

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on May 19, 2010 at 11:00 A.M.

Present: J.B. Modrell, Chairman; Trustees – Allan Bonde, Jay Geving, Walter Krahenbuhl, Karen Schaaf

Absent: none

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel; Tim McCartan, TP Anderson and Assoc.; Michael Maloney, Public Financial Management

Chairman Modrell called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the April 28, 2010 minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Bonde. Motion carried unanimously.

Tim McCartan of TP Anderson & Associates presented the board with the 2009 Algona Municipal Utilities Financial Audit. Trustee Geving moved to place the audit on file, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the Water and Communications Cash Flow analysis with Michael Maloney of Public Financial Management. Pursuant to Iowa Code 388.9(2), the cash flow analyses are deemed confidential and shall not be examined or copied by the public due to proprietary information and discussions of marketing and pricing strategies.

The Board reviewed the existing water rates and the proposed water rates.

The Board set the date and time for a Public Hearing on 2010 Water Rate Adjustment. Trustee Krahenbuhl moved to set the date and time as June 16, 2010 at 11:30 a.m., seconded by Trustee Geving. Motion carried unanimously.

The General Manager presented Resolution #2010-04, a reimbursement resolution for original expenditures paid in connections with specified Communications Projects. Trustee Bonde moved to approve the resolution, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, i-Wireless, trailer for the Utility, ISEP, AMU/Skylink, NIMECA, and the Communication Department Reports.

The Board reviewed the INS transmission/service agreement to provide over the air channels via fiber. Trustee Geving moved to approve the agreement, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed the agreement for services with Northwest Communications Network, L.C. to provide Algona Municipal Utilities the INS video signal. Trustee Geving moved to approve the agreement, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented the cost estimates for the purchase of equipment to receive the INS video signal for the over the air channels. Trustee Bonde moved to authorize the purchase of the necessary equipment, seconded by Trustee Geving. Motion carried unanimously.

The Board discussed the election of officers. Trustee Bonde moved to appoint Jay Geving as Chairman and Walter Krahenbuhl as Chairman Pro Tem effective June 15, 2010, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed the PRI T1 telephone pricing. Trustee Krahenbuhl moved to approve the rate structure, seconded by Trustee Geving. Motion carried unanimously.

The General Manager presented an application for Membership in NIMECA. Trustee Bonde moved to authorize the General Manager to sign the application, seconded by Trustee Geving. Motion carried unanimously.

The next meeting is June 15, 2010 at 11:00 A.M. with a public hearing at 11:30 A.M.

Upon motion and vote, the meeting adjourned at 1:45 p.m.

/s/ J.B. Modrell  
J.B. Modrell, Chairman

Attest:  
/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 96,693.30
29867	ROBERT JENNINGS	EMPLOYEE MISC	40.00
29868	ROETHLER, LOWELL	EMPLOYEE MISC	876.99
29869	LAURA THILGES	EMPLOYEE MISC	46.00
29870	FAMILY TABLE	REFUND	987.62
29871	ROETHLER, LOWELL	EMPLOYEE MISC	30.00
29872	SMITH, DANIEL	EMPLOYEE MISC	48.00

