

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on January 14, 2010 at 11:00 A.M.

Present: Jay Geving, Chairman Pro Tem; Trustees – Allan Bonde, Walter Krahenbuhl, Karen Schaaf

Absent: James Modrell

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel

Chairman Pro Tem Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the December 16, 2009 minutes, and approval of the monthly vouchers. Trustee Bonde moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the November 2009 monthly financial statements. Trustee Krahenbuhl moved to approve the financials and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, i-Wireless, Sutherland Unit #4, Iowa Stored Energy Park, YMCA Meltdown, the Sullivan Building, Sutherland, AMU/Skylink, NIMECA, and the Communication Department Reports.

The Board viewed a webinar from Anne Kimber from IAMU regarding the IAMWind Project.

The Board reviewed the policy for Penalty Calculation for Late Payments on Electric, Water, Sewer, and Communications Bills. Trustee Bonde moved to change the policy from a calendar year to a rolling twelve months, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented the Final Pay Request from HK Scholz for the West Sub Station Modifications for \$11,492.34. Trustee Schaaf moved to approve payment, seconded by Trustee Bonde. Motion carried unanimously.

The General Manager presented a Retirement Resolution for William Dau. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager discussed the personnel changes for a Power Plant Operator and for a Meter Reader. Trustee Schaaf moved to approve the hiring of Kevin Hilsabeck and Zachary McGuire, seconded by Trustee Bonde. Motion carried unanimously.

The next meeting is February 3, 2010 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 1:30 p.m.

/s/ Jay B. Geving
Jay B. Geving, Chairman Pro Tem

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 125,267.96
28737	AFLAC	PREMIUMS	584.38
28738	DORNBIER, DALE	EMPLOYEE MISC	30.00
28739	STEPHANIE FORTUNE	EMPLOYEE MISC	50.00
28740	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	4,797.99
28742	JESSE ADAMS	EMPLOYEE MISC	18.80
28743	BAER, SHEILA	EMPLOYEE MISC	29.85
28744	FOTH, VIRGINIA	EMPLOYEE MISC	20.45
28745	MATT GOLWITZER	EMPLOYEE MISC	30.00
28746	LISA RONGVED	EMPLOYEE MISC	16.87
28747	LINDA SCOTT	EMPLOYEE MISC	30.00
28748	SUSAN SEEBECKER	EMPLOYEE MISC	5.10
28749	SIMPSON, ROGER	EMPLOYEE MISC	13.00
28750	LAURA THILGES	EMPLOYEE MISC	29.70
28751	ROSEMARY L BEENKEN	EMPLOYEE MISC	5.11
28752	JUDY VAUTIER	EMPLOYEE MISC	30.00
28753	DAVID YOUNG	EMPLOYEE MISC	24.15
28754	ADC TELECOMM	SERVICE	27,825.00
28755	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,651.06
28756	ALGONA PUBLISHING CO.	SERVICES	708.64
28757	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	50.00
28758	AMBERWAVE COMM	SERVICE	299.00
28759	AMBERWAVE COMM	INTERNET SERVICES	11,883.40

