

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on December 16, 2009 at 11:00 A.M. Physical attendance by all members of the Board was impossible or impracticable for this meeting. Pursuant to Iowa Code section 21.8, participation of some members of the Board occurred electronically.

Present: Jay Geving, Chairman Pro Tem; Trustees – Allan Bonde, Walter Krahenbuhl, Karen Schaaf, James Modrell by phone

Absent: none

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel

Chairman Pro Tem Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the November 24, 2009 minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Bonde. Motion carried unanimously.

The Board reviewed the October 2009 monthly financial statements. Trustee Schaaf moved to approve the financials and place them on file, seconded by Trustee Bonde. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, i-Wireless, Sutherland Unit #4, Iowa Stored Energy Park, AMU/Skylink, NIMECA, and the Communication Department Reports.

The General Manager presented a promotion for HD television. Trustee Modrell moved to give new HD customers their first 2 months of the HD tier at no charge, seconded by Trustee Bonde. Motion carried unanimously.

The Board reviewed proposed changes to the Communications service disconnection date and first bill payment procedures. Trustee Krahenbuhl moved to have the residential customers pay the first month of communications services before connection and to change the timing of the disconnection for non-payment of charges, seconded by Trustee Schaaf. Motion carried unanimously.

The Board discussed a charge for a reconnection/disconnection of Electric services at the customer's request. Trustee Krahenbuhl moved to approve the charge of \$30 plus tax, seconded by Trustee Modrell. Motion carried unanimously.

The General Manager presented Resolution #2009-12, a resolution Authorizing the Permanent Transfer of \$207,225.69 of current funds of the Light Fund, \$29,627.20 of current funds of the Water Fund, and \$4,257.62 of current funds of the Communication Fund to the City of Algona. Trustee Schaaf moved to approve the resolution, seconded by Trustee Bonde. Motion carried unanimously.

The next meeting is January 14, 2009 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:30 p.m.

/s/ Jay B. Geving
Jay B. Geving, Chairman Pro Tem

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following are Gross Wages for the Year ended December 31, 2008:

L. Roethler	-	72,620.80	,	D. Smith	-	51,837.09	,	R. Simpson	-	45,249.30	,	A. Friedrich	-	45,565.38	,
M. Golwitzer	-	43,048.51	,	Z. McGuire	-	6,944.78	,	R. Vitzthum	-	72,467.20	,	N. Friedrich	-	63,631.40	,
D. Dornbier	-	58,559.25	,	H. Vileta	-	60,952.54	,	C. Fritz	-	53,877.48	,	J. Benz	-	59,165.13	,
J. Adams	-	27,976.24	,	R. Johnson	-	46,643.98	,	A. Prilipp	-	500.00	,	N. Elliot	-	2,760.67	,
K. Hilsabeck	-	37,833.12	,	J. Bilsten	-	97,282.48	,	S. Kajewski	-	59,758.40	,	B. Rindone	-	65,840.00	,
V. Foth	-	56,992.00	,	L. Scott	-	30,825.60	,	L. Thilges	-	32,988.81	,	J. Vautier	-	14,672.00	,
R. Tull	-	23,948.30	,	L. Rongved	-	20,927.21	,	D. Groen	-	48,950.40	,	S. Baer	-	35,696.28	,
S. Seebecker	-	36,313.20	,	S. Fortune	-	34,708.73	,	D. Young	-	22,546.36	,	R. Jennings	-	53,505.60	,
C. Fortune	-	3,738.56	,	W. Dau	-	48,936.42	,	E. Degen	-	58,136.00	,	P. Kenne	-	45,807.33	,
L. Moe	-	46,606.36	,	G. Larsen	-	48,730.22	,	J. Fett	-	37,813.89	,	J. Puffer	-	3,039.75	,
P. Woods	-	64,868.83	,	K. Rash	-	44,776.31	,	J. Prothman	-	41,376.46	,	N. Kajewski	-	3,564.08	,
C. Fortune	-	2,931.21													

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 55,503.99
28540	KOSSUTH COUTNY FOOD PANTRY	DONATION	170.00
28541	AFLAC	INSURANCE	584.38
28542	AMBERWAVE COMMS	MONTHLY SERVICE	299.00
28543	MATT ANDERSON	APPL REB WASHER	100.00
28544	AVESIS THIRD PARTY ADMIN	VISION INSURANCE	260.13
28545	BBC AMERICA	SUBS	227.24
28546	BIG 10	SUBS	2,063.47

