

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on May 21, 2008 at 11:00 A.M.

Present: James Modrell, Chairman; Trustees – Karen Schaaf, Allan Bonde, Walter Krahenbuhl

Absent: Jay Geving

Also Present: John Bilsten – General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel

Chairman Modrell called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of April 30, 2008 minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Bonde. Motion carried unanimously.

The Board reviewed the Financial Reports for March 2008. Trustee Bonde moved to approve the Financial Reports and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, ISEP, NIMECA, the Sutherland Power Project, Ridgeport Wind Farm, Water Plant, Lighting Rebates, Well metering, SO2 Allowances, Finn House, I-Wireless, and the Communication Department Reports.

The Board reviewed the Insurance Bond Levels for Employees. Trustee Schaaf moved to increase the coverage from \$100,000 to \$500,000 for the positions of General Manager, Office Manager, and Comptroller, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented Resolution #2008-04, updating the Investment Policy. Trustee Schaaf moved to approve the resolution, seconded by Trustee Bonde. Motion carried unanimously.

Chairman Modrell called the Public Hearing to Authorize a Loan Agreement and Issuance of Not to Exceed \$3,000,000 Electric Refunding Capital Loan Notes, Series 2008 to order. The Chairman noted no written comments or objections. Trustee Krahenbuhl moved to close the Public Hearing, seconded by Trustee Schaaf. Roll Call votes were as follows: Modrell, yes; Krahenbuhl, yes; Bonde, yes; Schaaf, yes. Motion carried unanimously.

The General Manager presented Resolution #2008-05, Instituting Proceedings to Take Additional Action for the Loan Agreement and Issuance of Not to Exceed \$3,000,000 Electric Refunding Capital Loan Notes, Series 2008. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The Board discussed authorization to set the Sale Date for the Loan Agreement and Issuance of Not to Exceed \$3,000,000 Electric Refunding Capital Loan Notes, Series 2008. Trustee Bonde moved to authorize the General Manager to set the Sale Date with a minimum savings of \$60,000, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented Pay Request #14 from McPeak Trenching, Inc. for \$21,166.76 for the 2400 Volt Electric Conversion Project. Trustee Schaaf moved to approve payment, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed the Telephone Promotional Pricing. Trustee Krahenbuhl moved to offer the first month free for new Subscribers in June through September, seconded by Trustee Bonde. Motion carried unanimously.

The General Manager presented Resolution #2008-06, Establishing new Internet Pricing. Trustee Bonde moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed wage adjustments for Lisa Rongved and Dave Young for their six month reviews. Trustee Schaaf moved to approve the wage adjustments, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board discussed the Required Purchase of SO2 Allowances for Neal 4. Trustee Krahenbuhl moved to purchase 800 SO2 Allowances, seconded by Trustee Bonde. Motion carried unanimously.

The next meeting date is June 18, 2008 at 11:00 a.m.

Upon motion and vote, the meeting adjourned at 1:00 p.m.

/s/ J. B. Modrell  
J. B. Modrell, Chairman

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 93,101.34
23488	ROBERT JENNINGS	EMPLOYEE MISC	13.00
23489	CARD CENTER	SERVICES	2,668.42
23490	PRO ADVANTAGE SERVICES, INC	PREMIUMS	35,343.75

