

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on July 21, 2010 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Allan Bonde, Walter Krahenbuhl, Karen Schaaf

Absent: James Modrell

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the June 16, 2010 minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Bonde. Motion carried unanimously.

The Board reviewed the May 2010 monthly financial statements. Trustee Bonde moved to approve the financials and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, IDWGP analysis, emissions controls, energy efficiency, water plant projects, NIMECA Picnic, Green House Gas tailoring rule, small wind interconnections, Basin Wind, Electric dynamic pricing, downtown alley project, Electric Demand Response, Internet, local TV signals, East Fork Biodiesel, Amberwave, a renewable portfolio standard, 2400 Volt Conversion project, i-Wireless, ISEP, AMU/Skylink, NIMECA, and the Communication Department Reports.

The General Manager presented a proposal for a Customer Satisfaction Survey.

The Board discussed establishing a goal for future renewable energy purchases. Trustee Krahenbuhl moved to set a goal of 20% renewable energy by 2020, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the Personnel Rules and Regulations. Trustee Krahenbuhl moved to approve the manual, seconded by Trustee Bonde. Motion carried unanimously.

The General Manager presented a Water and Electric Meter Replacement plan. Trustee Bonde moved to approve the plan, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meeting is August 18, 2010 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 1:30 p.m.

/s/ Jay B. Geving  
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 104,059.16
30287	ALGONA MUNICIPAL UTILITIE	PS - 95992	75.00
30288	JARON BENZ	EMPLOYEE MISC	160.00
30289	BILSTEN, JOHN	EMPLOYEE MISC	16.00
30290	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	9,818.07
30291	SUSAN SEEBECKER	EMPLOYEE MISC	138.50
30292	LAURA THILGES	EMPLOYEE MISC	26.49
30293	LAURA THILGES	EMPLOYEE MISC	37.58
30294	ROSEMARY BEENKEN	EMPLOYEE MISC	79.98
30295	AFLAC	PREMIUMS	544.96
30296	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,813.78
30297	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	719.20
30298	ALGONA GREENHOUSES	STONE	48.15
30299	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	50.00
30300	AL'S REPAIR	SERVICE	34.03
30301	AMBERWAVE COMM	INTERNET SERVICES	12,275.25
30302	AMERICAN CONCRETE PRODUCTS	CONCRETE SAND	442.98
30303	A & M LAUNDRY	SUPPLIES	31.40
30304	AMU-SKYLINK. L.C.	INVENTORY	1,905.63
30305	AZAR COMPUTER SOFTWARE	SUPPORT & EVENT FILES	3,000.00
30306	BARCO MUN. PRODUCTS INC.	SUPPLIES	35.36
30307	BARNES DISTRIBUTION	SUPPLIES	827.77
30308	BLACKHAWK SPRINKLERS INC	SERVICE	209.00
30309	BORDER STATES ELECTRIC	MATERIALS	370.76
30310	KAREL BORMANN	BUDGET REFUND	23.61