28760	AMERICAN GLASS COMPANY	SERVICE	45.48
28761	A & M LAUNDRY	SUPPLIES	31.40
28762	AMU-SKYLINK. L.C.	INVENTORY	3,700.35
28763	ARNOLD MOTOR SUPPLY	PARTS	171.03
28764	A-TEC ENERGY CORP.	SERVICE	1,051.40
28765	AZAR COMPUTER SOFTWARE	SOFTWARE SUPPORT	3,000.00
28766	BARNES DISTRIBUTION	GLOVES	289.27
28767	BORDER STATES ELECTRIC	SUPPLIES	557.12
28768	BROWN SUPPLY COMPANY	MATERIALS	681.00
28769	STUART. C. IRBY CO.	TESTING SERVICES	1,021.39
28770	BUSCHER'S SERVICE CENTER	FUEL	172.47
28771	CENTRAL IOWA DISTRIBUTING	SUPPLIES	251.45
28772	ALGONA CHAM. OF COMMERCE	2010 DUES	1,430.00
28773	CHROME TRUCK STOP	FUEL	57.02
28774	CHROME COUNTRY INN	SERVICE	43.07
28775	COLORS	PAINT	149.58
28776	COMPUTER SYSTEMS ASSOCIATES	SUPPLIES & SERVICES	508.20
28777	COOK'S SCRAP IRON & METAL	SUPPLIES	19.46
28778	CORN BELT POWER COOP	ENERGY	26,621.00
28779	CUMMINS CENTRAL POWER	INSPECTION SERVICES	171.58
28780	DAN-D LASER CARTRIDGES	COMM TONER	230.05
28781	DAYLIGHT DONUTS	SERVICE	58.92
28782	DEX MEDIA EAST	ADVERTISING SERVICES	50.00
28783	DIAMOND'S	EMPLOYEE CLOTHING	368.30
28784	DITCH WITCH - IOWA INC	SUPPLIES	82.87
28785	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	28.11
28786	DORNBIER, DALE	BOOTS	136.14
28787	DUMP IT INC.	DUMPSTER SERVICE	283.17
28788	ELECTRONIC SPECIALITIES, INC	SERVICE	80.25
28789	ERPELDING EXCAVATING ENT	SERVICE	5,830.61
28790	FAREWAY STORES	SUPPLIES	100.66
28791	FLEET SERVICES	FUEL	971.21
28792	FRIDLEY THEATERS	TICKETS	990.00
28793	GRAYBAR ELECTRIC CO INC	SUPPLIES	167.22
28794	JOHNSTON AUTOSTORES	PARTS	14.51
28795	HAWKINS INC.	CHEMICALS	3,403.50
28796	HUTZELL'S, INC	SUPPLIES	301.90
28797	IOWA ASSN OF MUNI UTILITIES	NCISA BILLING	943.97
28798	IOWA NETWORK SERVICES	LD SERVICES	13,805.24
28799	IOWA UTILITIES BOARD	FISCAL CHARGES	1,903.02
28800	IOWA ONE CALL	SERVICE	137.70
28801	IOWA TELECOMM	DUES	4,830.80
28802	IOWA GEOTHERMAL ASSOCIATION	IGA DUES	150.00
28803	I WIRELESS	SERVICE	3.81
28804	JACK'S OK TIRE SERVICE	SERVICE	217.94
28805	JAMES W BELL CO.INC.	DRILL	403.41
28806	JMV GRAPHIX	EMPLOYEE CLOTHING	10.17
28807	KEMCO TIRES, INC.	SERVICE	473.45
28808	KEMNA MOTOR CO.	PART	54.27
28809	K & H COOP OIL CO.	FUEL	741.42
28810	KLGA - FM	ADVERTISING SERVICES	798.00
28811	KOSS REG HLTH CTR FOUND	PLEDGE/DONATION	20,000.00
28812	MEDIACOM	SERVICE	85.97
28813	MIDAMERICAN ENERGY	SERVICE	57.01
28814	MIDAMERICAN ENERGY CO.	CAPACITY ASSIGNMENT	85,853.92
28815	MIDAMERICAN ENERGY CO.	POWER SUPPLIES	336.46
28816	MIDAMERICAN ENERGY	L/W LINE LOSSES	5,040.03
28817	MULTICHANNEL NEWS	SUBSCRIPTION	92.50
28818	NAPA AUTO PARTS-ALGONA	PARTS	29.40
28819	NORTHWEST COMM NETWORK	DS3	8,400.00
28820	NYHART	SERVICES	1,500.00
28821	PROFESSIONAL COMPUTER SYSTEMS	MONTHLY FEES	428.00
28822	POSTMASTER	BOX 10	365.00
28823	NG-911, INC	DATABASE MANAGEMENT	150.00
28824	REDING GRAVEL & EXC.	SERVICE	26,024.00
28825	REGULATORY COMPLIANCE SER	RETAINER	395.00
28826	RENEGADE UNIVERSITY	GUIDES	39.00
28827	RESCO	MATERIALS	3,441.15
28828	SETON GRADE SCHOOL	EDUCATION FAIR	25.00
28829	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCHING	6,325.00

