

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on August 20, 2008 at 11:00 A.M.

Present: James Modrell, Chairman; Trustees – Jay Geving, Karen Schaaf, Walter Krahenbuhl, Allan Bonde

Absent: none

Also Present: John Bilsten – General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel

Chairman Modrell called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of July 30, 2008 minutes, and approval of the monthly vouchers. Trustee Bonde moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, I-Wireless, Senior Citizens Center Lighting, Company Picnic, NIMECA, Leak Detection Survey, Sutherland, 2400 Volt Conversion, Backwash Permit, IDWGP, and the Communication Department Reports.

The General Manager presented an Engineering Agreement for a Warehouse project. Trustee Schaaf moved to hire Kuehl & Payer to complete the preliminary and final design, prepare the documents for bid, and staking; seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed a request by Lake Development Co., LLC for a well within the city limits. Trustee Krahenbuhl moved to approve the well, seconded by Trustee Geving. Motion carried unanimously.

The General Manager presented the Tax Exemption Certificate for \$2,735,000 Electric Revenue Refunding Capital Loan Notes, Series 2008. Trustee Bonde moved to approve the certificate, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the Continuing Disclosure Certificate for \$2,735,000 Electric Revenue Refunding Capital Loan Notes, Series 2008. Trustee Geving moved to approve the certificate, seconded by Trustee Krahenbuhl.

The General Manager presented the a Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes, Series 2008, and providing for a method of payment of Notes. Trustee Bonde moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented a Resolution establishing a Trust Fund for the Payment of Outstanding Electric Revenue Bonds, Series 2000. Trustee Geving moved to approve the resolution, seconded by Trustee Krahenbuhl.

The next meeting date is September 11, 2008 at 11:00 a.m.

Upon motion and vote, the meeting adjourned at 12:30 p.m.

/s/ J. B. Modrell
J. B. Modrell, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 49,920.68
24314	ALGONA MUNICIPAL UTIL.	SELF INSURANCE FUND	446.00
24315	ALLAN BONDE	TRUSTEE FEES	75.00
24316	JAY GEVING	TRUSTEE FEES	75.00
24317	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
24318	LINCOLN LIFE	DEFERRED COMP	1,895.00
24319	JAMES MODRELL	TRUSTEE FEES	75.00
24320	PUFFER, JERRY	EMPLOYEE EXPENSE	9.36
24321	KAREN SCHAAF	TRUSTEE FEES	75.00
24322	STUNDAHL CLEANING	CLEANING SERVICES	900.00
24323	US POSTAL SERVICE (POSTAGE)	POSTAGE	2,000.00
24324	VILETA, HEATH	EMPLOYEE MISC	34.25
24326	UNITED STATES TREASURY	FORM 941-V	99.43
24327	ALGONA MUNICIPAL UTILITIES	SERVICE	2,194.54
24328	ALGONA COMM.SCHOOL FOUND.	HOLE SPONSORSHIP	100.00
24329	AMBERWAVE COMM	INTERNET PREPAYMENT	9,000.00
24330	AMERICAN CONCRETE PRODUCTS	CONCRETE	109.14
24331	AMU-SKYLINK. L.C.	INVENTORY	1,162.33
24332	AVESIS THIRD PARTY ADMIN	PREMIUMS	269.85
24333	C&D CONSTRUCTION & ELECTRIC	SERVICES - AT DQ & TRINITY	450.00
24334	ALGONA CHAM. OF COMMERCE	ADVERTISING ABATE	123.75
24335	DAVIS, BROWN, KOEHN, SHORS, PC	SERVICES	41.00
24336	DEWILD GRANT RECKERT	SERVICES	1,237.50
24337	E.H. WACHS COMPANY	MONTHLY PAYMENT	2,212.68
24338	ERPELDING EXCAVATING ENT	REDGLEY ST SERVICES	29,783.25
24339	FARM PLAN	SERVICES	19.50
24340	IA DIST.WIND GEN.PROJECT	SHARED COSTS	570.71
24341	IOWA STATE BANK	LOAN PAYMENT	9,139.29