29873	LAURA THILGES	EMPLOYEE MISC	198.00
29874	VILETA, HEATH	EMPLOYEE MISC	42.89
29875	ALGONA MUNICIPAL UTILITIE	PS - UмбаUGH	75.00
29876	BANKERS MEDIA GROUP INC	1/2 BACK COVER AD	389.50
29877	ROBERT JENNINGS	EMPLOYEE MISC	10.00
29878	KAJEWSKI, STEPHEN	EMPLOYEE MISC	30.00
29879	JERRY LARSEN	EMPLOYEE MISC	773.11
29880	JERRY LARSEN	EMPLOYEE MISC	100.00
29881	PATRICIA SCOBBA	REFUND	42.75
29882	BOMGAARS	SUPPLIES	787.34
29883	AFLAC	PREMIUMS	544.96
29884	ALGONA MUNICIPAL UTILITIES	COMMUNICATIONS	3,469.03
29885	ALGONA PLUMBING & HEATING	APPL REB- KUECK	90.00
29886	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE	55.50
29887	ALGONA MUNICIPAL UTIL.	SELF INSURANCE FUND	446.00
29888	ALGONA MUNICIPAL UTILITIES	UTILITIES	5,973.42
29889	AMBERWAVE COMMUNICATIONS	INTERNET SERVICES	9,000.00
29890	AMERICAN CASTING & MANFG.	MATERIALS	1,121.05
29891	AMERICAN GREEN TECHNOLOGY	MATERIALS	1,250.00
29892	ARNOLD MOTOR SUPPLY	PARTS	133.34
29893	BARNES DISTRIBUTION	SUPPLIES	149.71
29894	ALLAN BONDE	TRUSTEE FEES	75.00
29895	BORDER STATES ELECTRIC	MATERIALS	6,598.70
29896	CAMILLA BORMANN	APPL REB- WATER HEATER	50.00
29897	BOWEN, JACK	APPL REB- WASHER	100.00
29898	BOWMAN, ED	REBATE	75.00
29899	STUART. C. IRBY CO.	MATERIALS	6,172.85
29900	CANADIAN PACIFIC RAILWAY	LEASE	110.00
29901	AMBER CARLSON	COMM REFUND	12.83
29902	CENTRAL IOWA DISTRIBUTING	SUPPLIES	377.13
29903	CERTIFIED LABORATORIES	SUPPLIES	139.02
29904	CHROME COUNTRY INN	REBATE	167.60
29905	COOPER POWER SYSTEMS	LABOR	159.00
29906	CRESCENT ELECTRIC SUPPLY	MATERIALS	851.07
29907	DAN-D LASER CARTRIDGES	MAINT. KIT	535.00
29908	DAN PATTEN ROOFING	LABOR	198.20
29909	FERGUSON WATERWORKS	MATERIALS	2,556.59
29910	DEWILD GRANT RECKERT	CONVERSION PROJECT	565.00
29911	DITCH WITCH - IOWA INC	SUPPLIES	711.15
29912	DUECO INC.	MATERIALS	212.40
29913	ELBERT, RICHARD	COMM REFUND	81.37
29914	BOB FREEL	MTR CONV REBATE	75.00
29915	FRIDLEY THEATERS	TICKETS	650.00
29916	JAY GEVING	TRUSTEE FEES	75.00
29917	GRAYBAR ELECTRIC CO INC	SUPPLIES	165.60
29918	MERLE HALVERSON	MTR CONV REBATE	75.00
29919	IOWA ASSN OF MUNI UTILITIES	MTR CONV REBATE	45.00
29920	IOWA STATE BANK	COMM LOAN	3,971.58
29921	I WIRELESS	SERVICE	3.81
29922	KOSSUTH COUNTY COURTHOUSE	LIGHTING REBATE	225.00
29923	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
29924	KUECK, LYNN	APPL REB- AC	350.00
29925	LINCOLN LIFE	DEFERRED COMPENSATION	3,667.50
29926	LIVESTOCK SUPPLY & SOLUTIONS	COMM REFUND	99.28
29927	MALLONEY, HALLIE	MTR CONV REBATE	75.00
29928	METLIFE SMALL BUSINESS CENTER	INSURANCE	2,161.46
29929	MIDAMERICAN ENERGY	GAS SERVICE	86.48
29930	MIDAMERICAN COMP CORP	COMM BILLING	4,308.07
29931	MIDAMERICAN ENERGY	OUTSIDE SERVICES	136.13
29932	JAMES MODRELL	TRUSTEE FEES	75.00
29933	NORTH CENTRAL SEAMLESS GUTTER	MATERIALS	880.00
29934	NALCO COMPANY	WATER TREATMENT	2,096.14
29935	PITNEY-BOWES INC.	METER RENTAL	288.00
29936	PRO ADVANTAGE SERVICES, INC	PREMIUMS	47,198.00
29937	PROTHMAN, JEREMY	EMPLOYEE MISC	157.50
29938	QWEST	TELEPHONE	105.18
29939	QWEST	LIS	688.51
29940	REDING GRAVEL & EXC.	ROCK	60.00
29941	JUDY REINKING	COMM REFUND	4.06
29942	RESCO	MATERIALS	2,521.51