28547	BORDER STATES ELECTRIC	SUPPLIES	3,838.26
28548	DEX MEDIA EAST	ADVERTISING	50.00
28549	DHJV COMPANY LLD	SUBS	109.26
28550	DISCOVERY COMMS LLC	SUBS	402.08
28551	GINA ERPELDING	APPL REB WASHER	100.00
28552	FOTH, VIRGINIA	EMPLOYEE MISC	375.29
28553	FOX SPORTS NET NORTH	SUBS	3,995.04
28554	HEMMEN, CHRIS	APPL REB WASHER	100.00
28555	HOME BOX OFFICE	GUIDES	7.50
28556	HY-VEE	SUPPLIES	48.56
28557	IOWA NETWORK SERVICES	LONG DISTANCE SERVICES	12,808.83
28558	ROBERT JENNINGS	EMPLOYEE MISC	254.48
28559	KAAL	RETRANSMISSION FEES	667.80
28560	KCCI	RETRANSMISSION	3,175.00
28561	KENNE, PAUL	EMPLOYEE MISC	834.56
28562	KIMT	RETRANSMISSION FEES	478.00
28563	LIFETIME TV FOR WOMEN	SUBS	1,362.20
28564	CARD CENTER	CREDIT CARD	2,615.11
28565	MEDIACOM	CABLE BILL	85.97
28566	METLIFE SMALL BUSINESS CENTER	INSURANCE	2,057.10
28567	MIDWEST WAREHOUSE SOLUTIONS	WAREHOUSE SHELVING	15,776.87
28568	NATIONAL GEOGRAPHIC CHANNEL	SUBS	201.02
28569	NFL NETWORK	SUBS	3,961.34
28570	NORTHWEST COMM NETWORK	FIBER	8,400.00
28571	PAPPAS TELECASTING OF IOWA	RETRANSMISSION FEES	324.36
28572	ROETHLER, LOWELL	EMPLOYEE MISC	364.00
28573	ROETHLER, LOWELL	EMPLOYEE MISC	8,671.47
28574	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION FEES	1,030.32
28575	TOWER DISTRIBUTION CO	SUBS	314.01
28576	TRIBUNE MEDIA SERVICES	WEATHER SERVICE	71.76
28577	ROVI	SUBS	1,098.97
28578	VINCHATTLE ENTERPRISES	MAINTENANCE AGREEMENT	2,160.00
28579	WELLMARK HEALTH PLAN	HEALTH INSURANCE	17,566.08
28580	WOI-TV	RETRANSMISSION FEES	954.00
28592	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00
28593	BILSTEN, JOHN	EMPLOYEE MISC	65.50
28594	ALLAN BONDE	TRUSTEE FEES	75.00
28595	FOTH, VIRGINIA	EMPLOYEE MISC	78.27
28596	JAY GEVING	TRUSTEE FEES	75.00
28597	KAJEWSKI, STEPHEN	EMPLOYEE MISC	82.06
28598	KARIAN/PETERSON POWER LINE	69 KV UPGRADE	17,168.42
28599	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
28600	LINCOLN LIFE	DEFERRED COMP	2,295.00
28601	JAMES MODRELL	TRUSTEE FEES	75.00
28602	PROTHMAN, JEREMY	EMPLOYEE MISC	182.37
28603	KAREN SCHAAF	TRUSTEE FEES	75.00
28604	STUNDAHL CLEANING	CLEANING SERVICES	900.00
28605	US POSTAL SERVICE (POSTAGE)	POSTAGE	2,000.00
28606	JUDY VAUTIER	EMPLOYEE MISC	15.28
28607	HEATH VILETA	EMPLOYEE MISC	39.50
28608	ROD VITZTHUM	EMPLOYEE MISC	30.00
28609	ALGONA MUNICIPAL UTILITIES	UTILITY BILLS	6,851.50
28610	ALGONA PLG. & HTG.	HVAC PROJECT	7,794.87
28611	ALGONA PLUMBING & HEATING	APPL REB M ANDERSON	295.00
28612	ALGONA MUNICIPAL UTILITIE	J KRON ELEC MTR CONV	68.05
28613	ALLSTATE TOWER, INC	TOWER MAINTENANCE	2,750.00
28614	AMBERWAVE COMMS	INTERNET SERVICES	9,000.00
28615	AMERICAN CONCRETE PRODUCTS	CONCRETE	284.62
28616	AMU-SKYLINK. L.C.	INVENTORY	4,089.24
28617	MATT ANDERSON	APPL REB WATER HEATER	4,100.00
28618	MIDGE ANDREASON	ELEC CONV REBATE	75.00
28619	KEVIN BANWART	APPL REB WASHER	100.00
28620	BARNES DISTRIBUTION	SUPPLIES	805.16
28621	MICHAEL BASSETT	COMM REFUND	123.27
28622	VINCE BERNADO	WINDOW REBATE	376.13
28623	AMBER BERTE	COMM REFUND	125.34
28624	BIBLER, DAVE	APPL REB C/A	200.00
28625	BONNETT, LINDA	ELEC CONV REBATE	75.00
28626	COUNSEL OFFICE & DOCUMENT	SUPPLIES	642.00
28627	WILLIAM BROWN JR	ELEC CONV REBATE	75.00