30311	BUSCHER BROS. IMPLEMENT	SUPPLIES	82.72
30312	BUSCHER'S SERVICE CENTER	FUEL	108.62
30313	JOHN CELONI	BUDGET REFUND	105.36
30314	CHROME TRUCK STOP	FUEL	32.22
30315	CHROME COUNTRY INN	SERVICE	51.25
30316	COMPUTER SYSTEMS ASSOCIATES	SERVICE	113.61
30317	COOK'S SCRAP IRON & METAL	SUPPLIES	71.82
30318	SHERIDAN A COOK	APPL REB - AC	200.00
30319	CREDIT BUREAU OF KOSS. CO	MEMBERSHIP	204.00
30320	CRESCENT ELECTRIC SUPPLY	MATERIALS	53.33
30321	DAN-D LASER CARTRIDGES	TONER	128.40
30322	DAYLIGHT DONUTS	SERVICE	31.60
30323	DEAN MEYER ELECTRIC	BILLING FOR MARIE MULLER	459.87
30324	DEX MEDIA EAST	SERVICES	51.15
30325	DITCH WITCH - IOWA INC	SUPPLIES	457.54
30326	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	235.89
30327	DUMP IT INC.	DUMPSTER	339.35
30328	E.H. WACHS COMPANY	SUPPLIES	139.00
30329	ELECTRONIC SPECIALITIES, INC	BATTERIES	155.42
30330	FARM PLAN	PARTS	421.80
30331	FOERTSCH P & H	APPL REB - LENSING	150.00
30332	FOERTSCH PLG. & HTG.	SUPPLIES	76.00
30333	JOHNSTON AUTOSTORES	PARTS	49.30
30334	IRBY TOOL & SAFETY	TESTING SERVICES	257.63
30335	EUNICE HOLMES	APPL REB - WTR HTR	50.00
30336	HUTZELL'S, INC	SUPPLIES	42.15
30337	IA DIST.WIND GEN.PROJECT	SHARED COSTS	562.27
30338	IOWA ASSN OF MUNI UTILITIES	NCISA BILLING	843.97
30339	INTERSTATE ALL BATTERY CENTER	PARTS	298.25
30340	IOWA NETWORK SERVICES	LD SERVICES	11,921.61
30341	IOWA UTILITIES BOARD	IOWA ENERGY CENTER	6,795.00
30342	IOWA ONE CALL	SERVICE	164.70
30343	JACK'S OK TIRE SERVICE	SERVICE	480.13
30344	JCL SOLUTIONS	SUPPLIES	105.09
30345	JMV GRAPHIX	CLOTHING	908.95
30346	KISCH, ED	APPL REB- WASHER	100.00
30347	KLGA - FM	ADVERTISING SERVICES	771.00
30348	TULSAT - NEBRASKA	REPAIR SERVICES	292.00
30349	MARILYN LENSING	APPL REB - AC	200.00
30350	VIRGINIA MAINS	BUDGET REFUND	63.76
30351	MEDIACOM	SERVICE	93.86
30352	MIDAMERICAN ENERGY	SERVICE	96.79
30353	MIDAMERICAN ENERGY CO.	POWER SUPPLY	334.77
30354	MIDWEST FENCE & GATE CO	SERVICE	1,951.62
30355	MOSHER, CAROLYN	APPL REB - WASHER	100.00
30357	DOUG NELSON	APPL REB - AC	200.00
30358	NENA	SUBSCRIPTION RENEWAL	200.00
30359	NEU STAR	LNP CHARGES	400.00
30360	NORTH IOWA COMM. ACTION	REFUND FOR BETTY FISHER #56833	90.45
30361	NORTH IA LUMBER	MATERIALS	281.66
30362	NORTH IOWA MECHANICAL	APPL REB- COOK	50.00
30363	NORTHWEST COMM NETWORK	DS3	8,400.00
30364	CURT OR MARGIE NYGAARD	MTR CONV REB	67.08
30365	PHILS AUTO & TRUCK REPAIR	SERVICE	774.78
30366	PRO ADVANTAGE SERVICES, INC	PREMIUMS	19,739.55
30367	QWEST	SERVICE	106.24
30368	NG-911, INC	DATABASE MANAGEMENT	150.00
30369	REDING GRAVEL & EXC.	SERVICE	5,653.80
30370	RENEGADE UNIVERSITY	MATERIALS	972.00
30371	RESCO	EQUIPMENT	21,354.78
30372	VICTORIA ROGERS	APPL REB - WASHER	100.00
30373	SANDE CONSTRUCTION	MATERIALS	431.34
30374	SHIPLER, TERRIE	WINDOW REBATE	122.90
30375	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	6,325.00
30376	STEINMAN, TERRY	APPL REB - WTR HTR	125.00
30377	ST. LUKE'S OCCUPATIONAL HEALTH	TESTING	37.00
30378	PATRICIA A TAYLOR	BUDGET REFUND	10.18
30379	TERRY'S WELDING	SERVICE	134.82
30380	DON/MICHELLE THUL	APPL REB- AC	200.00
30381	T.P. ANDERSON COMPANY	AUDITING SERVICES	2,181.00
30382	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	73.91

