

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on April 6, 2011 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Karen Schaaf, Allan Bonde, Julie Murphy, Walter Krahenbuhl

Absent: none

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the March 16, 2011, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Voucher Numbers 32596 thru 32804 – General Fund
Payroll dated 3/18/11 and 4/1/11 – General Fund

The General Manager updated the Board on a number of topics including Neal 4, bandwidth usage, conversion issues, Water Plant upgrades, Well #6, pole pile cleanup, RICE rules update, internet equipment, smart thermostat program, the downtown project, i-Wireless, ISEP, 2011 AMU Energy Efficiency program, AMU/Skylink, NIMECA, and the Communication Department Reports.

The Board reviewed an agreement between the City of Algona and Algona Municipal Utilities for engineering and construction costs for the Downtown Alley Project. Trustee Bonde moved to approve the agreement, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented the Algona Municipal Utilities Electric Meter Rebate program for the Downtown Alley Project. Trustee Krahenbuhl moved to approve the program, seconded by Trustee Murphy. Motion carried unanimously.

The Board set the date and time for a Public Hearing for Bid Letting on the Downtown Alley Project. Trustee Schaaf moved to set the date and time as April 28, 2011, at 1:30 P.M., seconded by Trustee Bonde. Motion carried unanimously.

The Board set the date and time for a Public Hearing for authorization to approve plans and specifications, proposed form of contract, and estimate of costs for the Downtown Alley project. Trustee Krahenbuhl moved to set the date and time as May 4, 2011, at 11:00 A.M., seconded by Trustee Murphy. Motion carried unanimously.

The next meeting is April 20, 2011 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:30 p.m.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 100,844.91
32596	DEGEN, ERIC J.	EMPLOYEE MISC	298.00
32597	GARRIGAN AFTER PROM	DONATION	25.00
32598	ROBERT JENNINGS	EMPLOYEE MISC	20.00
32599	ROETHLER, LOWELL	EMPLOYEE MISC	48.00
32600	HEATH VILETA	EMPLOYEE MISC	109.00
32601	AMBERWAVE COMMUNICATIONS	CONTRACT AGREEMENT	13,000.00
32602	BILSTEN, JOHN	EMPLOYEE MISC	30.00
32603	LAURA THILGES	EMPLOYEE MISC	31.40
32604	VILETA, HEATH	EMPLOYEE MISC	56.90
32605	A & M LAUNDRY	SUPPLIES	31.40
32606	ACCESS SYSTEMS	30 HRS CONTRACT	3,963.00
32607	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,899.86
32608	ALGONA PLUMBING & HEATING	APPL REB - HERITAGE PROP	40.00
32609	ALGONA PUBLISHING CO.	SERVICE	2,974.85
32610	AMBERWAVE COMMUNICATIONS	NETWORK USAGE FEE	400.00
32611	AMU-SKYLINK. L.C.	INVENTORY	695.09
32612	ARNOLD MOTOR SUPPLY	SUPPLIES	164.50
32613	BARNES DISTRIBUTION	SUPPLIES	262.49
32614	BROOKS COMPANY INC.,E.J.	ELECTRIC MISC	1,808.42
32615	BUSCHER BROS. IMPLEMENT	SUPPLIES	161.61
32616	BUSCHER'S SERVICE CENTER	FUEL	60.00
32617	CHROME COUNTRY INN	SERVICE	129.74

