

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on October 30, 2008 at 11:00 A.M.

Present: Jay Geving, Chairman Pro Tem Pro Tem; Trustees – Karen Schaaf, Walter Krahenbuhl, Allan Bonde

Absent: James Modrell

Also Present: John Bilsten – General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel

Chairman Pro Tem Pro Tem Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of October 7, 2008 minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed the Financial Statements for August 2008. Trustee Bonde moved to approve the financials and put them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, I-Wireless, HEC Testing, Senior Citizens Center, Retransmission Agreements, Red Flags Rules, #2 Diesel, Office Windows, Insurance Renewal, NIMECA, and the Communication Department Reports.

Chairman Pro Tem Geving called the Public Hearing for Authorizing Approval of Plans and Specifications, Proposed Form of Contract, and Estimate of Costs for the West Substation Modifications. The Chairman Pro Tem noted no written comments or objections. Trustee Krahenbuhl moved to close the Public Hearing, seconded by Trustee Schaaf. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Bonde, yes; Schaaf, yes. Motion carried unanimously.

The Board reviewed the Plans and Specifications, Proposed Form of Contract, and Estimate of Costs for the West Substation Modifications. Trustee Bonde moved to approve the modifications, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the Bids for the West Substation Modifications. Trustee Schaaf moved to accept the bid from HK Scholz, based on Engineers recommendations, for \$231,810.10 for the west sub and to Siemens for the breaker for \$43,890 including the extended warranty, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented Quotes for the Garfield Street Water Main Improvements. Trustee Bonde moved to accept the quote from McPeak Trenching for \$45,277, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented Pay Request #20 from McPeak Trenching, Inc. for \$22,718.30 for the 2400 Volt Electric Conversion Project. Trustee Schaaf moved to approve payment, seconded by Trustee Bonde. Motion carried unanimously.

The Board set the date and time for a Bid Letting for the Furnishing of Steel Transmission Structures. Trustee Schaaf moved to set the date and time as November 13, 2008 at 1:30 p.m., seconded by Trustee Bonde. Motion carried unanimously.

The Board set the date and time for a Public Hearing for Authorization to Approve Plans and Specifications, Proposed Form of Contract, and Estimate of Costs for the Furnishing of Steel Transmission Structures. Trustee Krahenbuhl moved to set the date and time as November 19, 2008 at 11:15 a.m., seconded by Trustee Bonde. Motion carried unanimously.

Chairman Pro Tem Geving called the Public Hearing for Authorizing Approval of Joint Ownership Agreement for Sutherland Generation Station Unit #4 Facility and Common Facilities between and among Interstate Power and Light Company, the Algona Municipal Electric Utility, Algona, Iowa, and certain other City Utilities and Electric Cooperative Associations together with the First Amendment to the Joint Ownership Agreement. The Chairman Pro Tem noted no written comments or objections. Trustee Krahenbuhl moved to close the Public Hearing, seconded by Trustee Schaaf. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Bonde, yes; Schaaf, yes. Motion carried unanimously.

The Board reviewed the resolution Authorizing Approval of Joint Ownership Agreement for Sutherland Generation Station Unit #4 Facility and Common Facilities between and among Interstate Power and Light Company, the Algona Municipal Electric Utility, Algona, Iowa, and certain other City Utilities and Electric Cooperative Associations together with the First Amendment to the Joint Ownership Agreement. Trustee Bonde moved to approve the resolution, seconded by Trustee Krahenbuhl. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Bonde, yes; Schaaf, yes. Motion carried unanimously.

The Board set the date and time for Authorization to Approve 2009 Budget. Trustee Krahenbuhl moved to set the date and time as November 19, 2008 at 11:30 a.m., seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed recommendations on Cable TV Channel changes from the Cable Programming Committee. Trustee Krahenbuhl moved to add Fox College Sports and the related channels, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented a Topographical Survey for the Water Plant Filter Effluent done by Kuehl & Payer. Trustee Schaaf moved to approve the survey, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed Employee Benefits Changes for 2009. Trustee Krahenbuhl moved to change Personnel Rules and Regulations Section 16 (Approved Holidays), seconded by Trustee Schaaf. Trustees Bonde, Schaaf, and Krahenbuhl voting yes; Trustee Geving voting no. Motion carried.

