

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on November 30, 2011 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Allan Bonde, Karen Schaaf, Julie Murphy

Absent: none

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the November 14, 2011 minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Bonde. Motion carried unanimously.

Voucher Numbers 34588 thru 34710 – General Fund
Payroll dated 11/23/11 – General Fund

Chairman Geving called the Public Hearing on authorization to approve the Utility budget for calendar year 2012. The Chairman noted no written comments or objections. Trustee Krahenbuhl moved to close the Public Hearing, seconded by Trustee Schaaf. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Bonde, yes; Schaaf, yes; Murphy, yes. Motion carried unanimously.

The Board reviewed the 2012 Utility Budget. Trustee Bonde moved to accept the budget, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including underground electric conversions, Oak Lake cell tower site, well #6 improvements, retransmission costs, Neal 4 updates, fairgrounds, investment of bond proceeds, LED street lighting project, energy efficiency awareness open house, employee service awards, personnel manual changes, informational dinner, i-wireless, ISEP, AMU/Skylink, NIMECA, and the Communication Department Reports.

The Board reviewed the Post-Issuance Compliance Policy for Tax-Exempt Governmental Bonds. Trustee Murphy moved to adopt the policy, seconded by Trustee Schaaf. Motion carried unanimously.

The next meetings are as follows:

- December 14, 2011 at 11:00 A.M. – Regular Meeting
- January 18, 2012 at 11:00 A.M. – Regular Meeting

Upon motion and vote, the meeting adjourned at 1:00 p.m.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 58,843.14
34588	JARON BENZ	EMPLOYEE MISC	168.00
34589	VIRGINIA FOTH	EMPLOYEE MISC	446.38
34590	FOTH, VIRGINIA	EMPLOYEE MISC	105.00
34591	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	10,652.64
34592	JENNINGS, ROBERT M.	EMPLOYEE MISC	153.74
34593	A & M LAUNDRY	SUPPLIES	31.40
34594	ACCESS SYSTEMS	SSL CERTIFICATE	107.00
34595	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	835.37
34596	ALGONA PLG. & HTG.	SUPPLIES	115.13
34597	ALGONA PUBLISHING CO.	ADVERTISING	4,219.59
34598	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	95.00
34599	AMERICAN WATER WORKS ASSN	STANDARDS REVISIONS	1,045.00
34600	AMU-SKYLINK. L.C.	DEPOSIT	150.00
34601	ARNOLD MOTOR SUPPLY	SUPPLIES	14.48
34602	AUTUMN IRRIGATION	WINTERIZATION SERVICES	105.00
34603	BLACKHAWK SPRINKLERS INC	INSPECTION SERVICES	120.00
34604	DEAN BOEVER	METER CONVERSION REBATE	75.00
34605	BOMGAARS	PURCHASES	331.84
34606	BUSCHER'S SERVICE CENTER	FUEL	3,071.30
34607	CHRISTENSEN, DON	METER CONVERSION REBATE	75.00