32618	CITY MAGNET, INC	ADVERTISING SERVICES	718.00
32619	CITY OF ALGONA	UPS CHARGES	118.32
32620	COMPUTER SYSTEMS ASSOCIATES	SERVICES	172.25
32621	CR HOLLAND CRANE SERVICE, INC	SERVICE	953.75
32622	CRESCENT ELECTRIC SUPPLY	HEATER	1,567.47
32623	DAN-D LASER CARTRIDGES	TONER	246.10
32624	DAYLIGHT DONUTS	SERVICE	32.79
32625	DEWILD GRANT RECKERT	ENGINEERING SERVICES	50,279.70
32626	DIAMOND'S	EMPLOYEE CLOTHING	161.80
32627	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	355.19
32628	DUMP IT INC.	SERVICE	321.35
32629	ERPELDING EXCAVATING ENT	SERVICE - 317 E FAIR	499.00
32630	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	320.00
32631	FAREWAY STORES	SUPPLIES	86.42
32632	FIVE STAR TOOL & SUPPLY	TOOLS	197.55
32633	HACH CHEMICAL CO.	CHEMICALS	260.44
32634	TAMMY HANSON	APPL REB - WASHER	100.00
32635	HERITAGE INVESTMENTS	APPL REB - WTR HTR	50.00
32636	HUTZELL'S, INC	SUPPLIES	27.68
32637	I WIRELESS	SERVICE	3.87
32638	IA DIST.WIND GEN.PROJECT	SHARED COSTS	533.87
32639	IOWA ASSN OF MUNI UTILITIES	ELECTRIC DUES	18,228.38
32640	IRBY TOOL & SAFETY	TESTING SERVICES	126.98
32641	J.J. KELLER	MANUAL	20.66
32642	K & H COOP OIL CO.	FUEL	48.99
32643	KLGA - FM	SERVICE	714.00
32644	KOSS CO EXTENSION OFFICE	TURFGRASS	70.00
32645	KUM & GO	FUEL	210.77
32646	MIDAMERICAN ENERGY	SERVICE	417.03
32647	NAPA AUTO PARTS-ALGONA	PARTS	77.97
32648	NG-911, INC	DATABASE MANAGEMENT	150.00
32649	NORTH IOWA MECHANICAL	APPL REB - SCHLIEVERT	50.00
32650	NORTHERN IOWA COMMUNICATIONS	INTERNET BANDWIDTH	245.88
32651	NORTHWEST COMM NETWORK	DS3	8,400.00
32652	OAK HILL CONSULTING	ENGINEERING SERVICES	2,580.00
32653	PHILS AUTO & TRUCK REPAIR	SERVICE	137.85
32654	PRO-BUILD	SUPPLIES	25.68
32655	RENEGADE UNIVERSITY	WHAT TO WATCH GUIDES	39.00
32656	SCHLIEVERT, MICHAEL	APPL REB -WASHER	300.00
32657	SCOTT TELEPHONE & TELEC.	SERVICE	245.00
32658	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCHING	6,325.00
32659	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	76.13
32660	TRUPKE ELECTRIC MOTOR	MATERIALS	22.41
32661	RAY VALETTI	APPL REB - WASHER	100.00
32662	WEAVER'S	SERVICE	37.75
32663	WESCO DISTRIBUTION INC.	SUPPLIES	1,479.47
32664	WHO TV	RETRANSMISSION FEES	3,500.00
32665	WOLFE CLINIC, P.C.	WORKMANS COMP	140.00
32666	KAJEWSKI, STEPHEN	EMPLOYEE MISC	460.00
32667	JERRY LARSEN	EMPLOYEE MISC	240.60
32668	JERRY A LARSEN	EMPLOYEE MISC	204.00
32669	RINDONE, BRIEN	EMPLOYEE MISC	48.63
32670	CITY OF ALGONA	2010 SERVICE	217,425.59
32671	AFLAC	PREMIUMS	544.96
32672	ALGONA MUNICIPAL UTILITIES	TFR BALANCE TO ELEC	19.38
32673	BBC AMERICA	SUBS	240.25
32674	BIG 10	SUBS	2,107.40
32675	DEX MEDIA EAST	ADVERTISING CHARGES	51.15
32676	DISCOVERY COMMUNICATIONS LLC	SUBS	424.08
32677	ESPN	SUBS	187.98
32678	JASON FETT	EMPLOYEE MISC	140.25
32679	FOX SPORTS NET NORTH	SUBS	4,521.16
32680	HUB TELEVISION NETWORKS, LLC	SUBS	115.43
32681	IOWA NETWORK SERVICES	SUBS	23,668.38
32682	IOWA ONE CALL	SERVICE	19.50
32683	KAAL	RETRANSMISSION FEES	646.45
32684	KAJEWSKI, STEPHEN	EMPLOYEE MISC	129.54
32685	KENNE, PAUL	EMPLOYEE MISC	276.00
32686	KIMT	RETRANSMISSION FEES	461.75
32687	LEADERSHIP ALGONA	DONATION FOR BICYCLES	250.00
32688	LIFETIME ENTERTAINMENT SERVICE	SUBS	1,486.40