The General Manager presented a Letter of Understanding between MidAmerican Energy Company, A-TEC Energy Corp, and Algona Municipal Utilities for energy audits. Trustee Bonde moved to authorize the General Manager to sign the letter, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meeting dates are as follows:

November 10, 2008	11:00 a.m.	Regular Meeting
November 13, 2008	1:30 p.m.	Bid Letting
November 19, 2008	11:00 a.m.	Regular Meeting and Public Hearing
December 17, 2008	11:00 a.m.	Regular Meeting

Upon motion and vote, the meeting adjourned at 1:30 p.m.

/s/ Jay B. Geving  
Jay B. Geving, Chairman Pro Tem

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 46,761.29
24993	BRUCE ELLIOTT	CUSTOMER REFUND	670.95
24994	FRIEDRICH, NEAL	EMPLOYEE MISC	123.58
24995	CODY FRITZ	ELECTRIC MISC	386.85
24996	ROBERT JENNINGS	EMPLOYEE MISC	10.00
24997	RINDONE, BRIEN	EMPLOYEE MISC	46.24
24998	HEATH VILETA	EMPLOYEE MISC	230.00
24999	VILETA, HEATH	EMPLOYEE MISC	40.97
25000	FRIEDRICH, NEAL	EMPLOYEE MISC	467.24
25001	ROD JOHNSON	EMPLOYEE MISC	421.50
25002	JERRY LARSEN	EMPLOYEE MISC	209.99
25003	LISA RONGVED	EMPLOYEE MISC	40.30
25004	ALGONA MUNICIPAL UTILITIE	PS - DM	75.00
25005	STEPHANIE FORTUNE	EMPLOYEE MISC	293.01
25006	ROBERT JENNINGS	EMPLOYEE MISC	20.00
25007	BOMGAARS	SUPPLIES	451.84
25008	BAER, SHEILA	EMPLOYEE MISC	21.71
25009	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	9,784.32
25010	PETTY CASH	PETTY CASH	157.62
25011	RINDONE, BRIEN	EMPLOYEE MISC	35.38
25012	N.R. SCHOLER	DEFERRED COMP	3,032.28
25013	BAER, SHEILA	EMPLOYEE MISC	25.81
25014	JENNINGS, ROBERT M.	EMPLOYEE MISC	10.70
25015	BILSTEN, JOHN	EMPLOYEE MISC	100.61
25016	MCPEAK TRENCHING	2007 CONV PROJECT	35,630.03
25017	HEATH VILETA	EMPLOYEE MISC	115.00
25018	IOWA DEPT OF NATURAL RESOURCES	WTR MAIN CONST PERMIT	100.00
25019	JESSE ADAMS	EMPLOYEE MISC	23.58
25020	BAER, SHEILA	EMPLOYEE MISC	8.23
25021	TITAN ACCESS ACCOUNT	SERVICE	1,004.67
25022	VINCHATTLE ENTERPRISES	CHEM SYSTEM UPGRADES	792.00
25023	AMBERWAVE COMMUNICATIONS	INTERNET SERVICES	10,314.80
25024	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,586.30
25025	ALGONA PLG. & HTG.	SUPPLIES	38.75
25026	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	468.14
25027	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE	51.00
25028	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	50.00
25029	ALGONA CONG JEHOVAH'S WITNESS	LIGHTING REBATE	569.25
25030	AL'S REPAIR	SERVICE	51.36
25031	AMERICAN PUBLIC POWER ASSOC.	DUES	3,888.31
25032	A & M LAUNDRY	SUPPLIES	31.40
25033	ARNOLD MOTOR SUPPLY	PARTS	150.48
25034	BARNES DISTRIBUTION	SUPPLIES	729.67
25035	BLACKTOP SERVICE CO.	SERVICES	1,100.00
25036	BORDER STATES ELECTRIC	SUPPLIES.	662.07
25037	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	187.50