30383	TRUPKE ELECTRIC MOTOR	SUPPLIES	5.28
30384	TSB, INC	TECH SERVICE	802.50
30385	UNION PACIFIC RAILROAD	BUDGET REFUND	21.11
30386	PRO-BUILD	MATERIALS	32.08
30387	UNIVERSAL MFG.	WINDOW REBATE	763.20
30388	VONDA K VAN DAALEN	BUDGET REFUND	92.64
30389	VANMETER INDUSTRIAL, INC	SUPPLIES	360.62
30390	VERMEER	MATERIALS	312.50
30391	DURWOOD WALKER	MTR CONV REB	75.00
30392	WALLICK, MARILYN	BUDGET REFUND	8.63
30393	WEATHERCENTRAL	WEATHER SERVICES	400.00
30394	GREGG WELLMAN	APPL REB - WASHER	100.00
30395	WESCO DISTRIBUTION INC.	MATERIALS	14,605.89
30396	WISCONSIN ENERGY CONSERVATION	LIGHTING PROGRAM	2,489.33
30397	BAER, SHEILA	EMPLOYEE MISC	200.24
30398	ROD JOHNSON	EMPLOYEE MISC	31.00
30399	RINDONE, BRIEN	EMPLOYEE MISC	180.00
30400	VILETA, HEATH	EMPLOYEE MISC	43.11
30401	BBC AMERICA	SUBS	237.60
30402	BIG 10	SUBS	2,125.43
30403	CLERK OF COURT	EAST FORK	50.00
30404	DHJV COMPANY LLD	SUBS	114.40
30405	DISCOVERY COMM LLC	SUBS	420.64
30406	ESPN	SUBS	164.52
30407	FOX SPORTS NET NORTH	SUBS	4,334.77
30408	IN DEMAND	PPV'S	472.93
30409	JENNINGS, ROBERT M.	EMPLOYEE MISC	28.10
30410	ROBERT JENNINGS	EMPLOYEE MISC	81.59
30411	KAAL	RETRANSMISSION FEES	673.40
30412	K & H COOP OIL CO.	FUEL	2,756.33
30413	KIMT	RETRANSMISSION FEES	481.00
30414	KOSS. CO. FAIR BBQ	DONATION	200.00
30415	LIFETIME TV FOR WOMEN	SUBS	1,444.52
30416	NATIONAL GEOGRAPHIC CHANNEL	SUBS	211.20
30417	NATIONAL GEOGRAPHIC HD	SUBS	38.50
30418	NFL NETWORK	SUBS	2,157.65
30419	PAPPAS TELECASTING OF IOWA	RETRANSMISSION FEES	384.80
30420	PLAYBOY ENTERTAINMENT GRP	PPV	34.98
30421	RFD TV	SUBS	135.50
30422	RINDONE, BRIEN	EMPLOYEE MISC	42.09
30423	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION FEES	1,090.91
30424	SPICE ENTERTAINMENT GROUP	PPV	118.37
30425	TOWER DISTRIBUTION CO	SUBS	329.30
30426	ROVI	SUBS	1,139.69
30427	WOI-TV	RETRANSMISSION FEES	1,000.48
30428	JASON FETT	EMPLOYEE MISC	1,500.00
30429	JASON FETT	EMPLOYEE MISC	1,950.00
30430	ROETHLER, LOWELL	EMPLOYEE MISC	110.00
30431	SIMPSON, ROGER	EMPLOYEE MISC	1,368.18
30432	AVESIS THIRD PARTY ADMIN	PREMIUMS	316.26
30433	HY-VEE	PURCHASES	84.60
30434	ROBERT JENNINGS	EMPLOYEE MISC	49.40
30435	KENNE, PAUL	EMPLOYEE MISC	260.90
30436	CARD CENTER	PURCHASES	943.30
30437	MOE, LINDSEY	EMPLOYEE MISC	30.00
30438	SETH MULLER	APPL REB - WASHER	100.00
30439	RINDONE, BRIEN	EMPLOYEE MISC	400.00
30440	SMITH, DANIEL	EMPLOYEE MISC	42.30
30441	TECH RESOURCES, INC	QUESTLINE SERVICE	1,900.00
30442	LAURA THILGES	EMPLOYEE MISC	63.60
30443	WELLMARK HEALTH PLAN	PREMIUMS	23,816.37
30445	STEPHANIE FORTUNE	EMPLOYEE MISC	45.00
30446	JERRY LARSEN	EMPLOYEE MISC	339.95
30447	ROETHLER, LOWELL	EMPLOYEE MISC	311.76
30448	UNION PACIFIC RAILROAD CO	PERMIT FEE	750.00
30449	ALGONA MUNICIPAL UTILITIE	PS - LEMUS	75.00
30450	ALGONA MUNICIPAL UTIL.	MED SELF INS FUND	446.00
30451	ALLAN BONDE	TRUSTEE FEES	75.00
30452	JAY GEVING	TRUSTEE FEES	75.00
30453	JENNINGS, ROBERT M.	EMPLOYEE MISC	25.00
30454	ROD JOHNSON	EMPLOYEE MISC	89.50

