMPLOYEE MISC	313.18
33880	JESSE ADAMS	EMPLOYEE MISC	1,395.60
33881	ROGER L BELL	LAND LEASE	2,500.00
33882	DORNBIER, DALE	EMPLOYEE MISC	66.00
33883	MIDCONTINENT COMMUNICATIONS	ISU'S	500.00
33884	A & M LAUNDRY	SUPPLIES	31.40

33885	A-TEC ENERGY CORP.	AUDITS	186.18
33886	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,732.78
33887	ALGONA PLG. & HTG.	PARTS	17.66
33888	ALGONA PLUMBING & HEATING	APPL REBATE - ROBERTS	90.00
33889	ALGONA PUBLISHING CO	MTR CONV REBATE	250.00
33890	ALGONA PUBLISHING CO.	SUPPLIES & ADVERTISING	1,591.28
33891	AMU-SKYLINK. L.C.	INVENTORY	1,872.18
33892	AUTUMN IRRIGATION	SERVICE CALL	44.29
33893	CHERYL BAAS	WINDOW REBATE	62.10
33894	BARNES DISTRIBUTION	SUPPLIES	451.10
33895	BBC AMERICA	SUBS	246.18
33896	BIG 10	SUBS	2,156.14
33897	BROWN SUPPLY COMPANY	MATERIALS	584.32
33898	CERTIFIED TESTING SERVICES	SERVICE	706.00
33899	CHROME COUNTRY INN	SERVICE	72.55
33900	CITY OF ALGONA	OAK ST BLACKTOP	228.00
33901	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	2,255.00
33902	COOK'S SCRAP IRON & METAL	MATERIALS	130.01
33903	COURTNEY, WILBUR	APPL REBATE - AC	200.00
33904	CRESCENT ELECTRIC SUPPLY	SUPPLIES	298.10
33905	CROSSROADS ALGONA	FUEL	55.17
33906	KEITH DAHLHAUSER	APPL REBATE - AC	200.00
33907	DAN-D LASER CARTRIDGES	TONER	101.65
33908	DIAMOND'S	EMPLOYEE CLOTHING	382.03
33909	DISCOVERY COMMUNICATIONS LLC	SUBS	434.56
33910	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	22.82
33911	DUMP IT INC.	DUMPSTER SERVICE	347.35
33912	ELECTRONIC SPECIALITIES, INC	RADIO/ANTENNA TRANSFER	8,228.08
33913	ERPELDING EXCAVATING ENT	OAK ST SERVICES	2,133.75
33914	ESPN	SUBS	200.46
33915	FAREWAY STORES	SUPPLIES	36.88
33916	BILL FARNHAM	APPL REBATE - AC	200.00
33917	FOERTSCH P & H	APPL REB - DAHLHAUSER	50.00
33918	SUZANNE M FOX	MTR CONV REBATE	75.00
33919	FOX SPORTS NET NORTH	SUBS	4,798.28
33920	GARY'S PLG & HTG	APPL REBATE - FARNHAM	50.00
33921	MATT GOLWITZER	EMPLOYEE MISC	68.69
33922	GRAYBAR ELECTRIC CO INC	MATERIALS	2,189.44
33923	CHRIS HANNA	ELECTRIC REFUND	22.39
33924	HAWKINS INC.	CHEMICALS	4,531.90
33925	HUB TELEVISION NETWORKS, LLC	SUBS	118.27
33926	HUTZELL'S, INC	EMPLOYEE CLOTHING	146.43
33927	IN DEMAND	PPV'S	325.42
33928	IOWA ASSN OF MUNI UTILITIES	STREET LIGHT WRKSHP	195.00
33929	IOWA NETWORK SERVICES	SERVICES	22,946.57
33930	IOWA ONE CALL	SERVICE	140.80
33931	IOWA UTILITIES BOARD	2012 DUAL PARTY ESTIMATE	596.00
33932	JCL SOLUTIONS	SUPPLIES	106.86
33933	JOHNSTON AUTOSTORES	PARTS	76.68
33934	K & H COOP OIL CO.	FUEL	2,895.42
33935	KAAL	RETRANSMISSION FEES	666.40
33936	KCCI	RETRANSMISSION FEES	3,175.00
33937	KIMT	RETRANSMISSION FEES	476.00
33938	KLGA - FM	ADVERTISING SERVICES	996.00
33939	RON KOPPEN	APPL REBATE - HEAT PUMP	1,600.00
33940	KUEHL & PAYER	MAIN EXTENSION N FINN	1,359.50
33941	LIFETIME ENTERTAINMENT SERVICE	SUBS	1,520.96
33942	MIDAMERICAN ENERGY	SERVICE	11.14
33943	MIDAMERICAN ENERGY CO.	GEN POWER SUPPLY	337.86