25038	BUSCHER BROS. IMPLEMENT	PARTS	8.52
25039	BUSCHER'S SERVICE CENTER	FUEL	108.79
25040	CHROME TRUCK STOP	FUEL	37.66
25041	CHROME COUNTRY INN	SERVICE	41.36
25042	CITY OF WEST BEND - ELEC DEPT	LINE TRUCK	481.50
25043	COMPUTER SYSTEMS ASSOCIATES	OFFICE SUPPLIES	152.37
25044	CONCEPTS IN DESIGN	SERVICES	943.50
25045	COOK'S SCRAP IRON & METAL	SERVICE	242.47
25046	COZZINI, INC.	LIGHTING REBATE	3,415.50
25047	CRESCENT ELECTRIC SUPPLY	MATERIALS	1,793.52
25048	NORTHERN WATER WORKS	METER SUPPLIES	364.89
25049	DAYLIGHT DONUTS	SERVICE	85.35
25050	DUMP IT INC.	GARBAGE SERVICES	247.17
25051	ELECTRICAL MATERIALS CO.	SUPPLIES	264.96
25052	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	8.00
25053	FAREWAY STORES	SUPPLIES	120.44
25054	FAST OIL	SERVICE	35.78
25055	FIVE STAR TOOL & SUPPLY	SUPPLIES	88.20
25056	FOERTSCH PLG. & HTG.	SUPPLIES	34.00
25057	GARDEN'S GATE	MATERIALS	53.39
25058	GRAYBAR ELECTRIC CO INC	SUPPLIES	109.64
25059	JOHNSTON AUTOSTORES	PARTS	4.44
25060	GREIN, LELAND	ELEC MTR CONV REBATE	4.77
25061	HOME BOX OFFICE	GUIDES	7.50
25062	HUTZELL'S, INC	SUPPLIES	531.76
25063	HYDRITE CHEMICAL CO.	CHLORINE	323.88
25064	IOWA ASSN OF MUNI UTILITIES	EMPLOYEE MISC	93.45
25065	IA NATURAL HERITAGE FOUND	2009 CALENDAR	2,663.50
25066	I WIRELESS	SERVICE	3.16
25067	JCL SOLUTIONS	SUPPLIES	103.13
25068	JENNINGS, ROBERT M.	EMPLOYEE MISC	62.00
25069	CLIFF JOHNSON	METER CONV REBATE	75.00
25070	K & H COOP OIL CO.	FUEL	1,211.11
25071	KLGA - FM	ADVERTISING SERVICES	746.00
25072	KOSS CO EXTENSION OFFICE	TRAINING CLASS	70.00
25073	KOSSUTH CO AUDITOR	SERVICE	45.00
25074	KUEHL & PAYER	WATER MAIN IMPR	4,301.79
25075	KUM & GO	FUEL	1,956.82
25076	TULSAT - NEBRASKA	REPAIR SERVICES	921.48
25077	MARCUS MARINE	METER CONV REBATE	4.77
25078	MIDAMERICAN ENERGY	SERVICE	80.34
25079	MIDAMERICAN ENERGY	JOINT DISPATCH	1,922.00
25080	MIDAMERICAN ENERGY CO.	POWER SUPPLIES	369.73
25081	MIDAMERICAN COMP CORP	TRAINING	1,665.00
25082	MIDWEST UNDERGROUND SUPPLY	SUPPLIES	196.91
25083	MOTOR INN AUTO GROUP	TRUCK PARTS	1,003.25
25084	MURRAY, LEO	METER CONV REBATE	56.56
25085	NAPA AUTO PARTS-ALGONA	PARTS	41.93
25086	NEU STAR	LNP CHARGES	400.00
25087	NORTH IOWA COLLECTION SER	COLLECTION SERVICES	705.53
25088	NORTH IOWA APPLIANCE CENTER	DISPOSAL FEE	20.00
25089	NORTH IA LUMBER	MATERIALS	8.01
25090	NORTHWEST COMM NETWORK	DS3	8,400.00
25091	OAK HILL CONSULTING	ENGINEERING SERVICES	1,064.00
25092	PROCESS MEASUREMENT CO	EQUIPMENT	519.82
25093	QWEST	DAMAGE CLAIM 0458293	751.80
25094	RAMSEY ENTERPRISES, INC	DATABASE MANAGEMENT	150.00
25095	REDING GRAVEL & EXC.	TOWER SITE	7,500.00
25096	SANDE CONSTRUCTION	SUPPLIES	1,436.99
25097	SCHOLZ CO., HAROLD K.	SERVICE	416.71
25098	SCHUMACHER WELL DRILLING	SUPPLIES	286.12
25099	SIGN WORKS	SERVICE	80.46
25100	SOLOMON CORPORATION	SUPPLIES	33.23
25101	SPENCER MUNICIPAL UTILITIES	PHONE SWITCHING	6,325.00
25102	SPORTSMAN'S CORNER, INC	PARTS	29.96
25103	ST. LUKE'S OCCUPATIONAL HEALTH	TESTING SERVICES	108.00
25104	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,250.00
25105	TERRY'S WELDING	PARTS FOR TRUCK	549.56
25106	TESSCO	ACCESSORIES	48.38
25107	THE GALLERY	SERVICE	40.00
25108	THE WATER CONNECTION	SUPPLIES	82.11