24342	IOWA STATE BANK	LOAN PAYMENT	3,971.58
24343	ROBERT JENNINGS	EMPLOYEE MISC	10.00
24344	KOSSUTH CNTY CONSERVATION	ROOM RENTAL	150.00
24345	KUEHL & PAYER	REFUND FOR INTERNET	500.00
24346	CARD CENTER	SERVICES	491.10
24347	MCDONALD SUPPLY	WTR HTRS	1,087.02
24348	MEDIACOM	SERVICE	43.86
24349	METLIFE SMALL BUSINESS CENTER	PREMIUMS	1,790.03
24350	MIDAMERICAN COMP CORP	BILLING SERVICES	4,740.43
24351	NEU STAR	LNP CHARGES	400.00
24352	NATIONAL CABLE TELEVISION COOP	SUPPLIES	2,783.50
24353	PITNEY-BOWES INC.	RENTAL CHARGES	288.00
24354	QWEST	SERVICE	102.72
24355	QWEST COMM	LOCAL MESSAGE REVENUE	74.47
24356	RAMSEY ENTERPRISES, INC	DATABASE MANAGEMENT	450.00
24357	REDING GRAVEL & EXC.	DIRT	186.12
24358	SECURITY STATE BANK	LOAN PAYMENT	6,351.48
24359	SECURITY STATE BANK	LOAN PAYMENT	2,046.74
24360	USAC	MECHANISM CHARGES	1,767.52
24361	HEATH VILETA	EMPLOYEE MISC	105.00
24362	WEATHERCENTRAL	RADAR SERVICE	200.00
24363	WELLMARK HEALTH PLAN	PREMIUMS	17,555.01
24364	WHEELER ENTERPRISES	UNIT 6 FUEL INJECTION BLOCK	17,430.00
24366	IOWA, CHICAGO, & EASTERN	RAILROAD INSURANCE	300.00
24367	JENNINGS, ROBERT M.	EMPLOYEE MISC	66.13
24368	KAJEWSKI, STEPHEN	RECORDING FEES	56.00
24369	RINDONE, BRIEN	EMPLOYEE MISC	250.00
24371	HORMEL FOODS	REFUND FOR OVERPAYMENT	70,495.65
24372	ROBERT JENNINGS	EMPLOYEE MISC	53.00
24373	RINDONE, BRIEN	EMPLOYEE MISC	250.00
24374	STEPHANI ADAMS	COMM REFUND	44.68
24375	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	6,653.20
24376	ALGONA PLUMBING & HEATING	APPL REB - DIERS	290.00
24377	ALGONA PROPERTIES	APPL REB - WTR HTR	50.00
24378	ALGONA MUNICIPAL UTILITIE	STONE - 21758	75.00
24379	KATHRINE AMAN	APPL REB - AC	200.00
24380	AMERICAN CONCRETE	COMM REFUND	33.86
24381	B&W CONTROL SPECIALISTS	CHEMICAL	670.89
24382	JOE BARTOLO	APPL REB - WASHER	75.00
24383	BEHNKENDORF, DORINE	APPL REB - WASHER	75.00
24384	BERNINGHAUS, JOHN	MTR CONV REB	75.00
24385	BITZ SMALL ENGINE SHOP	SUPPLIES	3.00
24386	NICOLE BRENNER	COMM REFUND	103.57
24387	BURMEISTER ELECTRIC CO.	SUPPLIES	857.07
24388	BUSCHER'S SERVICE CENTER	MTR CONV REB	250.00
24389	KATE CHRISTENSEN	APPL REB - WASHER	75.00
24390	CLAUDE, TOM	APPL REB - WASHER	75.00
24391	COMMERCIAL SERVICES	MTR CONV REB	180.92
24392	CRESCENT ELECTRIC SUPPLY	SUPPLIES	87.24
24393	MARK DAVIS	APPL REB - AC	200.00
24394	DENNY MAINS CONSTRUCTION	APPL REB - STEINMAN	100.00
24395	DEVINE, JULIE	APPL REB - AC	200.00
24396	DEWILD GRANT RECKERT	SERVICES	6,452.26
24397	DONALD DIERS	APPL REB - AC	200.00
24398	ELECTRONIC SPECIALITIES, INC	SUPPLIES	16.05
24399	SIDNEY ELLEFSON	APPL REB - AC	200.00
24400	FARMERS STATE BANK	REIMBURSEMENT	123.05
24401	FESLER'S INC.	SHIPPING	8.00
24402	FOERTSCH P & H	APPL REB - ALGONA PROP	340.00
24403	FRAMBACH, RICHARD	APPL REB - AC	200.00
24404	GARDEN'S GATE	GRASS	89.50
24405	GARY'S PLG & HTG	APPL REB -DEVINE	100.00
24406	GRAYBAR ELECTRIC CO INC	EQUIPMENT	11,256.34
24407	SIRI HARTSFIELD	APPL REB - WASHER	75.00
24408	HILTON'S FULL SERVICE	FUEL	165.00
24410	HYDRITE CHEMICAL CO.	CHLORINE	972.25
24411	ROBERT JOHNSON	COMM REFUND	73.59
24412	JOHN/MARIAN JULIUS	COMM REFUND	142.77
24413	SHAWN KLEMM	APPL REB - AC	200.00
24414	KIM KOESTLER	MTR CONV REB	75.00
24415	KOLLASCH, STEVE	MTR CONV REB	48.51
24416	JESSICA LAAVEG	COMM REFUND	38.72