23491	RINDONE, BRIEN	EMPLOYEE MISC	107.00
23492	VINCHATTLE ENTERPRISES	WELL UPDATES	6,237.00
23493	AFLAC	PREMIUMS	584.38
23494	BOMGAARS	SUPPLIES	250.79
23495	WELLMARK HEALTH PLAN	PREMIUMS	17,555.01
23496	3M REPAIR CENTER	SERVICE	235.38
23497	ALGONA MUNICIPAL UTILITIES	COMMUNICATIONS SERVICES	6,926.06
23498	ALGONA HEARING CENTER	HEARING TESTS	684.00
23499	ALGONA PLUMBING & HEATING	APPL REBATE - PECK	80.00
23500	ALGONA PONY LEAGUE	ADVERTISING SPACE	100.00
23501	AMBERWAVE COMMUNICATIONS	INTERNET SERVICES	9,000.00
23502	AMERICAN MARKING CORP.	SUPPLIES	799.24
23503	AZAR COMPUTER SOFTWARE	SUPPORT SERVICES	350.00
23504	BARNES DISTRIBUTION	SUPPLIES	564.68
23505	BRADLEY AUTO & TRAILER SALES	COMMUNICATIONS REFUND	24.79
23506	BROWN SUPPLY COMPANY	SUPPLIES	116.20
23507	BUCHANAN BIBLER & GABOR	LIGHTING REBATE	655.50
23508	BURMEISTER ELECTRIC CO.	MATERIALS	5,610.48
23509	ALGONA CHAM. OF COMMERCE	WOMEN NETWORKING EVENT	90.00
23510	COMPUTER SYSTEMS ASSOCIATES	PC AND SERVICES	2,768.46
23511	CRESCENT ELECTRIC SUPPLY	MATERIALS	5,986.38
23512	NORTHERN WATER WORKS	METERS	1,482.48
23513	STEVEN/DEBORAH DAVIS	COMMUNICATIONS REFUND	23.21
23514	DEWILD GRANT RECKERT	SERVICE	1,720.75
23515	DIAMOND'S	EMPLOYEE CLOTHING	98.23
23516	DITCH WITCH - IOWA INC	PARTS	190.58
23517	E.H. WACHS COMPANY	MONTHLY PAYMENT	2,212.68
23518	FOUNDERS' DAY	CORPORATE SPONSOR	500.00
23519	FREESE-NOTIS WEATHER	RADAR SERVICE	100.00
23520	GRAYBAR ELECTRIC CO INC	SUPPLIES	4,271.77
23521	JOHNSTON AUTOSTORES	PARTS	148.41
23522	JUNE HAUPTMAN	COMMUNICATIONS REFUND	19.21
23523	HAWKINS INC.	CHEMICALS	1,033.00
23524	HILTON'S FULL SERVICE	FUEL	1,343.29
23525	IOWA ASSN OF MUNI UTILITIES	CLASS	1,303.75
23526	INTERSTATE MOTOR TRUCKS	REPAIRS	431.92
23527	IOWA STATE BANK	LOAN PAYMENT	9,139.29
23528	IOWA DEPT OF NATURAL RESOURCES	APPLICATION FEE	85.00
23529	IOWA STATE BANK	LOAN PAYMENT	3,971.58
23530	I WIRELESS	SERVICE	3.16
23531	JCL SOLUTIONS	SUPPLIES	126.04
23532	JENSON CHIROPRACTIC CENTER	WORKERS COMP	140.00
23533	DORIS JOHNS	COMMUNICATIONS REFUND	33.38
23534	KEMNA MOTOR CO.	SERVICE	353.68
23535	KOFAB, INC	LIGHTING REBATE	2,277.00
23536	KOSS CO ECONOMIC DEV CORP	HOLE SPONSORSHIP	100.00
23537	JOE LEWIS	COMMUNICATIONS REFUND	63.40
23538	LIBRA SAFETY PRODUCTS	HARNESS	7,440.00
23539	MIDAMERICAN ENERGY	SERVICE	89.40
23540	MIDAMERICAN COMP CORP	BILLING SERVICES	4,733.87
23541	MIKE'S P & H	APPL REBATE - MOLACEK	40.00
23542	DOUG MOLACEK	APPL REBATE - WTR HTR	50.00
23543	NEU STAR	ANNUAL FEE	732.08
23544	NORTH IOWA COLLECTION SER	COLLECTIONS SERVICES	425.15
23545	NATIONAL CABLE TELEVISION COOP	EQUIPMENT	525.88
23546	PRISCILLA PECK	APPL REBATE - WTR HTR	50.00
23547	PETERSEN, DONALD	FIRE EXTINGUISHER UPDATE	95.00
23548	PITNEY-BOWES INC.	RENTAL CHARGES	288.00
23549	CHRISTINA POTTHOFF	COMMUNICATIONS REFUND	32.10
23550	POWER & TELEPHONE SUPPLY	SUPPLIES	210.00
23551	QWEST	SERVICE	103.07
23552	QWEST	INTERCONNECTION SERVICES	753.61
23553	KRISTY RATH	APPL REBATE - WTR HTR	50.00
23554	RESCO	SUPPLIES	1,330.01
23555	JESSICA REYNOLDS	COMMUNICATIONS REFUND	23.15
23556	JUSTIN RUHNKE	APPL REBATE - WASHER	75.00
23557	JUNE SCHNEIDER	COMMUNICATONS REFUND	34.79
23558	SCOBBA, CHARLES	METER CONV REBATE	75.00
23559	SECURITY STATE BANK	LOAN PAYMENT	6,351.48
23560	SECURITY STATE BANK	LOAN PAYMENT	2,046.74
23561	SKYLINK, LC	INVENTORY	9,350.42
23562	SMITH, DANIEL	EMPLOYEE MISC	50.00