28628	TERESA BRUNS	COMM REFUND	12.66
28629	BUCHANAN BIBLER & GABOR	SERVICES	75.00
28630	STUART. C. IRBY CO.	METERS	5,957.76
28631	CENTRAL IOWA DISTRIBUTING	ELECTRIC SUPPLIES	150.50
28632	COMSONICS INC	TESTING OF VARIOUS EQUIP	2,366.25
28633	THOMAS J CUNNINGHAM	ELEC CONV REBATE	75.00
28634	BRYAN DEIKE	COMMS REFUND	24.48
28635	DENNY MAINS CONSTRUCTION	APPL REB L LAPPIN CA	50.00
28636	DEWILD GRANT RECKERT	HOBARTON LINE	7,231.50
28637	MARK ERPELDING	APPL REB C/A	250.00
28638	FARM PLAN	MISC ELEC SUPPLIES	152.64
28639	FESLER'S INC.	SHIPPING	10.00
28640	JIM FISHER	WINDOW REBATE	335.60
28641	RACHEAL FOUST	COMM REFUND	37.33
28642	TODD GIFFORD	APPL REB C/A	200.00
28643	GISCH, GARRY D.	ELEC CONV REBATE	75.00
28644	GRANDGEORGE, MONTE	ELEC CONV REBATE	75.00
28645	GRAYBAR ELECTRIC CO INC	SUPPLIES	139.76
28646	KURTIS GRAY	ELEC CONV REBATE	73.41
28647	HAVERLY, PAUL	APPL REB C/A	350.00
28648	JULIE HEINOLD	COMM REFUND	146.65
28649	LAVONNE HENRY	APPL REB C/A	200.00
28650	HILTON'S FULL SERVICE	BATTERY	100.53
28651	HJELMELAND BUILDERS INC.	APPL REB P RUSCH C/A	150.00
28652	HJELMELAND APARTMENTS	APPL REB WTR HTR 916 E ELM	50.00
28653	RON HOLLENBECK	COMM REFUND	85.70
28654	DONALD HURN	WINDOW REBATE	55.82
28655	IA DIST.WIND GEN.PROJECT	OCTOBER SHARED COSTS	6,966.78
28656	IOWA ONE CALL	ONE CALLS	74.70
28657	IOWA STATE BANK	COMM LOAN PMT	9,139.29
28658	IOWA STATE BANK	COMM LOAN PMT	3,971.58
28659	JCL SOLUTIONS	CLEANING SUPPLIES	25.38
28660	MIKE JOHNSON	COMM REFUND	1.60
28661	DONALD JORGENSON	ELECTRIC METER CONVERSION REBATE	76.13
28662	DONALD KEAT	COMM REFUND	45.39
28663	K.G. TELECOM SERVCIES, INC	SERVICE	1,239.62
28664	LOWELL KLOSTER	ELEC CONV REBATE	75.00
28665	KNUDSEN, BRUCE	WINDOW REBATE	310.00
28666	KOSS CO ECONOMIC DEV CORP	AD FOR INDUSTRIAL PARK BOOKLET	500.00
28667	MARTIN KRAMER	ELEC CONV REBATE	69.29
28668	ROBERT LAING	ELEC CONV REBATE	59.12
28669	LAPPIN, LARRY	APPL REB C/A	200.00
28670	LICHTER'S GARAGE OPENER	DOOR LOCK ASSEMBLY	26.75
28671	BRITNEY MADISON	COMM REFUND	40.08
28672	DAN MCOLLOUGH	ELEC CONV REBATE	58.67
28673	MIDAMERICAN ENERGY	SERVICE	73.85
28674	MIDAMERICAN COMP CORP	BILLING SERVICES	4,239.17
28675	JANE MISSAL	ELEC CONV REBATE	47.88
28676	BREA MOGLER	COMM REFUND	26.65
28677	NEU STAR	LNP	400.00
28678	EUNJIN NEWKIRK	ELEC CONV REBATE	55.50
28679	NORTH IOWA MECHANICAL	APPL REB G PETERSON	100.00
28680	NYEMASTER GOODE	EMPLOYEE HANDBOOK	416.50
28681	NALCO COMPANY	CONTRACT SERVICES	2,096.14
28682	JOHN OPHEIM	ELEC MTR CONV REBATE	75.00
28683	PROFESSIONAL COMPUTER SYSTEMS	MONTHLY FEES	428.00
28684	MIKE PERRIGO	COMM REFUND	113.30
28685	GERALDINE PETERSON	APPL REB HEAT PUMP	800.00
28686	PITNEY-BOWES INC.	MAILING SYSTEM RENT	288.00
28687	QWEST	LD CHARGES	104.46
28688	QWEST	INTERCONNECTION SERVICES	683.71
28689	QWEST COMMS	LEXCIS BILLING	9.50
28690	NG-911, INC	DATABASE MGMT	150.00
28691	RIVERSIDE MANUFACTURING CO	EMPLOYEE CLOTHING	973.06
28692	JOHN ROEDER	APPL REB C/A	200.00
28693	PATTY RUSCH	APPL REB C/A	200.00
28694	SAFETEY-KLEEN	CLEANING SUPPLIES	144.00
28695	SCHMITT HARDWARE	APPL REB SORENSON	100.00
28696	DON SCHMITT	WINDOW REBATE	403.36
28697	SCHOLZ CO., HAROLD K.	BREAKER REPAIRS	1,703.42