24417	DOROTHY LAIRD	COMM REFUND	58.00
24418	LALLIER CONCRETE	CONCRETE SERVICES	2,360.00
24419	JOHN LANDE	MTR CONV REB	75.00
24420	LAPPE, LARRY	APPL REB - AC	200.00
24421	AARON LEWIS	APPL REB - AC	200.00
24422	MATT PARROTT AND SONS, CO	STATEMENTS	1,317.33
24423	NORTH IOWA COLLECTION SER	COLLECTION SERVICES	904.24
24424	NORTH IOWA MECHANICAL	APPL REB - ROBERTS	140.00
24425	DAN OLDENCAMP	APPL REB - AC	200.00
24426	MELISSA ORR	COMM REFUND	100.92
24427	JACK PLATHE	APPL REB - WASHER	75.00
24428	PRO ADVANTAGE SERVICES	APPL REB - AC	200.00
24429	QWEST	LIS	419.88
24430	REDING GRAVEL & EXC.	CONCRETE SAND	60.00
24431	DANIEL REEDY	APPL REB - AC	200.00
24432	REG ROBERTS	APPL REB - WTR HTR	50.00
24433	BRUCE RONGVED	MTR CONV REB	75.00
24434	SASSMAN, LOREN	APPL REB - WTR HTR	50.00
24435	KATHY SCHENCK	APPL REB - AC	200.00
24436	MARY SCHMITT	COMM REFUND	18.67
24437	ERIN SCHROEDER	APPL REB - WASHER	75.00
24438	BOMGAARS	SUPPLIES	670.86
24439	JAKE SIMPSON	APPL REB - HEAT PUMP	900.00
24440	SPARY SEAL	APPL REB - WTR HTR	210.00
24441	CHRIS STEINMAN	APPL REB	200.00
24442	SUMMIT SUPPLY CO OF COLORADO	BIKE RACK	287.00
24443	TESSCO	CELL ACCESSORIES	114.48
24444	THACKER, LANNY	APPL REB - HEAT PUMP	900.00
24445	SCOTT THILGES	COMM REFUND	38.81
24446	HEATH VILETA	APPL REB - WASHER	75.00
24447	MICHELLE VITZTHUM	COMM REFUND	19.70
24448	WALKER PLUMBING & HEATING	APPL REB - LEWIS	50.00
24449	CRYSTAL WALKER	COMM REFUND	134.70
24450	WESCO DISTRIBUTION INC.	SUPPLIES	839.54
24451	LAURA E WILLEY	COMM REFUND	42.63
24452	ZEE MEDICAL SERVICE CO.	MEDICAL SUPPLIES	469.12
24453	ALGONA FAMILY YMCA	CONTRIBUTIONS	1,774.00
24454	BILSTEN, JOHN	EMPLOYEE MISC	129.00
24455	ROBERT JENNINGS	EMPLOYEE MISC	30.00
24456	MCPEAK TRENCHING	2400 CONVERSION	41,174.43
24457	ROETHLER, LOWELL	EMPLOYEE MISC	51.00
24458	ROETHLER, LOWELL	EMPLOYEE MISC	110.00
24459	HEATH VILETA	EMPLOYEE MISC	92.00
24460	VILETA, HEATH	ELECTRIC MISC	14.95
24461	ROD JOHNSON	EMPLOYEE MISC	411.00
24462	KENNE, PAUL	EMPLOYEE MISC	1,460.00
24466	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	2,314.94
24467	N.R. SCHOLER	DEFERRED COMP	3,017.85
24468	HEATH VILETA	EMPLOYEE MISC	115.00
24469	STEPHANIE FORTUNE	EMPLOYEE MISC	145.08
24470	SUSAN SEEBECKER	EMPLOYEE MISC	185.00
8800628	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800629	TREASURER STATE OF IOWA	STATE INCOME TAX	6,121.00
8800630	IPERS	IPERS WITHHOLDING	14,520.98
8800631	EFTPS TRANSFER	PAYROLL TRANSFERS	17,455.00
8800632	NORTHWEST FEDERAL - WIRE TRANS	NEAL 4 CASH REQUIREMENT	407,021.40
8800633	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,438.43
8800634	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,433.72
8800635	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800636	EFTPS TRANSFER	EFTPS TRANSFER	17,460.37
8800637	EFT - SALES TAX TRANSFER	SALES TAX	18,931.00