23563	CLETUS STUDER	COMMUNICATIONS REFUND	23.76
23564	TESSCO	ACCESSORIES	56.07
23565	UNITED RENTALS INC	SERVICE	426.78
23566	USAC	MECHANISM CHARGES	2,476.64
23567	UTILITIES PLUS ENERGY SERVICES	SERVICE	898.80
23568	CATHERINE WALKER	COMMUNICATIONS REFUND	34.10
23569	WEATHERCENTRAL	RADAR SERVICES	200.00
23570	GERALDINE WEIG	COMMUNICATIONS REFUND	30.55
23571	WESCO DISTRIBUTION INC.	SUPPLIES	27,026.29
23572	WHITTEMORE TRUCK & TRAILER	SUPPLIES	28.73
23573	JEN WIEDERIN	COMMUNICATIONS REFUND	118.64
23574	PROTHMAN, JEREMY	EMPLOYEE MISC	141.40
23575	RINDONE, BRIEN	SUPPLIES	21.38
23576	JAMES STAHL	REBATE CHECK	14.33
23577	HEATH VILETA	EMPLOYEE MISC	300.00
23578	ROBERT JENNINGS	EMPLOYEE MISC	20.00
23579	MCPEAK TRENCHING	SERVICES	8,132.00
23580	RINDONE, BRIEN	EMPLOYEE MISC	117.00
23581	ROD JOHNSON	EMPLOYEE MISC	495.50
23582	QWEST COMMUNICATIONS	MESSAGE REVENUE	56.16
23583	SMITH, DANIEL	EMPLOYEE MISC	326.60
23584	KEVIN RASH	EMPLOYEE MISC	283.00
23585	RINDONE, BRIEN	EMPLOYEE MISC	75.00
23586	KAJEWSKI, STEPHEN	EMPLOYEE MISC	42.00
23587	JERRY LARSEN	EMPLOYEE MISC	120.80
23588	RINDONE, BRIEN	EMPLOYEE MISC	92.00
23589	ROETHLER, LOWELL	EMPLOYEE MISC	45.00
23590	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	10,194.24
23591	JEREMY PROTHMAN	EMPLOYEE MISC	27.42
23592	N.R. SCHOLER	DEFERRED COMP	2,920.47
23593	HEATH VILETA	EMPLOYEE MISC	152.00
23594	BILSTEN, JOHN	SERVICE ON UNIT 6	38.59
23595	JENNINGS, ROBERT M.	EMPLOYEE MISC	133.83
23596	LIFETIME TV FOR WOMEN	SUBS	96.20
23597	NATIONAL CABLE TELEVISION COOP	SUBS	30,955.36
23598	ROETHLER, LOWELL	EMPLOYEE MISC	136.35
23599	SEEBECKER, SUSAN	EMPLOYEE MISC	878.60
23600	SIMPSON, ROGER	EMPLOYEE MISC	25.79
23601	ROSEMARY TULL	EMPLOYEE MISC	2,330.00
23602	JUDY VAUTIER	EMPLOYEE MISC	2,015.00
23604	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,663.81
23605	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	1,280.78
23606	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	62.50
23607	AMERICAN CONCRETE PRODUCTS	CONCRETE SAND	654.84
23608	AMERICAN GLASS COMPANY	DOOR	2,720.62
23609	A & M LAUNDRY	SUPPLIES	31.40
23610	ARNOLD MOTOR SUPPLY	PARTS	349.58
23611	BARNES DISTRIBUTION	TOOLS	848.11
23612	BBC AMERICA	SUBS	185.00
23613	BIG 10	SUBS	1,856.70
23614	BISHOP GARRIGAN HIGH SCHOOL	LIGHTING REBATE	765.00
23615	BORDER STATES ELECTRIC	SUPPLIES	22,849.57
23616	BURMEISTER ELECTRIC CO.	SUPPLIES	5,936.89
23617	BUSCHER BROS. IMPLEMENT	SUPPLIES	5.45
23618	BUSCHER'S SERVICE CENTER	FUEL	3,536.62
23619	COOK'S SCRAP IRON & METAL	MATERIALS	6.55
23620	CRESCENT ELECTRIC SUPPLY	SUPPLIES	89.48
23621	DEX - AN R.H. DONNELEY CO	REFUND	65.75
23622	DISCOVERY DIGITAL NETWORK	SUBS	414.40
23623	DITCH WITCH - IOWA INC	PARTS	939.76
23624	ELECTRONIC SPECIALITIES, INC	SUPPLIES	3.05
23625	ERPELDING EXCAVATING ENT	WATER LEAK SERVICE	697.00
23626	ESPNU	SUBS	118.40
23627	FITZPATRICK AUTO CENTER	SERVICE	261.83
23628	FOX SPORTS NET NORTH	SUBS	3,334.65
23629	GENERAL TRAFFIC CONTROLS, INC	MATERIALS	4,075.19
23630	GRAYBAR ELECTRIC CO INC	SUPPLIES	3,774.62
23631	HYDRITE CHEMICAL CO.	CHLORINE	972.25
23632	IOWA NETWORK SERVICES	TRAVEL CARDS	25.42
23633	IOWA LAKES COMM. COLL.	HOLE SPONSOR	150.00
23634	JCL SOLUTIONS	SUPPLIES	181.55
23635	KEMCO TIRES, INC.	REPAIRS	70.63