28830	THE RETROFIT COMPANIES, INC	CREDIT	136.00
28831	EISCHEN SALES INC	SUPPLIES	32.10
28832	TRIBUNE MEDIA SERVICES	WEATHER SERVICE	71.76
28833	PRO-BUILD	SUPPLIES	21.92
28834	VITZTHUM, ROD	BOOTS	70.03
28835	WHO TV	RETRANSMISSION	3,250.00
28836	ZEE MEDICAL SERVICE CO.	MEDICAL SUPPLIES	436.52
28837	BBC AMERICA	SUBS	226.72
28838	BIG 10	SUBS	2,055.08
28839	DHJV COMPANY LLD	SUBS	109.01
28840	DISCOVERY COMM LLC	SUBS	401.16
28841	FOX SPORTS NET NORTH	SUBS	3,978.80
28842	INTERSTATE MOTOR TRUCKS	PARTS	9.26
28843	KAAL	RETRANSMISSION FEES	667.45
28844	LIFETIME TV FOR WOMEN	SUBS	1,356.88
28845	MOE, LINDSEY	EMPLOYEE MISC	51.50
28846	NATIONAL GEOGRAPHIC CHANNEL	SUBS	200.56
28847	NFL NETWORK	SUBS	1,988.37
28848	PAPPAS TELECASTING OF IOWA	RETRANSMISSION FEES	324.19
28849	RFD TV	SUBS	130.80
28850	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION FEES	1,029.78
28851	SISTER SARAH'S	GIFT CERTIFICATE	40.00
28852	TOWER DISTRIBUTION CO	SUBS	312.37
28853	ROVI	SUBS	1,096.45
28854	WOI-TV	RETRANSMISSION FEES	953.50
28855	CITY OF ALGONA	TRANSFERS TO CITY	231,110.51
28856	DORNBIER, DALE	EMPLOYEE MISC	45.00
28857	JASON FETT	EMPLOYEE MISC	136.06
28858	HILSABECK, KEVIN A.	EMPLOYEE MISC	2,100.00
28859	CINDY HILSABECK	FUNDRAISER	436.75
28860	ROBERT JENNINGS	EMPLOYEE MISC	242.56
28874	KENNE, PAUL	EMPLOYEE MISC	735.20
28875	LAURA THILGES	EMPLOYEE MISC	378.09
28876	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00
28877	ALLAN BONDE	TRUSTEE FEES	75.00
28878	JAY GEVING	TRUSTEE FEES	75.00
28879	IN DEMAND	PPV'S	441.04
28880	ROBERT JENNINGS	EMPLOYEE MISC	24.00
28881	KNUDSEN, BRUCE	WINDOW REBATE	310.00
28882	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
28883	LINCOLN LIFE	DEFERRED COMP	2,295.00
28884	JAMES MODRELL	TRUSTEE FEES	75.00
28885	PLAYBOY ENTERTAINMENT GRP	PPV'S	38.16
28886	PATTY RUSCH	APPL REB	200.00
28887	KAREN SCHAAF	TRUSTEE FEES	75.00
28888	SPICE ENTERTAINMENT GROUP	PPV'S	119.87
28889	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
28890	US POSTAL SERVICE (POSTAGE)	POSTAGE METER	2,000.00
28894	DORNBIER, DALE	EMPLOYEE MISC	25.27
28895	STEPHANIE FORTUNE	EMPLOYEE MISC	8.58
28896	HY-VEE	SUPPLIES	55.29
28897	CARD CENTER	PURCHASES	5,805.38
28898	BOMGAARS	SUPPLIES	482.31
28899	NORTHWEST BANK	SERVICE AWARDS	550.00
28900	ALGONA MUNICIPAL UTILITIES	COMM SERVICES	9,863.21
28901	ALGONA PLG. & HTG.	PARTS	46.83
28902	ALGONA PUBLISHING CO.	ADVERTISING AND SUPPLIES	1,214.54
28903	ALGONA PLUMBING & HEATING	APPL REB - PECK	40.00
28904	ALGONA MUNICIPAL UTILITIE	INVOICE 3003	75.00
28905	ALGONA GREENHOUSES	FLOWERS	48.15
28906	ALGONA COMMUNITY SCHOOLS	APPL REB - WASHER	300.00
28907	ALGONA FLOOR DESIGN	WINDOW REBATE	934.00
28908	ALLIANT ENERGY	CAPACITY CHARGES	90,166.14
28909	CHRIS ALT	APPL REB - AC	350.00
28910	AMBERWAVE COMM	INTERNET SERVICES	9,000.00
28911	AMU-SKYLINK. L.C.	INVENTORY	2,163.24
28912	AVESIS THIRD PARTY ADMIN	PREMIUMS	316.26
28913	BARNES DISTRIBUTION	SUPPLIES	133.32
28914	BRADLEY, JASON	WINDOW REBATE	986.72
28915	ANGELA BRANSFIELD	COMM REFUND	46.88