29943	ARLENE SALZ	COMM REFUND	19.37
29944	KAREN SCHAAF	TRUSTEE FEES	75.00
29945	SECURITY STATE BANK	COMM LOAN PAYMENT	6,351.48
29946	SECURITY STATE BANK	COMM LOAN PAYMENT	2,046.74
29947	JOHN SPRINGER	COMM REFUND	148.55
29948	STUEVE CONSTRUCTION COMPANY	LIGHTING REBATE	2,124.85
29949	STUNDAHL CLEANING	CLEANING SERVICES	900.00
29950	EISCHEN SALES INC	SUPPLIES	241.19
29951	US POSTAL SERVICE (POSTAGE)	POSTAGE	2,000.00
29952	USAC	MECHANISM CHARGES	1,720.85
29953	WEATHERCENTRAL	WEATHER	200.00
29954	WESCO DISTRIBUTION INC.	INVENTORY	14,865.62
29955	WINTER MELT DOWN PROGRAM	DONATION FOR SPEAKER	500.00
29956	JARON BENZ	EMPLOYEE MISC	223.00
29957	KAJEWSKI, STEPHEN	EMPLOYEE MISC	22.80
29958	KENNE, PAUL	EMPLOYEE MISC	90.00
29959	RINDONE, BRIEN	EMPLOYEE MISC	62.13
29960	LAURA THILGES	EMPLOYEE MISC	98.85
29961	HEATH VILETA	EMPLOYEE MISC	75.00
29962	ROD JOHNSON	EMPLOYEE MISC	349.37
29963	LAURA THILGES	EMPLOYEE MISC	29.95
29964	JUDY VAUTIER	EMPLOYEE MISC	37.43
29965	JESSE ADAMS	EMPLOYEE MISC	11.50
29966	BAER, SHEILA	EMPLOYEE MISC	30.00
29967	STEPHANIE FORTUNE	EMPLOYEE MISC	6.55
29968	STEPHANIE FORTUNE	EMPLOYEE MISC	133.00
29969	VIRGINIA FOTH	EMPLOYEE MISC	1,850.00
29970	FOTH, VIRGINIA	EMPLOYEE MISC	20.45
29971	MATT GOLWITZER	EMPLOYEE MISC	20.00
29972	KEVIN HILSABECK	EMPLOYEE MISC	1,425.83
29973	ROD JOHNSON	EMPLOYEE MISC	392.78
29974	ROD JOHNSON	EMPLOYEE MISC	467.14
29975	MOE, LINDSEY	EMPLOYEE MISC	653.61
29976	MOE, LINDSEY	EMPLOYEE MISC	138.14
29977	RINDONE, BRIEN	EMPLOYEE MISC	45.38
29978	LISA RONGVED	EMPLOYEE MISC	25.00
29979	LINDA SCOTT	EMPLOYEE MISC	30.00
29980	SUSAN SEEBECKER	EMPLOYEE MISC	22.08
29981	SIMPSON, ROGER	EMPLOYEE MISC	25.20
29982	LAURA THILGES	EMPLOYEE MISC	30.00
29983	ROSEMARY BEENKEN	EMPLOYEE MISC	120.07
29984	JUDY VAUTIER	EMPLOYEE MISC	30.00
29985	DAVID YOUNG	EMPLOYEE MISC	19.80
29986	CLERK OF COURT	SMALL CLAIMS FEE	50.00
29987	ALGONA MUNICIPAL UTILITIE	PS - BRAUNERSTITHER	75.00
29988	BAER, SHEILA	EMPLOYEE MISC	235.78
29989	FOTH, VIRGINIA	EMPLOYEE MISC	2,500.00
29990	ROBERT JENNINGS	EMPLOYEE MISC	82.40
29991	RINDONE, BRIEN	EMPLOYEE MISC	40.04
29992	SMITH, DANIEL	EMPLOYEE MISC	46.00
29993	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	11,582.13
29994	JENNINGS, ROBERT M.	EMPLOYEE MISC	197.50
29995	AFLAC	PREMIUMS	544.96
29996	ALGONA MUNICIPAL UTILITIE	PS - CLAMAN	75.00
8800910	NATIONAL CABLE TELEVISION COOP	SUBS	44,309.00
8800911	NATIONAL CABLE TELEVISION COOP	MATERIALS	735.02
8800912	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,447.95
8800913	TREASURER, STATE OF IOWA	USE TAX REMITTANCE	676.00
8800914	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800915	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800916	EFTPS TRANSFER	PAYROLL TAXES	16,443.34
8800917	EFTPS TRANSFER	PAYROLL TAXES	16,466.65
8800918	EFT - SALES TAX TRANSFER	SALES TAX	14,703.00
8800919	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH	84,021.40
8800920	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	14,901.00