30455	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
30456	JERRY LARSEN	EMPLOYEE MISC	34.00
30457	JERRY A LARSEN	EMPLOYEE MISC	428.00
30458	LINCOLN LIFE	DEFERRED COMP	2,445.00
30459	JAMES MODRELL	TRUSTEE FEES	75.00
30460	KAREN SCHAAF	TRUSTEE FEES	75.00
30461	STUNDAHL CLEANING	CLEANING SERVICES	900.00
30462	US POSTAL SERVICE (POSTAGE)	POSTAGE METER	2,000.00
30463	RENEW ENERGY MAINTENANCE LLC	GEN TAC BOARD	972.00
30464	ROETHLER, LOWELL	EMPLOYEE MISC	24.00
30465	ROSEMARY BEENKEN	EMPLOYEE MISC	248.80
30466	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	6,381.67
30467	ALGONA PLG. & HTG.	SUMP PUMP	153.50
30468	ALGONA GREENHOUSES	MISCELLANEOUS	48.15
30469	AMBERWAVE COMM	RADIO P1	170.76
30470	AMBERWAVE COMM	INTERNET SERVICES	9,000.00
30471	AMU-SKYLINK. L.C.	INVENTORY	2,066.74
30472	COUNSEL OFFICE & DOCUMENT	PAPER	513.60
30473	BROWN SUPPLY COMPANY	MATERIALS	1,694.27
30474	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	375.00
30475	CARLSON, PHILIP	APPL REB- AC	200.00
30476	DENNIS CARLSON	COMM REFUND	76.89
30477	CERTIFIED LABORATORIES	SUPPLIES	306.14
30478	KATE & MITCH CHRISTENSEN	COMM REFUND	58.78
30479	CLARION DISTRIBUTING	SUPPLIES	72.00
30480	COLORS	PAINT	37.40
30481	COOPER POWER SYSTEMS	PARTS	1,086.50
30482	CORN BELT POWER COOP	ENERGY	44,231.00
30483	CRESCENT ELECTRIC SUPPLY	SUPPLIES	47.86
30484	CUMMINS CENTRAL POWER	INSPECTION SERVICES	1,221.42
30485	DAN-D LASER CARTRIDGES	TONER	181.90
30486	DEWILD GRANT RECKERT	SERVICE	4,658.00
30487	EGEL, DON	COMM REFUND	96.04
30488	ERPELDING EXCAVATING ENT	SERVICE	6,058.25
30489	RANDY FABER	APPL REB - AC	200.00
30490	FARM PLAN	SUPPLIES	48.00
30491	FARMERS STATE BANK	COMM REFUND	175.00
30492	FIVE STAR TOOL & SUPPLY	TOOLS	159.78
30493	FOERTSCH P & H	APPL REB - LOWMAN	300.00
30494	BARB FOX	APPL REB - AC	200.00
30495	DEBRA HANSEN	COMM REFUND	94.01
30496	TRICIA M HARD-LAHNDORF	MTR CONV REBATE	75.00
30497	HAWKINS INC.	CHEMICALS	3,995.15
30498	HILTON'S FULL SERVICE	SERVICE/FUEL	99.44
30499	IOWA UTILITIES BOARD	TELEPHONE	5,137.00
30500	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
30501	JCL SOLUTIONS	SUPPLIES	88.20
30502	ROBERT JENNINGS	EMPLOYEE MISC	10.00
30503	MIKE JENSEN	COMM REFUND	33.70
30504	JMV GRAPHIX	STITCHING	10.17
30505	DAVE KADING	APPL REB - WASHER	100.00
30506	STEPHANIE KING	COMM REFUND	102.51
30507	KEVIN KOHLHAAS	COMM REFUND	6.20
30508	KOSSUTH REG. HLTH CTR	EMPLOYEE MISC	591.70
30509	KOSS CO EXTENSION OFFICE	SPONSORSHIP	24.00
30510	WILLIAM LOEHR	COMM REFUND	12.45
30511	JEFF LOESCHEN	MTR CONV REBATE	75.00
30512	DAVID LOWMAN	APPL REB - AC	200.00
30513	JOHN MALETT	COMM REFUND	48.10
30514	LACEY MATHEWS	COMM REFUND	54.51
30515	MCPEAK TRENCHING	OAK LAKE DROP	200.00
30516	MIDAMERICAN COMP CORP	BILLING SERVICES	4,783.34
30517	MILLER, GLEN	APPL REB- WTR HTR	50.00
30518	HOWARD MILLER	COMM REFUND	167.17
30519	ADAM MILLER	APPL REB - AC	200.00
30520	NATIONAL PUMP & COMPRESSOR	PARTS	491.14
30521	NORTH IOWA MECHANICAL	APPL REB - FOX	150.00
30522	PITNEY-BOWES INC.	RENTAL CHARGES	288.00
30523	PITNEY BOWES INC	SERVICE AGREEMENT	2,272.00
30524	BOB/VERNA POST	COMM REFUND	45.80
30525	POWER & TELEPHONE SUPPLY	PARTS	293.10