28698	SECURITY STATE BANK	COMM LOAN PMT	6,351.48
28699	SECURITY STATE BANK	COMM LOAN PMT	2,046.74
28700	BOMGAARS	SUPPLIES	294.72
28701	SINGER, MARC	ELEC CONV REBATE	49.82
28702	SMITH, STEVE	ELEC CONV REBATE	47.65
28703	SORENSEN, GENE	APPL REB HEAT PUMP	1,200.00
28704	STEFFEN INC.	MISCELLANEOUS PARTS	519.53
28705	STEWART, GREG	ELEC CONV REBATE	44.77
28706	SUIDAE HEALTH & PROTECTION	APPL REB WATER HEATER	50.00
28707	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,322.48
28708	UNIVERSAL MFG.	WINDOW REBATE	581.56
28709	UTILITY WIND INTEGRATION GP.	DUES	1,000.00
28710	UTTERBACK, SHARON	ELEC CONV REBATE	74.50
28711	VOIGT, KATHRYN	ELEC CONV REBATE	75.00
28712	WALKER PLUMBING & HEATING	APPL REB SUIDAE WTR HTR	180.00
28713	WEATHERCENTRAL	WEATHER SERVICES	200.00
28714	WEAVER'S	SERVICE	348.55
28715	WEISHAAR, DOROTHY	ELEC CONV REBATE	64.26
28716	WESCO DISTRIBUTION INC.	SUPPLIES	3,694.45
28717	ANGELA R WILSON	COMM REFUND	134.78
28718	JEREL WITTKOPF	ELEC CONV REBATE	75.00
28719	ROBERT JENNINGS	EMPLOYEE MISC	55.00
28720	MOE, LINDSEY	EMPLOYEE MISC	330.30
28721	STEPHANIE FORTUNE	EMPLOYEE MISC	536.00
28722	ROD JOHNSON	EMPLOYEE MISC	268.75
28723	PLAYBOY ENTERTAINMENT GRP	PPV	15.90
28724	ROETHLER, LOWELL	EMPLOYEE MISC	410.11
28725	SPICE ENTERTAINMENT GROUP	PPV	90.02
28726	LAURA THILGES	EMPLOYEE MISC	427.50
28727	ALGONA MUNICIPAL UTILITIES	DONATION- GOOD SAM	25.00
28728	IN DEMAND	PPV'S	440.27
28729	PETTY CASH	PETTY CASH	104.61
28730	PLAYBOY ENTERTAINMENT GRP	PPV'S	12.72
28731	SPICE ENTERTAINMENT GROUP	PPV'S	119.84
28732	KEVIN VITZTHUM	MTR CONV REBATE	75.00
28733	BIG NACHO ENTERTAINMENT	INFO DINNER	375.00
28734	ALGONA CHAM. OF COMMERCE	ALGONA BUCKS-INFO DINNER	400.00
28735	ALGONA MUNICIPAL UTILITIES	COMM SERVICES	3,382.14
28736	ROBERT JENNINGS	EMPLOYEE MISC	31.40
8800837	NATIONAL CABLE TELEVISION COOP	SUBS	42,489.61
8800838	NIMECA	POWER BILLING	178,354.11
8800839	COLLECTION SERVICES CTR	CHILD SUPPORT PAYMENT	218.31
8800840	EFTPS TRANSFER	PAYROLL TAXES	18,127.78
8800841	TREASURER STATE OF IOWA	PAYROLL TAXES	6,720.00
8800842	NORTHWEST BANK - WIRE TRANS	CASH REQUIREMENT NEAL 4	139,021.40
8800843	EFT - SALES TAX TRANSFER	SALES TAX	10,983.00
8800844	NATIONAL CABLE TELEVISION COOP	SUPPLIES	94.89