28916	TERRY BRANDOW	APPL REB - AC	200.00
28917	BROWN SUPPLY COMPANY	MATERIALS	9,263.99
28918	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	112.50
28919	JESSICA BUSCH	COMM REFUND	10.10
28920	TONY CARLISLE	COMM REFUND	181.80
28921	CENTRAL IOWA DISTRIBUTING	SUPPLIES	212.50
28922	WILLIAM CLEGG	WINDOW REBATE	201.96
28923	CONNER, CLARK	APPL REB - WASHER	100.00
28924	ORMOND CURRY	MTR CONV REBATE	64.21
28925	DOROTHEA CURRY	MTR CONV REBATE	75.00
28926	DAN-D LASER CARTRIDGES	TONER	85.60
28927	DARRYL DAVIS	COMM REFUND	96.73
28928	RICHARD DAY	MTR CONV REBATE	75.00
28929	DENNY MAINS CONSTRUCTION	APPL REB - WELLMAN	50.00
28930	MIKE DENNY	WINDOW REBATE	200.00
28931	DEWILD GRANT RECKERT	HOBARTON LINE	2,514.00
28932	DIERS, RICHARD	MTR CONV REBATE	75.00
28933	DITCH WITCH - IOWA INC	SUPPLIES	32.73
28934	EISCHEN, DAVE	APPL REB - WASHER	100.00
28935	ERPELDING EXCAVATING ENT	RIVER ROCK	48.00
28936	FARM PLAN	PURCHASES	36.63
28937	FARM & HOME SERVICES	MTR CONV REBATE	74.45
28938	JIM FISHER	MTR CONV REBATE	75.00
28939	FOERTSCH P & H	APPL REB - MCKENNA	190.00
28940	FRIEDRICH, RAY	WINDOW REBATE	242.93
28941	GARRY, VICTOR	APPL REB - WATER HEATER	50.00
28942	VICKIE GORMAN	MTR CONV REBATE	75.00
28943	GRAYBAR ELECTRIC CO INC	EQUIPMENT	1,880.01
28944	ED HANSON	WINDOW REBATE	867.06
28945	DEB HANSEN	MTR CONV REBATE	75.00
28946	HARMS, RYAN	MTR CONV REBATE	75.00
28947	LAURIE HARMS	MTR CONV REBATE	17.32
28948	HAWKINS INC.	CHEMICALS	2,977.30
28949	RICHARD J HELLMICH	MTR CONV REBATE	75.00
28950	RUTH HELMERS	COMM REFUND	31.33
28951	HILTON'S FULL SERVICE	FUEL	1,379.81
28952	GERALD HOLLDORF	COMM REFUND	84.76
28953	IA DIST.WIND GEN.PROJECT	SHARED COSTS	1,447.48
28954	IAEE	2010 MEMBERSHIP	500.00
28955	IOWA ASSN OF MUNI UTILITIES	ECO @ HOME	1,799.78
28956	IDALS	CERTIFICATION RENEWAL	30.00
28957	IOWA UTILITIES BOARD	REVISED CHARGES	142.57
28958	IOWA STATE BANK	COMM LOAN PAYMENT	9,139.29
28959	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
28960	I WIRELESS	SERVICE	3.81
28961	JACK'S OK TIRE SERVICE	SERVICE	279.67
28962	KEMNA MOTOR CO.	SERVICE	36.80
28963	LOIS KOHLHAAS	COMM REFUND	22.65
28964	LOIS KOHLHAAS	MTR CONV REBATE	75.00
28965	KOSSUTH REG. HLTH CTR	SERVICES - KAJEWSKI	75.00
28966	TULSAT - NEBRASKA	POWER SUPPLY	1,302.50
28967	PHILIP LIND	APPL REB - WASHER	100.00
28968	L'MARIES	COMM REFUND	10.71
28969	LISA MCKENNA	APPL REB - AC	200.00
28970	ERIN MCOLLOUGH	COMM REFUND	8.65
28971	DIANE MENNEKE	APPL REB - AC	200.00
28972	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,169.98
28973	MIDAMERICAN ENERGY	GAS SERVICES	446.12
28974	MIDAMERICAN COMP CORP	BILLING SERVICES	4,152.95
28975	NEU STAR	LNP CHARGES	400.00
28976	ERVIN NISSEN	COMM REFUND	23.10
28977	NALCO COMPANY	CONTRACT SERVICES	2,096.14
28978	PROFESSIONAL COMPUTER SYSTEMS	2010 MAINTENANCE/SUPPORT	24,307.00
28979	PRISCILLA PECK	APPL REB - WATER HEATER	50.00
28980	PITNEY-BOWES INC.	RENTAL CHARGES	288.00
28981	QWEST	SERVICES	104.46
28982	QWEST	LIS	725.88
28983	QWEST COMM	LMC	10.18
28984	TOM REDING	MTR CONV REBATE	75.00
28985	H DALE REEVES	MTR CONV REBATE	62.73