34608	CHROME COUNTRY INN	SERVICE	71.21
34609	COMPUTER SYSTEMS ASSOCIATES	MAIL FOUNDRY	75.00
34610	COOK'S SCRAP IRON & METAL	MATERIALS	16.49
34611	CRESCENT ELECTRIC SUPPLY	LAMPS	374.42
34612	DAN-D LASER CARTRIDGES	TONER	262.15
34613	DIAMOND'S	EMPLOYEE CLOTHING	86.88
34614	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	288.98
34615	KIM DOUGHAN	METER CONVERSION REBATE	75.00
34616	DUMP IT INC.	DUMPSTER	303.35
34617	ROBERT C ENGSTROM	METER CONVERSION REBATE	75.00
34618	ERPELDING EXCAVATING ENT	W NEBRASKA SERVICE	6,328.10
34619	FAREWAY STORES	SUPPLIES	82.14
34620	FASTENAL COMPANY	SUPPLIES	28.64
34621	JASON FETT	EMPLOYEE MISC	136.75
34622	JASON FEUCHT	METER CONVERSION REBATE	75.00
34623	FIVE STAR TOOL & SUPPLY	TOOLS	142.20
34624	FOERTSCH P & H	APPLIANCE REBATE - NOONAN	50.00
34625	FORBURGER, RON	APPLIANCE REBATE - WASHER	100.00
34626	GRAYBAR ELECTRIC CO INC	MATERIALS	96.19
34627	HALL'S SAFETY EQPT.	EMPLOYEE CLOTHING	323.05
34628	HAWKINS INC.	CHEMICALS	3,164.96
34629	HUTZELL'S, INC	OFFICE SUPPLIES	259.12
34630	JMV GRAPHIX	EMPLOYEE CLOTHING	426.25
34631	ROD JOHNSON	EMPLOYEE MISC	261.32
34632	JOHNSTON AUTOSTORES	PARTS	87.23
34633	K & H COOP OIL CO.	FUEL /OIL	1,854.46
34634	KEMCO TIRES, INC.	PARTS/SERVICE	684.35
34635	KLGA - FM	ADVERTISING SERVICES	925.00
34636	DALE LARSON	APPLIANCE REBATE - AC	200.00
34637	MICHAEL D MAY	METER CONVERSION REBATE	75.00
34638	MIDAMERICAN ENERGY	SERVICE	19.56
34639	MIDAMERICAN ENERGY CO.	POWER SUPPLIES	336.41
34640	MOODY'S INVESTORS SERVICE	REV BOND SERIES 2011 ELEC	16,000.00
34641	PATRICK K MURPHY	SUPPLIES	15.00
34642	NG-911, INC	DATABASE MANAGEMENT	150.00
34643	NOONAN, SEAN	APPLIANCE REBATE - AC	350.00
34644	NORTHERN IOWA COMMUNICATIONS	BANDWITH	4,253.39
34645	NORTHWEST COMM NETWORK	DS3	8,400.00
34646	PRO-BUILD	MATERIALS	50.00
34647	REDING GRAVEL & EXC.	DODGE ST PROJECT	1,050.00
34648	MIKE REIMERS	WINDOW REBATE	1,140.80
34649	RESCO	SWITCH	1,796.70
34650	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	6,725.00
34651	IRBY	WELL 6/7 PROJECT	2,526.75
34652	IRBY	WELL 6/7 PROJECT	14,214.95
34653	STUNDAHL CLEANING	CARPET CLEANING	700.00
34654	T&R ELECTRIC	MATERIALS	110.00
34655	TRUPKE ELECTRIC MOTOR	SUPPLIES	15.02
34656	UNITED WAY OF N.CENTRAL IOWA	DONATION	2,340.00
34657	HEATH VILETA	EMPLOYEE MISC	124.00
34658	WALKER PLUMBING & HEATING	APPLIANCE REBATE - LARSON	50.00
34659	WAYNE MANUFACTURING CO.	CHRISTMAS BULBS	479.06
34660	WESCO DISTRIBUTION INC.	SUPPLIES	397.29
34661	GENE R WILL	APPLIANCE REBATE - WASHER	100.00
34662	WORLDWIDE DIGITAL COMPANY	LABOR FOR SERVICES	188.40
34663	BIG 10	SUBS	2,162.38
34664	BILSTEN, JOHN	EMPLOYEE MISC	62.08
34665	DISCOVERY COMMUNICATIONS LLC	SUBS	439.52
34666	ESPN	SUBS	204.10
34667	FOX SPORTS NET NORTH	SUBS	4,812.18
34668	HUB TELEVISION NETWORKS, LLC	SUBS	119.62
34669	IOWA NETWORK SERVICES	COMMUNICATIONS SERVICES	23,051.20
34670	JACK'S OK TIRE SERVICE	REPAIR SERVICE	25.17
34671	KAAL	RETRANSMISSION	668.50
34672	KCCI	RETRANSMISSION	3,175.00
34673	KIMT	RETRANSMISSION	478.50
34674	LIFETIME ENTERTAINMENT SERVICE	SUBS	1,526.56
34675	NATIONAL GEOGRAPHIC CHANNEL	SUBS	221.50
34676	NATIONAL GEOGRAPHIC HD	SUBS	45.56
34677	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	477.50

34678	RFD TV	SUBS	138.24
34679	ROVI	SUBS	1,181.93
34680	SHOWTIME NETWORKS INC	SUBS	487.60
34681	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	1,136.45
34682	TOWER DISTRIBUTION CO	SUBS	339.99
34683	JUDY VAUTIER	EMPLOYEE MISC	17.83
34684	WOI-TV	RETRANSMISSION	1,050.50
34685	KOSSUTH COUNTY FOOD PANTRY	DONATION	275.00
34686	IN DEMAND	PPV'S	351.82
34687	STEFFEN INC.	SUPPLIES	97.46
34688	VILETA, HEATH	EMPLOYEE MISC	22.35
34689	AVESIS THIRD PARTY ADMIN	PREMIUMS	359.49
34690	JARON BENZ	EMPLOYEE MISC	220.00
34691	BILSTEN, JOHN	EMPLOYEE MISC	218.67
34692	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,302.98
34693	PLAYBOY ENTERTAINMENT GRP	PPV'S	22.26
34694	PROTHMAN, JEREMY	EMPLOYEE MISC	158.18
34695	KEVIN RASH	EMPLOYEE MISC	280.81
34696	SPICE ENTERTAINMENT GROUP	PPV'S	73.60
34697	WELLMARK HEALTH PLAN	PREMIUMS	26,903.43
34710	HEATH VILETA	EMPLOYEE MISC	124.00