23636	KLGA - FM	ADVERTISING SERVICES	1,116.00
23637	KOSS CO EXTENSION OFFICE	ORNAMENTAL & TURFGRASS	70.00
23638	KOSSUTH CO AUDITOR	LANDFILL SERVICES	555.00
23639	JERRY LARSEN	EMPLOYEE MISC	258.33
23640	LIFETIME TV FOR WOMEN	SUBS	1,054.68
23641	MARTIN'S FLAG CO., INC.	IOWA FLAG	119.70
23642	MENKE CONST	WATER REFUND	266.27
23643	NAPA AUTO PARTS-ALGONA	PARTS	136.55
23644	NATIONAL GEOGRAPHIC CHANNEL	SUBS	162.80
23645	NORTH IOWA COLLECTION SER	COLLECTIONS SERVICES	1,494.23
23646	NATIONAL CABLE TELEVISION COOP	SUPPLIES	1,543.05
23647	PAPPAS TELECASTING OF IOWA	SUBS	256.35
23648	PROFESSIONAL COMPUTER SYSTEMS	MONTHLY SERVICES	816.00
23649	PR DIAMOND PRODUCTS, INC	SERVICE	201.00
23650	ROETHLER, LOWELL	EMPLOYEE MISC	35.00
23651	SINCLAIR BROADCAST GROUP INC	SUBS	410.16
23652	SKARSHAUG TESTING LABS	SERVICE	136.05
23653	SKYLINK, LC	CELL PHONE INVENTORY	767.71
23654	TOWER DISTRIBUTION CO	SUBS	271.17
23655	TURNER NETWORK SALES, INC	SUBS	329.59
23656	TV GUIDE NETWORKS INC	SUBS	903.39
23657	UNITED BUILDING CENTER	SUPPLIES	32.92
23658	WESCO DISTRIBUTION INC.	SUPPLIES	89.61
23659	WHEELER ENTERPRISES	FUEL INJECTOR ASSEMBLY	8,994.23
23660	WOI-TV	SUBS	410.16
23662	ROSEMARY TULL	EMPLOYEE MISC	1,742.43
23663	VILETA, HEATH	EMPLOYEE MISC	165.00
23664	AMBERWAVE COMMUNICATIONS	INTERNET SERVICES	9,861.20
8800599	EFTPS TRANSFER	PAYROLL TAXES	16,418.01
8800600	COLLECTION SERVICES CTR	CHILD SUPPORT	323.07
8800601	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,428.79
8800602	NORTHWEST FEDERAL - WIRE TRANS	NEAL 4 CASH REQUIREMENT	210,021.40
8800603	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	16,619.00