30526	QWEST	LIS	689.20
30527	REDING GRAVEL & EXC.	ROCK	85.60
30528	RODEMEYER, BRIAN	APPL REB - WASHER	100.00
30529	DEAN SCHLAPIA	APPL REB - HEAT PUMP	800.00
30530	SCHUMACHER WELL DRILLING	SUPPLIES	28.00
30531	SHAY SCHUMACHER	COMM REFUND	61.83
30532	SECURITY STATE BANK	COMM LOAN PAYMENT	6,351.48
30533	SECURITY STATE BANK	COMM LOAN PAYMENT	2,046.74
30534	BOMGAARS	SUPPLIES	668.92
30535	SIGN WORKS	CENTRAL PARK FENCE SIGN	359.52
30536	EVELYN TAYLOR	COMM REFUND	62.41
30537	CONSORTIA CONSULTING BY TELEC	CONTRACT SERVICES	1,350.00
30538	USABLUEBOOK	MATERIALS	1,105.83
30539	USAC	MECHANISM CHARGES	1,720.85
30540	VANMETER INDUSTRIAL, INC	SUPPLIES	1,454.56
30541	VERMEER	EQUIPMENT	8,750.00
30542	VINCHATTLE ENTERPRISES	PREPAID SERVICES	2,169.00
30543	WTR HTR INNOVATIONS	WTR HTRS	2,527.56
30544	JESSICA WEBER	APPL REB - AC	200.00
30545	NORTH AMERICAN NUMBERING PLAN	NUMBERING ADMIN.	25.00
30546	DENNIS WILSON	APPL REB- AC	200.00
30547	MARSH, USA	RAILROAD LIABILITY INS	1,800.00
30548	MOE, LINDSEY	EMPLOYEE MISC	254.00
30549	SMITH, DANIEL	EMPLOYEE MISC	46.00
30552	JARON BENZ	EMPLOYEE MISC	200.00
30553	HEATH VILETA	EMPLOYEE MISC	304.00
30556	ROBERT JENNINGS	EMPLOYEE MISC	75.00
30557	ROD JOHNSON	EMPLOYEE MISC	103.25
30558	KENNE, PAUL	EMPLOYEE MISC	123.00
30559	RINDONE, BRIEN	EMPLOYEE MISC	400.00
30560	ALGONA SWIM TEAM	DONATION	100.00
30561	ALGONA MUNICIPAL UTILITIES	COMM SERVICES	3,423.21
30562	BILSTEN, JOHN	EMPLOYEE MISC	117.00
30563	CITY OF ALGONA	ECONOMIC DEVELOPMENT	10,000.00
30564	JENNINGS, ROBERT M.	EMPLOYEE MISC	62.00
30565	KAJEWSKI, STEPHEN	EMPLOYEE MISC	23.00
30566	KAJEWSKI, STEVE	EMPLOYEE MISC	164.54
30567	MOE, LINDSEY	EMPLOYEE MISC	1,446.39
30568	MOE, LINDSEY	EMPLOYEE MISC	139.78
30569	DEPT. OF TRANSPORTATION	USE TAX	275.00
30570	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	5,813.62
30571	ALICE LOSS MEMORIAL GOLF	HOLE SPONSOR	100.00
30572	BAER, SHEILA	EMPLOYEE MISC	67.69
30573	JARON BENZ	EMPLOYEE MISC	194.00
30574	ROD JOHNSON	EMPLOYEE MISC	91.00
30575	RINDONE, BRIEN	EMPLOYEE MISC	320.00
30576	LAURA THILGES	EMPLOYEE MISC	32.00
8800932	TREASURER STATE OF IOWA	STATE INCOME TAX	6,235.00
8800933	IPERS	IPERS TAXES	15,908.71
8800934	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800935	EFTPS TRANSFER	EFTPS TRANSFER	16,840.76
8800936	DEPOSITORY TRUST CO.	BOND INTEREST	41,627.65
8800937	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,452.49
8800938	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	16,626.00
8800939	EFTPS TRANSFER	EFTPS PAYROLL TRANSFER	16,989.03
8800940	NATIONAL CABLE TELEVISION COOP	SUPPLIES	7,383.51
8800941	NATIONAL CABLE TELEVISION COOP	SUBS	43,298.36
8800942	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	247,021.40
8800943	EFTPS TRANSFER	PAYROLL TAXES- COMP PAY OUT	37.07
8800944	NATIONAL CABLE TELEVISION COOP	EQUIPMENT	7,473.64
8800945	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	11,939.00
8800946	TREASURER STATE OF IOWA	STATE TAX WITHHOLDING	6,473.00
8800947	IPERS	IPERS TAX WITHHELD	16,218.68
8800948	EFTPS TRANSFER	PAYROLL TRANSFER	17,637.20