

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on November 19, 2008 at 11:00 A.M.

Present: James Modrell, Chairman; Trustees – Jay Geving, Karen Schaaf, Walter Krahenbuhl, Allan Bonde

Absent: none

Also Present: John Bilsten – General Manager; Brien Rindone, Secretary – Comptroller; Mike Gabor – General Counsel

Chairman Modrell called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of November 10, 2008 minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Geving. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, I-Wireless, Wind Energy, Energy Credits, Informational Dinner, IAMU Regional meetings, Hormel, Food Pantry, Carbon Taxes, Digital Transition, Health Insurance, NIMECA, and the Communication Department Reports.

Chairman Modrell called the Public Hearing for Authorizing Approval of Plans and Specifications, Proposed Form of Contract, and Estimate of Costs for the Furnishing of Steel Transmission Structures. The Chairman noted no written comments or objections. Trustee Krahenbuhl moved to close the Public Hearing, seconded by Trustee Geving. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Bonde, yes; Schaaf, yes; Modrell, yes. Motion carried unanimously.

The Board reviewed the Plans and Specifications, Proposed Form of Contract, and Estimate of Costs for the Furnishing of Steel Transmission Structures. Trustee Geving moved to approve, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the Bids for the Furnishing of Steel Transmission Structures. Trustee Krahenbuhl moved to accept the bid from Distran Steel Pole, LLC., based on Engineers recommendations, for \$57,459, seconded by Trustee Bonde. Motion carried unanimously.

Chairman Modrell called the Public Hearing for Authorizing to Approve the 2009 Budget. The Chairman noted no written comments or objections. Trustee Schaaf moved to close the Public Hearing, seconded by Trustee Krahenbuhl. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Bonde, yes; Schaaf, yes; Modrell, yes. Motion carried unanimously.

The Board reviewed the 2009 Budget. Trustee Schaaf moved to approve, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board set the date and time for a Bid Letting for the 69kV Transmission Line Hobarton Double Circuit. Trustee Geving moved to set the date and time as December 11, 2008 at 1:30 p.m., seconded by Trustee Schaaf. Motion carried unanimously.

The Board set the date and time for a Public Hearing for Authorization to Approve Plans and Specifications, Proposed Form of Contract, and Estimate of Costs for the 69kV Transmission Line Hobarton Double Circuit. Trustee Bonde moved to set the date and time as December 17, 2008 at 11:15 a.m., seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meeting is December 17, 2008 at 11:00 a.m.

Upon motion and vote, the meeting adjourned at 12:30 p.m.

/s/ J.B. Modrell
J.B. Modrell, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 46,466.87
25307	ROBERT JENNINGS	EMPLOYEE MISC	9.99
25308	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	64,901.21
25309	N.R. SCHOLER	DEFERRED COMP	3,034.95
25310	BILSTEN, JOHN	EMPLOYEE MISC	109.00
25311	STEPHANIE FORTUNE	EMPLOYEE MISC	59.21
25312	MATT GOLWITZER	EMPLOYEE MISC	249.82
25313	ROBERT JENNINGS	EMPLOYEE MISC	10.00
25314	ROETHLER, LOWELL	EMPLOYEE MISC	270.70
25315	LISA RONGVED	EMPLOYEE MISC	36.73
25316	VITZTHUM, ROD	EMPLOYEE MISC	79.09
25317	ADC TELECOMMUNICATIONS	REPAIRS	7,881.98