25109	TOM EISCHEN SALES INC	MATERIALS	175.00
25110	TRIBUNE MEDIA SERVICES	RADAR	95.00
25111	TRUPKE ELECTRIC MOTOR	SUPPLIES	189.57
25112	HYGIENIC LABORATORY - AR	SAMPLES	438.00
25113	VANMETER INDUSTRIAL, INC	SUPPLIES	31.73
25114	WESCO DISTRIBUTION INC.	SUPPLIES	6,473.13
25116	BAER, SHEILA	EMPLOYEE MISC	24.87
25117	BILSTEN, JOHN	EMPLOYEE MISC	6.80
25118	FOTH, VIRGINIA	EMPLOYEE MISC	21.20
25119	MATT GOLWITZER	EMPLOYEE MISC	30.00
25120	ROBERT JENNINGS	EMPLOYEE MISC	40.00
25121	KEVIN RASH	EMPLOYEE MISC	275.89
25122	LISA RONGVED	EMPLOYEE MISC	19.20
25123	LINDA SCOTT	EMPLOYEE MISC	30.00
25124	SUSAN SEEBECKER	EMPLOYEE MISC	16.93
25125	SIMPSON, ROGER	EMPLOYEE MISC	13.20
25126	LAURA THILGES	EMPLOYEE MISC	30.00
25127	JUDY VAUTIER	EMPLOYEE MISC	30.00
25128	DAVID YOUNG	EMPLOYEE MISC	21.95
25129	AFLAC	PREMIUMS	625.78
25130	BBC AMERICA	SUBS	194.75
25131	BIG 10	SUBS	1,942.89
25132	CNBC INC	SUBS	1,467.38
25133	DISCOVERY DIGITAL NETWORK	SUBS	436.24
25134	ESPNU	SUBS	124.64
25135	FOX SPORTS NET NORTH	SUBS	3,489.45
25136	FRIEDRICH, NEAL	EMPLOYEE MISC	240.20
25137	LIFETIME TV FOR WOMEN	SUBS	1,204.91
25138	MSNBC INC.	SUBS	1,092.00
25139	NATIONAL GEOGRAPHIC CHANNEL	SUBS	171.38
25140	NBC INC. CABLE OLYMPICS	SUBS	682.50
25141	NFL NETWORK	SUBS	1,745.19
25142	NATIONAL CABLE TELEVISION COOP	SUBS	34,722.34
25143	PAPPAS TELECASTING OF IOWA	SUBS	269.70
25144	RFD TV	SUBS	116.85
25145	SINCLAIR BROADCAST GROUP INC	SUBS	431.52
25146	THE WATER CONNECTION	SUPPLIES	14.34
25147	TOWER DISTRIBUTION CO	SUBS	283.16
25148	TURNER NETWORK SALES, INC	SUBS	344.89
25149	TV GUIDE NETWORKS INC	SUBS	951.00
25150	HEATH VILETA	EMPLOYEE MISC	115.00
25151	WOI-TV	SUBS	431.52
25153	IN DEMAND	PPV	366.88
25154	ROBERT JENNINGS	EMPLOYEE MISC	24.00
25155	PLAYBOY ENTERTAINMENT GRP	PPV	28.62
25156	RINDONE, BRIEN	EMPLOYEE MISC	32.13
25157	SUSAN SEEBECKER	EMPLOYEE MISC	200.00
25158	SPICE ENTERTAINMENT GROUP	PPV	191.97
25160	RINDONE, BRIEN	EMPLOYEE MISC	294.40
25161	RINDONE, BRIEN	EMPLOYEE MISC	44.13
25162	SHEILA BARNETT	TELEPHONE DEPOSIT	55.00
25163	AVESIS THIRD PARTY ADMIN	PREMIUMS	269.85
25164	STEPHANIE FORTUNE	EMPLOYEE MISC	101.72
25165	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	49,410.94
25166	KELLY KINNETZ/DURANT	TELEPHONE DEPOSIT	103.64
25167	METLIFE SMALL BUSINESS CENTER	PREMIUMS	1,790.03
25168	SUSAN SEEBECKER	EMPLOYEE MISC	200.00
25169	WELLMARK HEALTH PLAN	PREMIUMS	17,925.40
8800655	EFTPS TRANSFER	EFTPS TRANSFER	16,052.19
8800656	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800657	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,420.40
8800658	TREASURER, STATE OF IOWA	USE TAX REMITTANCE	3,480.00
8800659	EFTPS TRANSFER	EFTPS TRANSFER	16,633.20
8800660	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800661	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	18,163.00
8800662	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	11,266.00