32689	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,351.89
32690	MIDAMERICAN ENERGY CO.	GENERATOR SUPPLIES	338.69
32691	NATIONAL GEOGRAPHIC CHANNEL	SUBS	213.75
32692	NATIONAL GEOGRAPHIC HD	SUBS	42.62
32693	NFL NETWORK	SUBS	2,255.72
32694	PAPPAS TELECASTING OF IOWA	RETRANSMISSION FEES	461.75
32695	RINDONE, BRIEN	EMPLOYEE MISC	163.00
32696	ROVI	SUBS	1,140.57
32697	SHOWTIME NETWORKS INC	SUBS	475.20
32698	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION FEES	1,150.99
32699	TOWER DISTRIBUTION CO	SUBS	328.79
32700	UTILITY SOLUTIONS ASSOCIATES	METERS	30,211.00
32701	WELLMARK HEALTH PLAN	PREMIUMS	28,098.36
32702	WOI-TV	RETRANSMISSION FEES	1,488.79
32703	ZENTNER, JEANNE	APPL REB - AC	150.00
32704	ALGONA AFTER 5 KIWANIS	DUES	82.50
32705	ASCAP	LICENSE FEES	184.73
32706	BMI CABLE & NEW MEDIA	LICENSE FEES	184.73
32707	IN DEMAND	PPV'S	358.15
32708	PLAYBOY ENTERTAINMENT GRP	PPV'S	25.44
32709	RFD TV	SUBS	133.39
32710	SPICE ENTERTAINMENT GROUP	PPV'S	74.12
32711	VILETA, HEATH	EMPLOYEE MISC	134.80
32712	CARD CENTER	PURCHASES	1,279.11
32713	STEPHANIE FORTUNE	EMPLOYEE MISC	47.94
32714	HY-VEE	PURCHASES	72.34
32715	KENNE, PAUL	EMPLOYEE MISC	48.00
32716	ALGONA MUNICIPAL UTIL.	SELF INSURANCE FUND	446.00
32717	AVESIS THIRD PARTY ADMIN	PREMIUMS	342.20
32718	BOMGAARS	PURCHASES	426.88
32719	ALLAN BONDE	TRUSTEE FEES	75.00
32720	DEGEN, ERIC J.	EMPLOYEE MISC	66.80
32721	JASON FETT	EMPLOYEE MISC	71.50
32722	JAY GEVING	TRUSTEE FEES	75.00
32723	JOHN H JENNINGS	ELECTRIC REFUND	158.34
32724	ROBERT JENNINGS	EMPLOYEE MISC	507.00
32725	KOSSUTH ANIMAL RESCUE	LITTLE DOG SPONSOR	50.00
32726	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
32727	LINCOLN LIFE	DEFERRED COMP	2,255.00
32728	MOE, LINDSEY	EMPLOYEE MISC	171.10
32729	JULIE MURPHY	TRUSTEE FEES	75.00
32730	KAREN SCHAAF	TRUSTEE FEES	75.00
32731	STUNDAHL CLEANING	CLEANING SERVICES	900.00
32732	US POSTAL SERVICE (POSTAGE)	POSTAGE METER	2,000.00
32733	HEATH VILETA	EMPLOYEE MISC	128.00
32734	ROSEMARY L BEENKEN	EMPLOYEE MISC	49.39
32735	JARON BENZ	EMPLOYEE MISC	200.00
32736	KAJEWSKI, STEPHEN	EMPLOYEE MISC	425.00
32737	RINDONE, BRIEN	EMPLOYEE MISC	54.39
32738	ALGONA MUNICIPAL UTILITIES	TRANSFER	12,542.58
32739	IA DEPT OF REVENUE	STATE PROPERTY TAXES	91.91
32740	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
32741	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.78
32742	KOSSUTH COUNTY TREASURER	UTILITY TAX	65,894.00
32743	PLYMOUTH COUNTY TREASURER	EXCISE TAX	479.00
32744	WEBSTER COUNTY TREASURER	TAXES	2,524.50
32745	WOODBURY COUNTY TREASURER	EXCISE TAX	15,206.50
32746	ALGONA FRAME & BODY	SERVICE	1,043.09
32747	ALGONA MUNICIPAL UTILITIES	COMM SERVICES	10,721.09
32748	ALGONA PLUMBING & HEATING	APPL REB - BURNS	50.00
32749	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	50.00
32750	ALGONA UPPER DES MOINES	24 MONTH SUBSCRIPTION	92.00
32751	ALLIED ENS, LLC	SERVICE	631.30
32752	AMBERWAVE COMMUNICATIONS	WEB HOSTING	264.40
32753	AMU-SKYLINK. L.C.	CELL PHONE INVENTORY	1,722.57
32754	BARNES DISTRIBUTION	SUPPLIES	830.32
32755	BEST ASSETS MINNEAPOLIS	ELCTRIC REFUND	24.00
32756	LARRY BLUMER	COMMUNICATIONS REFUND	70.40
32757	JACK BURNS	APPL REB - AC	200.00
32758	CANADIAN PACIFIC RAILWAY	RENTAL FEE	110.00
32759	CENTRAL IOWA DISTRIBUTING	SUPPLIES	337.40