25318	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,649.74
25319	ALGONA PLG. & HTG.	SUPPLIES	36.50
25320	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	1,442.35
25321	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	62.50
25322	ALGONA AFTER 5 KIWANIS	DUES	110.00
25323	AMERICAN CONCRETE PRODUCTS	SERVICE	220.12
25324	A & M LAUNDRY	SUPPLIES	31.40
25325	AMU-SKYLINK. L.C.	INVENTORY	796.52
25326	AUTUMN IRRIGATION	WINTERIZATION	60.00
25327	BARNES DISTRIBUTION	SUPPLIES	200.84
25328	BORDER STATES ELECTRIC	MATERIALS	3,257.32
25329	BRO BUSINESS	PAPER	428.00
25330	BROWN SUPPLY COMPANY	MATERIALS	2,046.14
25331	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	262.50
25332	BURMEISTER ELECTRIC CO.	SUPPLIES	4,446.93
25333	BUSCHER BROS. IMPLEMENT	SUPPLIES	62.12
25334	BUSCHER'S SERVICE CENTER	FUEL	29.32
25335	CASEY'S GENERAL STORE	FUEL	82.50
25336	CERTIFIED LABORATORIES	SUPPLIES	82.62
25337	CHROME TRUCK STOP	FUEL	35.76
25338	CHROME COUNTRY INN	SERVICE	45.96
25339	COMPUTER SYSTEMS ASSOCIATES	SERVICES	997.13
25340	COMSONICS INC	EQUIPMENT	439.95
25341	CONCEPTS IN DESIGN	SERVICE	1,029.00
25342	COOK'S SCRAP IRON & METAL	SUPPLIES	209.01
25343	DAKOTA RIGGERS	SUPPLIES	183.18
25344	NORTHERN WATER WORKS	MATERIALS	1,074.08
25345	DIAMOND'S	EMPLOYEE CLOTHING	487.03
25346	DUMP IT INC.	WASTE REMOVAL	283.17
25347	ELECTRONIC SPECIALITIES, INC	EQUIPMENT	2,230.11
25348	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	40.76
25349	FAREWAY STORES	SUPPLIES	120.29
25350	FIVE STAR TOOL & SUPPLY	SUPPLIES	678.94
25351	G FORCE CUSTOMS LLC	LIGHTING REBATE	465.00
25352	HAWKINS INC.	CHEMICALS	4,185.20
25353	HUTZELL'S, INC	SUPPLIES	189.76
25354	IA DEPT OF AG. & LAND	CONTINUING ED	15.00
25355	IOWA ASSN OF MUNI UTILITIES	APPRENTICESHIP	2,528.47
25356	IOWA NETWORK SERVICES	LD SERVICES	10,402.59
25357	IOWA UTILITIES BOARD	DP RECONCILIATION	143.01
25358	JACK'S OK TIRE SERVICE	REPAIR SERVICE	45.29
25359	JCL SOLUTIONS	SUPPLIES	318.84
25360	KEMNA MOTOR CO.	SERVICE	49.82
25361	KLGA - FM	ADVERTISING SERVICES	812.00
25362	KUEHL & PAYER	PROFESSIONAL SERVICES	902.20
25363	KUM & GO	FUEL	434.73
25364	MAC TOOLS DISTRIBUTOR	TOOLS	210.07
25365	MIDAMERICAN ENERGY	JOINT DISPATCH	2,036.00
25366	MIDAMERICAN ENERGY CO.	POWER SUPPLY	302.09
25367	MIDWEST MUNICIPAL TRANSMISSION	MMTG DUES	5,148.00
25368	MILLER LUMBER CO.	MATERIALS	59.06
25369	NAPA AUTO PARTS-ALGONA	PARTS	34.02
25370	NORTH IOWA COLLECTION SER	COLLECTION SERVICES	376.90
25371	NORTH IA LUMBER	SUPPLIES	22.79
25372	NATIONAL CABLE TELEVISION COOP	SUPPLIES	245.81
25373	NORTHWEST COMM NETWORK	DS3	8,400.00
25374	PROFESSIONAL COMPUTER SYSTEMS	MONTHLY FEES	408.00
25375	PREMIER PIZZA	CHAMBER COFFEE	120.38
25376	REDING GRAVEL & EXC.	DIRT	183.48
25377	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	6,325.00
25378	STEFFEN INC.	SUPPLIES	165.37
25379	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,250.00
25380	THE RETROFIT COMPANIES, INC	SIGNS	590.27
25381	TRIBUNE MEDIA SERVICES	RADAR	95.00
25382	PRO-BUILD	SUPPLIES	19.24
25383	UTILITY WIND INTEREST GP.	DUES	1,000.00
25384	VANMETER INDUSTRIAL, INC	SUPPLIES	424.07
25385	WEAVER'S	LOGO	50.83
25386	WESCO DISTRIBUTION INC.	SUPPLIES	1,122.97
25387	BILSTEN, JOHN	EMPLOYEE MISC	55.00
25388	RINDONE, BRIEN	EMPLOYEE MISC	269.10
8800667	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	17,021.00

8800668	NORTHWEST FEDERAL - WIRE TRANS	NEAL 4 CASH	149,021.40
8800669	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,484.09