28986	RIVERSIDE MANUFACTURING CO	EMPLOYEE CLOTHING	153.31
28987	DARRELL RUSHER	APPL REB - WASHER	100.00
28988	SECURITY STATE BANK	COMM LOAN PAYMENT	6,351.48
28989	SECURITY STATE BANK	COMM LOAN PAYMENT	2,046.74
28990	SUSAN SEEBECKER	AFLAC REIMBURSEMENT	20.70
28991	SKARSHAUG TESTING LABS	TESTING SERVICES	123.44
28992	JENNIFER TARTER	COMM REFUND	131.41
28993	CONSORTIA CONSULTING BY TELEC	CONSTULTING SERVICES	1,581.25
28994	EISCHEN SALES INC	SERVICE	18.19
28995	USAC	MECHANISM CHARGES	1,423.54
28996	VESTIO	COMM REFUND	181.63
28997	KATIE WALKER	COMM REFUND	76.25
28998	JASON WARRANT	WINDOW REBATE	208.91
28999	WEATHERCENTRAL	WEATHER SERVICES	200.00
29000	WELLMARK HEALTH PLAN	PREMIUMS	22,436.92
29001	GREGG WELLMAN	APPL REB - AC	200.00
29002	WESCO DISTRIBUTION INC.	SWITCH GEAR	15,685.91
29003	DEPOSITORY TRUST & CLEAR	AUDIT FEES	22.00
29004	ERPELDING EXCAVATING ENT	WILLIAM DEGEN - PROJECT	1,359.97
29005	FRIEDRICH, NEAL	EMPLOYEE MISC	481.93
29007	ROD JOHNSON	EMPLOYEE MISC	348.25
29008	KOSSUTH COUNTY RECORDER	LICENSE FEES	33.50
29009	ROBERT JENNINGS	EMPLOYEE MISC	46.78
29012	BUSCHER'S SERVICE CENTER	FUEL	183.75
29013	STEPHANIE FORTUNE	EMPLOYEE MISC	250.00
8800845	USAC	MECHANISM CHARGES	1,423.54
8800846	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	16,800.00
8800847	NATIONAL CABLE TELEVISION COOP	MATERIALS	1,118.25
8800848	IPERS	WITHHOLDING3	16,682.67
8800849	NIMECA	LEGAL FEES	469.60
8800850	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800851	EFTPS TRANSFER	PAYROLL TRANSFERS	16,766.40
8800852	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,460.67
8800853	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	124,021.40
8800854	DEPOSITORY TRUST CO.	WIRE TRANSFER - INTEREST	48,858.90
8800855	DEPOSITORY TRUST CO.	WIRE TRANSFER - PRINCIPAL	445,021.40
8800856	NATIONAL CABLE TELEVISION COOP	SUBS	42,655.35
8800857	TREASURER STATE OF IOWA	STATE INCOME TAX	8,072.00
8800858	IPERS	IPERS TAX	16,414.68
8800859	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800860	EFTPS TRANSFER	EFTPS TRANSFER	3,140.70
8800861	EFTPS TRANSFER	EFTPS TRANSFER	21,150.63
8800862	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	10,959.00
8800863	NIMECA	TRANSMISSION CHARGES	26,043.43