32760	GLADYS CHRISTENSEN	COMMUNICATIONS REFUND	13.58
32761	CONSORTIA CONSULTING BY TELEC	CONSULTING FEES	1,450.00
32762	COOK'S SCRAP IRON & METAL	MATERIALS	10.70
32763	CORN BELT POWER COOP	ENERGY	36,468.00
32764	DAN-D LASER CARTRIDGES	TONER	99.65
32765	DEWILD GRANT RECKERT	ENGINEERING SERVICES	38,291.46
32766	DITCH WITCH - IOWA INC	EQUIPMENT	59,664.92
32767	CELISA B ESPINOZA	ELECTRIC REFUND	16.74
32768	FARM & HOME PUBLISHERS	DIRECTORY SERVICES	480.00
32769	GRAYBAR ELECTRIC CO INC	SUPPLIES	51.86
32770	HILTON'S FULL SERVICE	FUEL AND REPAIRS	1,114.68
32771	HOME BOX OFFICE	GUIDES	7.50
32772	I WIRELESS	SERVICE	3.87
32773	IA DIST.WIND GEN.PROJECT	SHARED COSTS	500.66
32774	IOWA ASSN OF MUNI UTILITIES	CCR WORKSHOP	2,113.21
32775	IRBY TOOL & SAFETY	TESTING SERVICES	306.46
32776	LAWRENCE KIRSCH	COMMUNICATIONS REFUND	19.34
32777	KOSSUTH REG. HLTH CTR	EMPLOYEE MISC	155.00
32778	BILL LENZ	APPL REB - WASHER	100.00
32779	BRETT LEUER	COMMUNICATIONS REFUND	54.46
32780	DEIRDRE MCCALL SCHULTZ	COMMUNICATIONS REFUND	43.65
32781	MIDAMERICAN COMP CORP	BILLING SERVICES	5,009.62
32782	MIDWEST UNDERGROUND SUPPLY	PARTS	41.57
32783	WYATT MULLER	COMMUNICATIONS REFUND	88.27
32784	NEU STAR	LNP CHARGES	400.00
32785	NORTH IA LUMBER	MATERIALS	225.46
32786	PITNEY-BOWES INC.	RENTAL CHARGES	288.00
32787	CHAD PRESTHUS	MTR CONV REBATE	75.00
32788	QWEST	SERVICE	109.07
32789	QWEST	LIS	469.71
32790	QWEST COMMUNICATIONS	LMC	81.10
32791	SAFETEY-KLEEN	SUPPLIES	132.41
32792	CHUCK SARAZINE	APPL REB - WASHER	100.00
32793	DENNIS SHUTLER	WINDOW REBATE	89.56
32794	JESSE STAMMER	COMMUNICATIONS REFUND	160.75
32795	STYLES BY DEB	LIGHTING REBATE	172.50
32796	TRUPKE, DON	APPL REB - WASHER	100.00
32797	TARA TWEED	COMMUNICATIONS REFUND	13.77
32798	US CELLULAR	TERMINATION FEES	4,168.75
32799	USAC	MECHANISM CHARGES	1,697.69
32800	UTILITIES PLUS ENERGY SERVICES	EQUIPMENT	2,103.84
32801	VAN WERT INC	METERS	1,867.15
32802	WEATHERCENTRAL	WEATHER SERVICES	200.00
32803	SUZANNE WICHTENDAHL	COMMUNICATIONS REFUND	104.33
32804	WORLDWIDE DIGITAL COMPANY	REPAIR SERVICES	44.01