33944	MIDWEST MUNICIPAL TRANSMISSION	MMTG DUES	2,960.00
33945	NAPA AUTO PARTS-ALGONA	PARTS	7.69
33946	NATIONAL GEOGRAPHIC CHANNEL	SUBS	219.00
33947	NATIONAL GEOGRAPHIC HD	SUBS	45.13
33948	NG-911, INC	DATABASE MANAGEMENT	150.00
33949	NORTH IA LUMBER	WINDOWS	697.48
33950	NORTH IOWA MECHANICAL	APPL REBATE - SCHENCK	250.00
33951	NORTHERN IOWA COMMUNICATIONS	BANDWITH	5,010.97
33952	NORTHROP GRUMMANN SYSTEMS CORP	WARRANTY SERVICE	295.00
33953	NORTHWEST COMM NETWORK	DS3	8,400.00
33954	OMAHA WINWATER WORKS CO.	MATERIALS	20,856.21
33955	PAPPAS TELECASTING OF IOWA	RETRANSMISSION FEES	476.00

33956	PIJAHN, GARY	APPL REBATE - WASHER	100.00
33957	PLAYBOY ENTERTAINMENT GRP	PPV'S	15.90
33958	KEVIN RASH	EMPLOYEE MISC	279.00
33959	REDING GRAVEL & EXC.	GRADING AT WATER PLANT	185.00
33960	RISTAU, CONNIE	APPL REBATE - AC	200.00
33961	RIVERSIDE MANUFACTURING CO	EMPLOYEE FR CLOTHING	400.27
33962	ROBERTS, KRISTI	APPL REBATE - WTR HTR	50.00
33963	ROVI	SUBS	1,168.59
33964	SAFETEY-KLEEN	FEES	25.00
33965	SCHENCK, SANDRA	APPL REBATE - HEAT PUMP	600.00
33966	SHOWTIME NETWORKS INC	SUBS	478.40
33967	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION FEES	1,132.88
33968	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	9,553.95
33969	SPICE ENTERTAINMENT GROUP	PPV'S	67.14
33970	STUART. C. IRBY CO.	INVENTORY	42.04
33971	T & R SERVICE	SERVICE	1,780.00
33972	TITONKA-BURT COMMUNICATIONS	CELL PHONES	140.17
33973	TOWER DISTRIBUTION CO	SUBS	338.21
33974	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	76.13
33975	TULSAT - NEBRASKA	SERVICE	192.00
33976	UTILITY SOLUTIONS ASSOCIATES	METERS	1,596.00
33977	HEATH VILETA	EMPLOYEE MISC	110.00
33978	WESCO DISTRIBUTION INC.	SUPPLIES	369.73
33979	WILTGEN JEWELERS	BATTERIES	36.36
33980	WOI-TV	RETRANSMISSION FEES	1,047.20
33981	CENTURYLINK	LMC	144.57
33982	MATT GOLWITZER	EMPLOYEE MISC	270.00
33983	RINDONE, BRIEN	EMPLOYEE MISC	400.00
33984	SMITH, DANIEL	EMPLOYEE MISC	974.70
33986	AFLAC	PREMIUMS	695.32
33987	ARNOLD MOTOR SUPPLY	PARTS	224.34
33988	CARD CENTER	PURCHASES	2,808.26
33989	JASON FETT	EMPLOYEE MISC	337.50
33990	JASON FETT	EMPLOYEE MISC	691.44
33991	HY-VEE	SUPPLIES	328.40
33992	JOHN DEERE FINANCIAL	PURCHASES	72.00
33993	KENNE, PAUL	EMPLOYEE MISC	1,559.04
33994	MIDCONTINENT COMMUNICATIONS	USED HISU HDTS	1,000.00
33995	RFD TV	SUBS	136.68
33996	SUSAN SEEBECKER	EMPLOYEE MISC	649.10
33997	HEATH VILETA	EMPLOYEE MISC	165.00
33998	VILETA, HEATH	EMPLOYEE MISC	48.83
33999	RINDONE, BRIEN	EMPLOYEE MISC	122.11
34000	SMITH, DANIEL	EMPLOYEE MISC	88.00
34001	SARAH NEWKIRK	MISCELLANEOUS	400.00
8801114	NATIONAL CABLE TELEVISION COOP	SUPPLIES	875.16
8801115	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	259,000.00
8801116	EFT - FEDERAL EXCISE TAX	AUG FED EXCISE TAX	1,479.08
8801117	EFTPS TRANSFER	PAYROLL TAXES	16,890.23
8801118	EFT - SALES TAX TRANSFER	SALES TAX	21,459.00
8801119	INTERSTATE TRS FUND	ANNUAL ASSESSMENT	131.62